



NOTIFICATION BY PARENT OR GUARDIAN OF INTENT TO PROVIDE HOME INSTRUCTION

INSTRUCTIONS: Complete this form fully, including your signature, description of the curriculum limited to a list of subjects to be studied for each child during the coming year and any other required supporting documents, and send to: **Fairfax County Public Schools Home Instruction via Email: homeinstruction@fcps.edu, Fax: 571-423-4317 or Mail: 8115 Gatehouse Road, Falls Church, VA 22042.**

I hereby certify that I am the parent or guardian of the child or children listed below, that I intend to teach the child or children at home during the coming school year in lieu of school attendance in accordance with [§ 22.1-254.1 of the Code of Virginia](#), and that the information I am providing is true and correct to the best of my knowledge and belief.

Name of Child or Children (last, first, middle)	Gender	Date of Birth (month, day, year)	Grade Level for the ___-___ School Year	FCPS Base School
1.				
2.				
3.				
4.				

I hereby certify that I am eligible to provide home instruction under Virginia law because (CHECK ONLY ONE):

- I hold a high school diploma** - (Attach a copy of the parent's high school diploma, or transcript showing graduation, or a higher credential (e.g., a certificate, an associate's degree, a bachelor's degree, a master's degree, or a doctorate) and a description of curriculum to be studied for each child during the coming year.)
- I have the qualifications prescribed by the Virginia Board of Education for a teacher.** (Attach a copy of your current valid Virginia teaching certificate or statement of eligibility from Virginia Department of Education and a description of the curriculum limited to a list of subjects to be studied for each child during the coming year.)
- I have provided a program of study or curriculum to be delivered through a correspondence course or distance learning program or in some other manner.** (Attach proof of enrollment from the institution showing school's name and address for each child: the child's name, the term(s) for which enrolled, and the courses in which enrolled. If you choose to provide a program of study or curriculum in some other manner as specified in the Code of Virginia <http://leg1.state.va.us/000/cod/22.1-254.1.HTM>, a list of subjects to be studied for each child during the coming year must be submitted.)
- I have attached a statement describing why I am able to provide an adequate education for my child/children.** (Attach a description of the curriculum limited to a list of subjects to be studied for each child during the coming year.)

Upon request of the Division Superintendent, I will submit documentary proof of immunizations, medical contraindication certified by a licensed physician, or affidavit attesting that the administration of immunizing agents conflicts with our religious tenets or practices.

I understand that if I conduct home instruction, to comply with [§ 22.1-254.1 of the Code of Virginia](#), I must provide the Division Superintendent, by the following August 1, evidence of the child's academic achievement in one of the following ways:

1. Evidence that the child has attained a composite score in or above the fourth stanine on any nationally normed standardized achievement test; or an equivalent score on the ACT, SAT, or PSAT test;
- or**
2. An evaluation or assessment which the school division superintendent determines to indicate that the child is achieving an adequate level of educational growth and progress, including, but not limited to: (a) an evaluation letter from a person licensed to teach in any state, or a person with a master's degree or higher in an academic discipline, having knowledge of the child's academic progress, stating that the child is achieving an adequate level of educational growth and progress; or (b) a report card or transcript from a community college or college, college distance learning program, or home-education correspondence school. I also understand that if the required evidence of progress is not provided to me, Virginia law provides for a one-year probationary period. Parents or guardians shall file, with the Division Superintendent, evidence of their ability to provide an adequate education for their child or children and a remediation plan that indicates that their program is designed to address any educational deficiency.

Parent or Guardian Name

Parent or Guardian Signature

Address Street

City

State

Zip Code

Date

Home Telephone

Work Telephone

Email