

March 30, 2023

**ADDENDUM #1**

TO ALL PROSPECTIVE BIDDERS:

SUBJECT: HVAC System Upgrades at Hunt Valley Elementary School (MMB-044-23)

BID OPENING DATE: (CHANGED DATE) April 27, 2023, at 2:00 PM

THE SUBJECT INVITATION FOR BID IS AMENDED AS FOLLOWS:

*THIS ADDENDUM IS SUPPLEMENTARY TO THE PLANS AND SPECIFICATIONS FOR THE ABOVE SUBJECT REQUIREMENT. ALL CHANGES, ADDITIONS AND DELETIONS SHALL BECOME PART OF THE CONTRACT.*

**ADDITIONS/CHANGES:** The following changes shall be added to the contract documents to incorporate Prevailing Wage Requirements applicable to this project.

**Insert Paragraph listed below in Invitation for Bid, Item 6, page 1:**

6. Bidders are advised that the Contract Documents for this Project require the payment of prevailing wages to all mechanics, laborers, and other workers of every tier in accordance with the Fairfax County Prevailing Wage Ordinance and Virginia Code § 2.2-4321.3 (the "Prevailing Wage Requirements"). The successful Bidder's obligations with respect to the Prevailing Wage Requirements applicable to this Contract also include, but are not limited to, compliance with the certification, posting, and recordkeeping requirements set forth therein. Additional information regarding the Prevailing Wage Requirements can be viewed at the following webpage:  
<https://www.fairfaxcounty.gov/topics/prevailing-wage-ordinance>

**Insert the following new clause in the Bid Form, Paragraph 1(h), page 14:**

- (h) The undersigned bidder has incorporated in its bid all costs associated with complying with the Prevailing Wage Requirements.

**Insert the new definition in Paragraph listed below in General Conditions, Item CC, page 27:**

- CC. Prevailing Wage Rate. The rate, amount, or level of wages, salaries, benefits and other remuneration prevailing for the corresponding classes of mechanics, laborers, or workers employed for the same work in the same trade or occupation in the locality in which the Project is located, as determined by the Commissioner of Labor and Industry.

**Insert Paragraphs set forth below after Item 38 at the end of the General Conditions, page 43.**  
**Insert the following as a new Section 39:**

39. PREVAILING WAGE REQUIREMENTS:

The Contractor covenants and agrees that the remuneration to any individual performing services as a mechanic, laborer, or worker for the Work will be paid at a rate not less than the Prevailing Wage Rate. The Contractor further covenants and agrees to comply, and cause each Subcontractor to comply, with the following requirements applicable to the Work performed under this Contract:

- A. Upon award of the Contract, the Contractor will certify, under oath, to the Commissioner of Labor and Industry, the pay scale for each craft or trade to be employed on, or to provide labor for, the Project or the Work by the Contractor and any Subcontractors. The Contractor's certification will, for each such craft or trade, specify the total hourly amount to be paid to employees, including wages and applicable fringe benefits, provide an itemization of the amount paid in wages and each applicable benefit, and list the names and addresses of any third-party fund, plan or program to which benefit payments will be made on behalf of employees. Within five (5) days after submitting its certification to the Commissioner of Labor and Industry, the Contractor will provide a copy of the certification to the Owner.
- B. The Contractor and each Subcontractor will keep, maintain, and preserve: (i) records relating to the wages paid to, and hours worked by, each individual performing the work of any mechanic, laborer, or worker; and (ii) a schedule of the occupation or work classification at which each individual performing the work of any mechanic, laborer, or worker on the Project is employed during each workday and week. The Contractor and each Subcontractor will: (a) preserve such records for a minimum of six (6) years from contract expiration or termination; (b) make such records available to the Department of Labor and Industry or the Owner within 10 days of a request; and (c) certify that such records reflect the actual hours worked and the amount paid to its workers for the time period covered by the request.
- C. The Contractor and each Subcontractor will post the Prevailing Wage Rates for each craft or trade involved in the Project and the Work, including the effective date of any changes thereto, in a prominent and easily accessible place at the Site or at any such places as are used by the Contractor or Subcontractors to pay wages to their workers. Such posting must be made in English and in such other languages as may be specified by the Owner in order to provide meaningful access to the information in the posting to workers with limited English proficiency. Within ten (10) days of such posting, the Contractor and each Subcontractor shall certify to the Commissioner of Labor and Industry its compliance with the posting obligation set forth herein.
- D. The Contractor and each Subcontractor will comply with all requirements and obligations applicable to contractors and/or subcontractors pursuant to Section 2-3-2 of the Prevailing Wage Ordinance adopted by the Fairfax County Board of Supervisors on January 25, 2022, as the same may be amended from time to time. The Prevailing Wage Ordinance may be viewed at [https://library.municode.com/va/fairfax\\_county/ordinances/code\\_of\\_ordinances?nodetid=149114](https://library.municode.com/va/fairfax_county/ordinances/code_of_ordinances?nodetid=149114)

***All other terms and conditions remain unchanged.***

  
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Angela C. Mylechraine, Contracts Administrator  
Office of Administrative Services

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT  
INVITATION FOR BID.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME OF FIRM: \_\_\_\_\_

A SIGNED COPY MAY BE RETURNED PRIOR TO BID OPENING OR MAY ACCOMPANY YOUR BID.