The regular meeting of the Fairfax County School Board’s Career and Technical Education Advisory Committee was called to order on February 28, 2017, at 8:30 a.m. by Charles Britt, Chairman. The meeting was held in room 3000 of Willow Oaks, 8270 Willow Oaks Corporate Drive, Fairfax, Virginia 22031.

Review of Material – no changes to January meeting notes; accepted as they are.

Perkins CTEMS funding and endorsement –
- A few questions on replacing the computer equipment or buying new equipment. Beth Downey described how they are processed. Unanimous approval to process the grant application was received.
- HMS Program Manager is moving on to new position.
- Beth Downey did a quick review of CTE highlights.

Business and Information Systems

Stephanie Holt, Business and Information Technology Program Manager, gave an overview of the business program. Shared a PowerPoint presentation. IT fields are growing very rapidly, especially in analysis, IT security, database administration, and web development. Need to
prepare students for these jobs. The bulk of changes for next year will be in middle schools. Next year we will be adding a coding class, expanding CyberPatriot Program; adding 4 more schools. New course for Cyber Security Fundamentals (18-19 SY) for high schools. Genesys Works – internships; next year have dual enrollment class with Northern Virginia Community College. Alexa Krezel requested a list of businesses who are participating with MS CyberPatriot. If there are more questions reach out to Stephanie Holt or Beth Downey.

**Health and Medical Systems**

Michelle Flynn, Health and Medical Sciences Program Manager, gave an overview of the HMS program. She shared a PowerPoint presentation. Programs are growing. Workforce needs RNs, nursing assistants, LPNs, medical assistants, physical therapists, and dental assistants. All courses are at Academies or at standalone sites. Firefighting is our new program and got reviewed on local news stations. Firefighting students have the potential to go straight to a job once they get their credentials. Health Informatics will be offered next school year. Targeting Lee HS to participate in the program for next year. 911 Dispatcher will be offered next year as well.

CTE Annual Report Input – Members discussed in table groups potential topics to include in the Annual Report and voted on them, as well as suggested other topics to include in the report. The next meeting will be a work session for reviewing the annual report and is not a mandatory meeting.

Meeting adjourned at 10:30 a.m.

**Next Meeting:** March 28, 2017, 8:30 a.m., Willow Oaks, Room 5001 (Work Session for Annual Report). This is not a mandatory meeting.

*Issues related to Career and Technical Education should be submitted in writing to the executive council for consideration as future agenda items.*