

MINUTES

Facilities Planning Advisory Council (FPAC)

Regular Meeting
2021-2022 School Year

October 5, 2021

Members of the public are welcome to attend in-person at FCPS Gatehouse Administration Center
8115 Gatehouse Road, Falls Church, VA

The following FPAC members attended:

Name	District	Attended Meeting
Chuck Fanshaw	Braddock	YES
David Jiang	Dranesville	YES
Lauren Magee	Hunter Mill	YES
Troy Thompson	Lee	YES
Dan Aminoff	Mason/Chair	YES
Catherine Hosek	Mt. Vernon	YES
Dan Hogan	Providence	YES
Kevin Cahill	Springfield	YES
Erica Carter	Sully	YES
John Keegan	At Large	YES
Carmen Clipper	At Large	YES
Angela Smalls	At Large/Vice Chair	YES
Katie Hermann	City of Fairfax/Secretary	NO

Meeting Opening

The virtual FPAC members confirmed their ability to use the Google Meet application, no issues with audio or visual effects were found. No FPAC members were virtual for this meeting. However, Jessica Gillis, from FCPS Facilities Planning Services, was virtual.

Staff Announcements/Presentation/Discussion

Introduction of New FPAC Member:

David Jiang: Dranesville (Elaine Tholen)

Public Person/Observer:

Frank LeBlanc (ABM Industries- facility services, energy savings company)

School Board and Staff Announcements

Jessica Gillis, Facilities Planning Services – Ms. Gillis provided the following update:

- Brian Schoester will be replacing Gillis while she is on maternity leave. Brian was present at the meeting.
- Justice and Justice Park issue
 - There will be a community meeting on October 12th at 7PM for Justice High School and Justice Park issue to discuss the outcome. FCPS will not be using the park for the parking lot addition. There is a link to pre-register for the virtual meeting.
- Boundary webinars -
 - Brian is the lead for these webinars. The FCPS consultants are putting together the data collected from the parent/community surveys. The report will be out on December 14th and it will be published and discussed at an upcoming work session.
 - County Zoning and Planning dept will be giving annual report. This year it will not be in a work session, instead they will report to the Comprehensive Planning Development Committee (CPDC) of the school board instead of the actual school board. That meeting will be in November or December. They will report on growth and development.
- Bond referendum
 - Packets describing the bond were delivered to the community via the schools
 - Carmen Clipper asked what happens if the does not pass? Gillis explained that
 - there's no plan B, work would just be paused. we only have the amount approved on the previous bond, which only included planning and design
- General feedback on last year's report.
 - The report has morphed over the years and the new SB chair wants FPAC and CPDC to work together more often. We should address how much is the advisory council and the CPDC should work together. The current participants are Karen Keys Gammara (chair), Karen Corbett Sanders, Stella Petarsky, and Abrar Omeish, Melanie Meren, and Toby Sorensen. There were no negative comments on the report
- Boundary Studies.
 - Are there any boundary studies underway? No, the Board would like to get through the policy changes before any boundary studies.
- Membership presentation.
 - Each year there is a membership analysis report containing information on who is transferring schools and why. They are now asked to work with the Office of Research and Strategic Improvement (ORSI). They will use data available on Sept 30th. This year, the Board wants to know how many students have withdrawn, and why. ORSI will explain the analysis. There will be a work session on Tuesday Nov 9th and this will feed into the CIP, then staffing, allocating teachers, etc. They will look at 2019, 2021, 2022
- Ed spec on the gender-neutral restrooms
 - Yes, there will be a spec for gender-neutral restrooms and also for lactation rooms. Ed specs are for renovations and constructions, not retrofitting an existing building. Principals were to identify the need and where the gender-neutral bathroom will be (for existing buildings). Some schools have decided to allow students to utilize the staff bathroom to avoid embarrassment, etc. A similar design already exists in falls church. Lactation rooms have also been designated at each school.
 - There are a lot of requests for new facilities (security vestibules, bathrooms, bathrooms at stadiums)

Community Time

N/A

Member Time

Annual Report Presentation to the School Board

2021-2022 FPAC Annual Charge from School Board UPDATED

Dan A provided an overview of each charge and then allowed members to add their names to various sub-committees.

