Understanding FCPS Regulation and Notice 8424

Booster Club, PTA/PTO Managed Fee-Based Classes, Clinics, Leagues, and Summer Youth Camps

Two opportunities in the cafeteria at 7:00 p.m.:

Wed., August 30 @ Eagle View Elementary School
Tues., September 12 @ Fairhill Elementary School

This is an information meeting that is offered every year to assist Booster/PTA/PTO volunteers responsible for managing after-school classes, clinics, leagues or summer camps. Presentation will include the following topics:

- Procedures for use including ADM-24 application process and deadlines.
- Proper promotional flier information.
- Use of independent contractors (outside businesses) vs. FCPS employees for these types of activities.
- Approved Independent Contractor List and what must be provided for an independent contractor to appear on the list.
- How FCPS employees can work these activities and receive compensation.
- Review of the process for the Booster/PTA/PTO to reimburse FCPS for the compensation paid to FCPS employees for these activities.

Questions or plan to attend, please call the Community Use Section telephone 571-423-2340