

## Assistive Technology (AT) School Implementation Roles

This is not intended as a comprehensive list of roles/responsibilities or team members, but rather as a resource for effective collaborative teaming. All team members are responsible for implementing AT best practices.

Name of Role	Responsibilities
<b>Student</b>	<ul style="list-style-type: none"> <li>○ Drives individualized AT design and implementation</li> <li>○ Involved in trialing AT tools</li> <li>○ Through feedback, guides team members in targeting assistive technology use</li> </ul>
<b>Caregiver/ Family Member</b>	<ul style="list-style-type: none"> <li>○ Member of the team and advocate for the student</li> <li>○ Provide feedback or initiate questions related to AT use in the home setting</li> <li>○ Shares pertinent information on medical, physical, emotional, or communication changes that may impact implementation</li> </ul>
<b>AT Coach</b>	<ul style="list-style-type: none"> <li>○ In the child’s customary environment, evaluates the needs of the student as identified by the IEP team</li> <li>○ Purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices by children with disabilities</li> <li>○ Selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing assistive technology devices</li> <li>○ Coordinating with teams and using other interventions or services with assistive technology devices, such as those associated with existing education and rehabilitation plans and programs</li> <li>○ Training and technical assistance for a child with disability or, if appropriate, that child's family</li> <li>○ Training and technical assistance for professionals, employers, or other individuals who provide services to employ or are otherwise substantially involved in the major life functions of that child</li> <li>○ Identify and refer team members to current research, strategies and training related to AT</li> <li>○ Coach school teams to build staff capacity of utilizing AT in diverse settings</li> </ul>
<b>Case Manager</b>	<ul style="list-style-type: none"> <li>○ As the educational team leader, the case manager is responsible for facilitating communication between team members</li> <li>○ Communicate expectations, roles and responsibilities to ensure consistent access to and use of AT within the school environment</li> </ul>

	<ul style="list-style-type: none"> <li>○ Ensure the inclusion of AT accommodations on the student’s IEP</li> <li>○ Communicates relevant AT training to appropriate school staff and family members</li> <li>○ Consult with educational team regarding AT implementation</li> <li>○ Document AT accommodations on a student’s IEP</li> </ul>
<b>Teacher (Teacher may also be case manager)</b>	<ul style="list-style-type: none"> <li>○ Collaborate with the case manager in planning and carrying out relevant routines and activities, ensuring the integration of educational goals to support AT use in the classroom</li> <li>○ Attend AT training</li> <li>○ Consult with educational team regarding AT implementation</li> </ul>
<b>Speech - Language Pathologist (SLP)*</b>	<ul style="list-style-type: none"> <li>○ Observe AT implementation across school activities</li> <li>○ Attend AT training</li> <li>○ Consult with educational team regarding AT implementation</li> </ul>
<b>Paraprofessional</b>	<ul style="list-style-type: none"> <li>○ Support AT use throughout the student’s day</li> <li>○ Receive AT training</li> </ul>
<b>PT/OT*</b>	<ul style="list-style-type: none"> <li>○ Provide the team with input regarding the student’s underlying fine and gross motor skills and potential impact on accessing AT</li> <li>○ Provide the team with additional suggestions for adaptive supports for access</li> <li>○ Assist in design and creation of adaptations that supports physical access</li> <li>○ Attend AT training</li> </ul>
<b>DSS Related Services and Support Programs e.g., TVI, ABA &amp; Other Special Education Support Teams</b>	<ul style="list-style-type: none"> <li>○ Consult with educational team on questions or feedback regarding AT implementation and the curriculum</li> <li>○ Observe AT implementation as it relates to unique student needs</li> <li>○ Attend AT training</li> </ul>

\* Relevant if the student receives these services

Adapted from “Facilitating Collaboration: Roles and Responsibilities of the Team in Implementing AAC”, Morgan & Russell, 2015