FOOD AND NUTRITION SERVICES
Fairfax County Public Schools
Donation of Student School Meal Leftovers to Local Food Banks MOU

Date:
School:
Principal:
School/Parent Volunteer(s) Collecting Daily Donations:
Local Food Bank Representative:

Thanks to legislation sponsored by Representative Frank R. Wolf, a federal bill clarifies that schools are covered from liability under the "Good Samaritan Act." Due to this change in federal health guidelines, Fairfax County Public Schools' Food and Nutrition Services wishes to develop and foster a successful partnership with schools and local food banks. This partnership will provide safe leftover foods from student lunches (school purchases and lunches brought from home) to local food banks.

To ensure that food donations from student lunch leftovers are safe, Food and Nutrition Services (FNS) is providing guidelines to assist schools with the implementation. To this end, the school principal, school/parent volunteer, local food bank representative, and any other participants are expected to sign and implement the actions outlined in this MOU.

School Responsibilities:

1. Educate students to select nutritious foods using the Five Star Lunch (3, 4, or, 5 lunch items are required and 1 must be a fruit or a vegetable per USDA National School Lunch Program regulations).
2. Educate students to take only food items they will eat.
3. Discuss, plan, and prepare a system for the sorting of unopened perishable (refrigerated) and unopened non-perishable (not refrigerated) foods.
4. Review foods needed, refrigeration, delivery dates from schools or pickup by food bank, and rotation of delivery donations by school/parent volunteers that will visit the designated food back(s).
5. Maintain a weekly leftover food collection record accounting for all food bank donations (Attachment 1).

Food Bank Responsibilities:

1. Provide adequate refrigeration and storage for approved donations.
2. Coordinate scheduled delivery and receiving.

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Attachment 1

School: _____ **Date: _____**

Leftover Food Collection Record						
Commercially Packaged (Unopened) Perishable Items (Refrigerated)	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Weekly Total**
Milk						
Yogurt						
String Cheese						
Fruit Juice						
Produce (i.e. Bagged Apple Slices, Baby Carrots)						
Commercially Packaged (Unopened)						
Commercially Packaged (Unopened) Non-Perishable Items (Non-Refrigerated)	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Weekly Total**
Snacks (i.e. Crackers, Popcorn, Cereal)						
Breads/Grains (i.e. Muffins)						
Fruit Cups (i.e. Applesauce, Peaches)						
Whole Fresh Fruit (i.e. Oranges, Bananas)						
Bottled Water						

Signatures	
School/Parent Volunteer Collecting Daily Donations:	**Date:**
Local Food Bank Representative:	**Date:**