



Department of Facilities and Capital Programs  
Office of Administrative Services  
8115 Gatehouse Road, Suite 3200  
Falls Church, Virginia 22042-1203

May 21, 2024

**Invitation For Bid No. MMB-089-24  
Classroom Renovation Project  
at Belvedere Elementary School**

Bidders:

You are invited to submit a bid for the following: **Furnish all labor and materials for the classroom renovation project at Belvedere Elementary School, in accordance with specifications and drawings available for pick-up from the Office of Facilities Management, 5025 Sideburn Road, Fairfax, Virginia 22032 or download from <https://www.fcps.edu/get-involved/doing-business-fcps/facilities-management-current-solicitations>**

Bid will be inclusive of all labor, material, equipment, permits and sales or use taxes required to complete the work in its entirety. Prospective bidders are encouraged to visit the site prior to submitting bid.

**INCORPORATED BY REFERENCE**

This solicitation is subject to all state and local laws, policies, resolutions, regulations, and all accepted rules, regulations and limitations imposed by legislation of the Federal Government.

Should you have any questions concerning type of extent of work required, you may contact **Jock Owens (571) 296-8033 or Angela Mylechraine at (703) 764-2457.**

Bidders shall **submit with their bid**, proof of proper licensing as required by Title 54, Chapter 11, Code of Virginia, as amended, as listed below:

Class "A" Contractors License - for projects totaling \$120,000 or more

Upon award, the successful bidder shall be licensed, in accordance with:

Code of the County of Fairfax, Virginia, 1976, Chapter 4, Article 7, entitled "Business, Professional and Occupational Licensing (BPOL) Tax" (703-222-8234).

Property Damage \$100,000  
Workmen's Compensation As required by law

Contractor shall carry insurance coverage in the amount not less than the following, which shall also apply to any subcontractors engaged in the project. Proof of insurance shall be submitted prior to commencing work.

	<u>Per Person</u>	<u>Per Accident</u>
Public Liability	\$100,000	\$300,000
Auto Liability	\$100,000	\$300,000

Discrimination prohibited: In the solicitation or awarding of contract, the Fairfax County School Board shall not discriminate because of race, religion, color, sex, or national origin of the bidder or offeror. It is mandatory that you indicate on your bid whether your firm is or is not a Small Business Firm or a Minority Business Firm. This information is for statistical purposes only. All firms tendering bids will receive equal consideration for award.

Contractor must comply with Fairfax County Construction Safety Resolution adopted by the Board of Supervisors, as modified December 8, 2003.

**The work shall be completed by August 16, 2024. Liquidated damages in the amount of \$500.00 per calendar day will be imposed if job is not completed by the specified date.**

Submit your written bid, in duplicate, to:

Fairfax County Public Schools  
Office of Facilities Management  
Sideburn Support Center  
5025 Sideburn Road, Room 62  
Fairfax, Virginia 22032  
Attn: Angela Mylechraine

**ALL BIDS MUST BE TIME STAMPED AND RECEIVED IN ROOM 16 AT THE ABOVE ADDRESS NO LATER THAN 10:00 A.M., June 4, 2024.**\* Bids received after the time stated will not be accepted.

Indicate on the envelope that **this is a bid for: Classroom Renovation Project at Belvedere Elementary School.**

Sincerely,



Paul Hatcher  
Director

PH/acm

cc: Principal  
Justin Moss  
Jock Owens  
Merrifield Satellite  
Contract File

\*In the event of inclement weather that closes the Fairfax County Public Schools Central or Administrative Offices, bids will be due and opened at the same time, the following business day. To confirm closing, visit us online at [www.fcps.edu](http://www.fcps.edu).