



Unilateral Withdrawal from FCPS

	SCHOOL _____
	ADDRESS _____

_____	DATE _____
_____	RE _____
_____	ID Number _____

Dear _____

I have been advised that you have withdrawn your child from Fairfax County Public Schools (FCPS), and have enrolled _____ in a private school.

Your child continues to be eligible for special education services. FCPS continues to offer these services to your child based on his/her unique needs. We are willing to convene the individualized education program (IEP) team to review your child's special education needs and services at any time. Please contact your child's base school if you wish to schedule an IEP meeting.

Parents of a child with a disability have protection under the procedural safeguards. A copy of *Your Family's Special Education Rights (Virginia Procedural Safeguard Notice)* was previously provided to you. It provides information about special education procedures and appeals. Additional copies are available at your child's school or on-line at <https://www.fcps.edu/sites/default/files/media/forms/se4.pdf>. Should you desire assistance in understanding the provisions of these procedural safeguards, please call Due Process and Eligibility at 571-423-4470.

I am also available to assist you in planning your child's education program through FCPS. My telephone number is _____.

Sincerely,

cc: Special Services File

Information from the Fairfax County Public Schools student scholastic record is released on the condition that the recipient agrees not to permit any other party to have access to such information without the written consent of the parent or eligible student.