1. Continue to develop the long-range vision for FCPS school facilities;
 - LEAD: Troy T
 - Participants: Erica and John
 - Adding Chuck Fanshaw
2. Provide further support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
 - LEAD: Dan H
 - Participants: Kevin, Lauren
 - Adding Chuck
 - Troy will consult
3. Further develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
 - LEAD: Katie & Lauren
 - Participants: Troy, John, Cathy, Dan H
 - Discussed combining this with #5
 - Lauren - maybe charges 3 and 5 can handle the entire issue
 - Adding David
 - Adding Kevin
 - We will keep charges 3 and 5 separate on the report but will combine the work; no new names under 5.
4. Advise and assist with the development and implementation of updated boundary policies and processes and identify any immediate capacity needs at specific schools; and,
 - LEAD: Cathy
 - Participants: Carmen, Angela
5. Assess and evaluate how facility design and construction can become more functional within the classroom walls, incorporate a greater use of outdoor space, restroom facilities and enhance ventilation; and
 - being combined with #3
6. Review and update FPAC's charter and conduct a self-evaluation of work and process.
 - LEAD: Dan A
 - Participants: Angela, Dan H, Carmen, Erica
 - Everyone will assist
 - We will devote 30 mins or so to working on this at each meeting.

Semi-Annual Report Schedule

Before the December 7th meeting:

- Primary charge leaders should strongly consider holding a work session before Dec 7th. Those work sessions should be held in Oct or Nov. Charge leaders should ensure that it is scheduled and held with the appropriate virtual meeting requirements (everyone receives a mtg link and it is advertised).
- Primary charge leaders should present a final outline to FPAC members at the Dec 7th. This outline will be used as a basis for the semi-annual report which will need to be drafted in January.
- Work sessions are set for the 3rd Tuesday of each month. FPAC groups need to meet in November for a work session which will be held in same room as FPAC meetings. Members can also meet virtually, but since the public has to be able to come, someone must be in person.
- Leaders should start working on an outline that will be presented at the December meeting to be used in the semi-annual report. Brian and Jessica can be invited to the work sessions. Dan H wants Justin to be at the next work session.
- Dan A discussed the renovation queue for the new members; discussed the many types of HVAC systems in the schools. See page 41 of the CIP for planning and construction. There was a general discussion on school renovation and financial issues. Members can reach out to Dan if any help is needed on outlines

Action items

- For next meeting, Dan asked all members to please read the charter! Come up with some areas of improvement. Angela to send an email as a reminder
- Feb 26th - offsite planned; this topic may be discussed
- Flesh out if you need resources or items from staff and let us know

Other Items of Interest

- Other topics / speakers for the year
 - o (Frank LeBlanc) FCPS put out an RFI for electric school buses
- Communications person will be invited
- Let Dan know if anyone would like to hear a certain speaker
- Dan A - will try to get someone from the County Bond office
- Dan H - should include community use and how it affects the need for renovation
- Discussion on financing the system; amount needed in bonds to get back to a 25 year queue

Member Time

Report on Justice Park History and MSAOC Boundary meeting (Angela S)

- Angela gave short report on Justice Park issue. Angela attended a rally at the Justice park that shed light on the history of the residents of that area. Many groups presented reasons why the park needed to stay as is, including community groups showing that this is the only free park and green space for many residents. Groups like the Audubon Society wanted to preserve the wooded areas around the park for certain native species and plants.

- Justice High and FCPS will now seek a waiver to start a rezoning process. They are now losing a year on the process
- Dan provided history and Angela gave a short report on the boundary meeting with the Minority Student Achievement Oversight Committee (MSAOC) (a committee lead by Karen Corbett Sanders and Dr. Lawrence Bussey)
- MSAOC also wants to work with FPAC on boundary issues; they are coming up with a tool or a dashboard showing where students can be moved to ease overcrowding, but their interest is to ensure equity. A study shows that when a school reaches a certain percentage of Title 1 students, test scores begin to drop.
 - Virginia will provide census information.
 - TPAC (title I committee) - may be able to work with us on boundaries as well (Carmen)

Planning Commission Schools Committee

Dan A gave a report on the Planning Commission Schools Committee Meeting

- The focus is on the 2232 process; see Dan's video on the process
- They will also be studying proffers; the county has a proffer formula. The base calculation and the dollar per student needs to change
- The meetings are at Government center and are open to the public

Minutes

Final minutes have been approved for the September 14, 2021 FPAC meeting. The motion was proposed by Dan Aminoff and seconded by Dan Hogan. All members approved.

Adjournment

The meeting was adjourned at 9:05PM.