

Career and Technical Education Advisory Committee Notes

October 14, 2021

P	Bechtel, Matt	P	Garant, Jay	P	Portillo-Gomez, Manny
P	Berry, Paul	P	Gonzalez, Juan Pablo	P	Raj, Anitha
P	Blake, Sarah	P	Gorthi, Gitika	P	Reisman, Matthew
P	Chappell, Eliza	P	Hopkins, Barbara	A	Salerno, Kate
P	Crispino, Lauren	P	Krezel, Alexa	A	Sanghera, Kammy
P	Duke, Jodi	P	Lewis, Mary	P	Smith, Shonna
P	Evans, Craig	P	Minton-Eversole, Theresa	A	Thieberger, Paul
P	Frank, Andrew	P	Parker, Joseph	P	Varkonyi, Irvin
P	Franklin, Todd	P	Phillips, Adam	P	Williams, Tina

*A = Absent P = Present

The regular meeting of the Fairfax County School Board's Career and Technical Education Advisory Committee (CTEAC) was called to order on October 14, 2021, at 8:30 a.m. by Joseph Parker, Chairman. The meeting was held in room 1002A/B of 8270 Willow Oaks Corporate Drive, Fairfax, VA 22031. The option to attend virtually was made available via Zoom.

Call to Order and Opening Remarks – Joseph Parker

Joseph and Irv have started to make call to committee members to get input for ideas for this year plans and goals for CTEAC.

School Board Update – Melanie Meren

- School Board is having a work session on October 19, 2021 regarding program audits. Instructional Services was asked to further investigate some acute programs to see location and access. Melanie is working on case to encourage to the board to review data and start with access to career programs.
- A school bond referendum will be on the general election ballot Tuesday, November 2, 2021. FCPS has 3 billion in operating funds however is does not include funds for construction and renovations. The funding for construction and renovations comes solely out the school bond by which the public must vote and approve.

Career and Technical Education Highlights and Updates – Todd Franklin

- Review of October CTE Highlights
- Social Media Spotlight

- CTE is sending a monthly newsletter. CTEAC members and business partnerships will be reached to gather spotlight information which will be shared in our newsletter.
 - Jay Garant would like to collaborate with CTE team working on newsletter to see if we can target different audiences or share stories.
- Pathway Study
 - FCPS has partnered with consulting firm, FourPoint Education. They will be assessing current elective classes and career pathways programs.
 - Review is expected to be finalized by Spring 2022.
 - Data will look into enrollment numbers, subgroups, course offerings, and feedback from school personnel.
 - Focus has been made to see how we can improve equity and access.
 - The data analysis will look at the reporting groups that are used in our strategic plan reporting to include ethnicity, gender, students with disabilities, English Learners, and free and reduced-price meals.
 - CTEAC members are considered as one of the stakeholder's groups. CTE is working with vendor on timeline for engagement, to see if that will include a focus group, small group, or individual stakeholder interview.
- CTE Budget
 - Process of gathering budget and financial information for operating funds, local funds, centrally managed funds, and summer programming funding.
 - Jay Garant brought up the issues of Transportation being a big barrier and huge expense. Our transportation challenges are a bit unique based on geographical location.
 - Claude Moore Foundation went over one million dollars in donations to CTE, specifically in health and medical programs.
 - Melanie Meren shared board members can ask budget questions to staff, she is able to submit questions on CTEAC's behalf. Questions from CTEAC should be limited to 1 to 3 only since each question requires time and research to gather information.

New Business – Irvin Varkonyi

- Possible 2021-22 CTEAC Committee Work Plan Topics for Consideration
 - CTE Instructor Shortage
 - CTE Facilities Shortage
 - Outreach to Parents and Students
 - Expanding Business Partnerships
 - Diversity of CTE Students and Instructors
 - Transportation Options for Students
 - Suggestions from committee members:
 - Continuing the work from last year (e.g., outreach, partnerships).
 - Great suggestion of topics but some overlap, possibility of condensing topics.

- Looking into topics committee has knowledge in and can recommend in timely manner. Transportation is a topic which may be too difficult to make recommendations on.
- Share 2020-21 CTEAC School Board Recommendations
- How were recommended topics for the 2021-22 created?
 - Irv and Joseph worked on them over the summer
 - Topics of transportation issues and shortages of teachers were mentioned.
- CTEAC Collaboration In-Person or Online
 - All gatherings of School Board members and appointed committee members, when sitting as a body or entity, or as an informal assemblage of three members or more, wherever held, with or without minutes being taken, whether or not votes are cast, are "meetings" under the Code of VA.
 - All meetings shall be open to the public and held in a location accessible to the public. Meeting minutes are needed for all open meeting. Notice shall be posted at least three working days prior to the meeting. [Code of VA§2.2-3707(C)]
 - FOIA law prohibits e-mails between more than 2 members at a time.
- Work Based Learning
- Community Engagement Suggested Homework
 - If you were a business looking to partner with FCPS, how would you navigate the FCPS website to see who you would call or contact to start your partnership.

Meeting adjourned at 10:30 a.m.

Next Meeting: November 11, 2021, 8:30 a.m. Willow Oaks Rooms 1002A/B. Zoom option will be available.

Mission Statement: To provide advice to the school administration and the School Board on career and technical education programs and initiatives for the purpose of improving the effectiveness of these programs and associated courses in providing students with the knowledge and skills that contribute to their preparation for the workforce, military, and/or continuing education in a competitive global economy, and to help the schools obtain support and participation from the business community and the public.

Committee Charge: In collaboration with key stakeholders, ensure equitable awareness, access, and participation in all CTE programs. Ensure greater awareness of career-readiness options provided by CTE programs with a new emphasis on exposure to working in a virtual or hybrid workplace, workforce trends, and growing leadership skills.

Issues related to Career and Technical Education should be submitted in writing to the executive council for consideration as future agenda items.