

# Student Transfer – Letters of Understanding

## Transfer Request: Advanced Placement(AP) or International Baccalaureate (IB)

Please read the following letter of understanding and agree by clicking the checkbox

1. A student who requests a transfer for the AP or IB program must commit to the advanced academic program for grades 9, 10, 11, and 12:
1. Each student is expected to pursue a schedule of prerequisite courses for each program in the ninth and then grade years.
2. Each student must take a minimum of four AP or IB classes over the four years, with at least three by the end of the Junior year.
3. Potential IB candidates must meet with the IB coordinator at the requested school to develop a four-year academic plan.
2. Parents and students are encouraged to attend an AP or IB information night sponsored by the local school, the region, or the school division.
3. Students are expected to maintain appropriate behavior, attend school regularly, and demonstrate academic progress.
4. A student who does not fulfill the aforementioned expectations will be required to return to his or her base school.
5. A student transfer renewal application must be submitted annually for continued student transfer consideration.

I understand and agree to the terms set forth in this letter of understanding.

**Transfer Request** **Advanced Placement** **Requested School:** [REDACTED] ×  
**or International**  
**Baccalaureate**

Please read the following letter of understanding and agree by clicking the checkbox

[REDACTED]

1. A student who requests a transfer for the AP or IB program must commit to the advanced academic program for grades 9, 10, 11, and 12:
  - Each student is expected to pursue a schedule of prerequisite courses for each program in the ninth and tenth grade years.
  - Each student must take a minimum of four AP or IB classes over the four years, with at least three by the end of the junior year.
  - Potential IB candidates must meet with the IB Coordinator at the requested school to develop a four-year academic plan.
2. Parents and students are encouraged to attend an AP or IB information night sponsored by the local school, the region, or the school division.
3. Students are expected to maintain appropriate behavior, attend school regularly, and demonstrate academic progress.
4. A student who does not fulfill the aforementioned expectations will be required to return to his or her base school.
5. A student transfer renewal application must be submitted annually for continued student transfer consideration.

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## Transfer Request – World Languages

Please read the following letter of understanding and agree by clicking the checkbox

4. Students who request a transfer for a World Language must commit to the requested language of study:
5. Students must be enrolled in the requested language course in grade 9.
6. Students must take a minimum of three world Language courses, over a four-year period, in the requested language.
7. If the student starts the requested language in grade 8, the student must enroll in Advanced Placement (AP) or International Baccalaureate (IB) or Level 4 of the language in their junior year if the upper level course is offered at the school.
8. Students are expected to maintain appropriate behavior, attend school regularly, and demonstrate academic progress.
9. A student who does not fulfill the above expectations will be required to return to his or her base school.
10. A student transfer renewal application must be submitted annually for continued student transfer consideration.

I understand and agree to the terms set forth in this letter of understanding.

**Transfer Request - World Languages - [REDACTED] - Requested School: [REDACTED]** ✕

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Please read the following letter of understanding and agree by clicking the checkbox

[REDACTED]

1. Students who request a transfer for a World Language must commit to the requested language of study:
  - Students must be enrolled in the requested language course in grade 9.
  - Students must take a minimum of three World Language courses, over a four-year period, in the requested language.
  - If the student starts the requested language in grade 8, the student must enroll in Advanced Placement (AP) or International Baccalaureate (IB) or Level 4 of the language in their junior year if the upper level course is offered at the school.
2. Students are expected to maintain appropriate behavior, attend school regularly, and demonstrate academic progress.
3. A student who does not fulfill the above expectations will be required to return to his or her base school.
4. A student transfer renewal application must be submitted annually for continued student transfer consideration.

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I understand and agree to the terms set forth in this letter of understanding.

## Transfer Request – Academy Sequence

Please read the following letter of understanding and agree by clicking the checkbox

1. Students who request a transfer for an academy program must commit to the following:
  - Students must remain enrolled in the unique academy program each year until completion of the sequence.
  - Students are expected to pursue a schedule of any required prerequisite courses for the academy program in the ninth and tenth grade years.
2. Students are expected to maintain appropriate behavior, attend school regularly, and demonstrate academic progress.
3. A student who does not fulfill the above expectations will be required to return to his or her base school.
4. A student transfer renewal application must be submitted annually for continued student transfer consideration.

I understand and agree to the terms set forth in this letter of understanding.

Transfer Request - Academy Sequence - [redacted] - Requested School: [redacted] X

Please read the following letter of understanding and agree by clicking the checkbox

[redacted] ( [redacted] )

1. Students who request a transfer for an academy program must commit to the following:
  - Students must remain enrolled in the unique academy program each year until completion of the sequence.
  - Students are expected to pursue a schedule of any required prerequisite courses for the academy program in the ninth and tenth grade years.
2. Students are expected to maintain appropriate behavior, attend school regularly, and demonstrate academic progress.
3. A student who does not fulfill the above expectations will be required to return to his or her base school.
4. A student transfer renewal application must be submitted annually for continued student transfer consideration.

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I understand and agree to the terms set forth in this letter of understanding.