

The Essential ZoomText 11 Hotkeys

To use ZoomText in your applications, it is helpful to learn and use the essential hotkeys. These hotkeys will allow you to adjust and operate the most commonly used features and settings without having to switch away from your application.

Note: Commands specific to each feature and setting are located in the topics throughout the ZoomText documentation. You will also find a complete list of commands hotkeys in the [ZoomText Commands](#) section and in the [Command Key dialog box](#).

Summary

Essential Commands	Hotkeys
ZoomText Global	*toggles end with Enter
Start ZoomText	Ctrl + Alt + Shift + Z
Toggle ZoomText On / Off	Caps Lock + Ctrl + Enter
ZoomText User Interface	Caps Lock + Ctrl + U
Pass Next Command	Ctrl + Alt + Shift + P, command to pass
Magnifier	Caps Lock
Zoom In/out	Caps Lock + ↑↓
Zoom to 1x (toggle)	Caps Lock + Enter
Scroll Up Down Left Right	Caps Lock + Shift + ↑↓←→
Enhancement Color	Caps Lock + C
Reader	Caps Lock + Alt
Voice On / Off (toggle)	Caps Lock + Alt + Enter
Voice Rate Faster/Slower	Caps Lock + Alt + ↑↓
Verbosity (program echo)	Caps Lock + Alt + B

Essential Commands

Essential Commands	Hotkeys
ZoomText Global	
Start ZoomText	Ctrl + Alt + Shift + Z
Toggle ZoomText On / Off	Caps Lock + Ctrl + Enter
ZoomText User Interface	Caps Lock + Ctrl + U
Pass Next Command	Ctrl + Alt + Shift + P, followed by command for program
Magnifier	
Zoom In	Caps Lock + Up Arrow
Zoom Out	Caps Lock + Down Arrow
Zoom to 1x (toggle)	Caps Lock + Enter
Scroll Up	Caps Lock + Shift + Up
Scroll Down	Caps Lock + Shift + Down
Scroll Left	Caps Lock + Shift + Left
Scroll Right	Caps Lock + Shift + Right
Enhancement Color	Caps Lock + C
Reader	
Voice On / Off	Caps Lock + Alt + Enter
Voice Rate Faster	Caps Lock + Alt + Up
Voice Rate Slower	Caps Lock + Alt + Down
Verbosity (program echo)	Caps Lock + Alt + B