The regular meeting of the Fairfax County School Board’s Career and Technical Education Advisory Committee (CTEAC) was called to order on September 26, 2019, at 8:30 a.m. by Charles Britt, Chairman. The meeting was held in room A of 8280 Willow Oaks Corporate Drive, Fairfax, VA 22031.

Career and Technical Education (CTE) Overview – Beth Downey
PowerPoint presentation covering CTEAC Mission, Committee Charge, and a general overview of CTE and the programs that are offered. New courses offerings for the 2020-2021SY were also reviewed.

New Course Endorsements – motion made and seconded for endorsing the submission of Game Design, Hospitality, Cloud Computing Dual Enrollment, and Middle School Technology Education for the 2020-2021SY. All members agreed to endorse.

Committee Member Introductions – All Members shared a little about themselves.

New Business – Charles Britt
- **The committee charge** - In collaboration with industry, develop strategies and support for continuing improvement in coordination and communication of CTE programs
- **Proposed Committee Focus** – Determined based on SB committee charge. Focus areas: Program or Resource Gap Analysis, Support to Summer Career Academy, Support to CTE and Office of Communications Collaboration, Advocacy to Industry and Business Groups, Grants Proposal Development, and PTA. Each committee member present signed up for a focus area(s) to participate in.

Meeting adjourned at 10:30 a.m.

**Next Meeting**: October 10, 2019, 8:30 a.m. **Gatehouse Administrative Rooms 2050/2051**

If schools are closed or there is a delayed opening, the CTEAC meeting will be canceled.

**Mission Statement**: To provide advice to the school administration and the School Board on career and technical education programs and initiatives for the purpose of improving the effectiveness of these programs and associated courses in providing students with the knowledge and skills that contribute to their preparation for the workforce, military, and/or continuing education in a competitive global economy, and to help the schools obtain support and participation from the business community and the public.

**Committee Charge**: In collaboration with industry, develop strategies and support for continuing improvement in coordination and communication of CTE programs.

*Issues related to Career and Technical Education should be submitted in writing to the executive council for consideration as future agenda items.*