



## MEETING MINUTES

### Justice High School School Design Development Review Meeting

**Project Name/Number:**

Justice High School - Additions  
Fairfax County Public Schools  
HGA Project #1819

**Date of Meeting:**

October 7, 2019

**Location of Meeting:**

Justice High School

**Attendees:**

Sign-In Sheet attached

#### Items Discussed:

1. PTA Presentation schedule
  - a. There is one presentation currently anticipated at the end of the Intermediate Development phase.
  - b. There is one presentation currently anticipated when a General Contractor has been selected by FCPS D&C.
2. The current construction schedule anticipates approximately 18 months of construction. It will be part of the 2021 bond and construction will complete in 2023.
3. Exterior and interior cameras are anticipated to be added for the additions. The current server may not support the additional load and will need to be confirmed by FCPS OSS.
4. Teachers asked what to anticipate with the construction phase. FCPS D&C communicated the following:
  - a. FCPS will alert the end users in advance of the plans for construction.
  - b. Testing, special events, etc. will be built into the construction schedule and coordinated on a biweekly basis throughout construction.
  - c. The intent is to alert well in advance of any major construction events to facilitate planning.

#### Program Considerations

1. School concern: A hallway of classrooms without a workroom places teachers far from the students and can become a supervision issue.
  - a. Response: This will be a discussion with the FCPS Safety & Security team.
2. Principal requested a general use office be located in the new 3-story addition for an administration team member.
  - a. Hughes Group and FCPS D&C to review potential for adding an office or small conference room on the 1<sup>st</sup> floor.
3. School requested an operable partition for a larger capacity space in the 3-story addition.
  - a. Decision made is it will be discussed with FCPS Safety & Security team, but it is unlikely due to recent safety issues. More likely is the classrooms that already have operable partitions will be used when a larger capacity is required.

4. The back parking lot, where the 3-story addition is located, also supports marching band practice, football practice, and PE classes. FCPS D&C to discuss options internally regarding relocating these uses.
5. Teachers requested approximately 4 floor outlets per classroom to facilitate charging of laptops in the classroom. Currently, extension cords are spread throughout the classroom to facilitate charging.
  - a. FCPS D&C to review internally and advise.
  - b. FCPS D&C stated the design of the electrical outlets complies with 1 to 1 program requirements.
6. Teachers expressed difficulty with science labs on both the 2<sup>nd</sup> and 3<sup>rd</sup> floors of the addition and requested a supplementary chemical storage.
  - a. One option proposed by the teacher is to convert one of the prep rooms to a chemical storage.
  - b. FCPS D&C to review options with FCPS Safety & Security.
7. Teachers requested space be set aside for a senior courtyard or outdoor space during lunch. The current cafeteria expansion ramp is where the current outdoor space is located.
  - a. FCPS D&C and Architect to review options for an outdoor seating space.
8. Teachers requested secured separation between field space and school space. This lack of separation currently affects community use. New separation could be created with fencing.
  - a. FCPS D&C to review request.
9. There are 6 existing labs with gas. With the 4 new Chem/Bio labs with gas, the total will be 10 possible labs with gas. This is number of labs is acceptable to Justice HS Faculty.

**Follow-up Items:**

1. FCPS to advise if lockers are needed in the hallway of the 3-story addition based on location of addition and school preference.

**The preceding meeting minutes represent Hughes Group Architects understanding of the items discussed and the actions or decisions agreed to and shall constitute the basis upon which the project is proceeding.**

**If any of the attendees should have any additions, clarifications or corrections, they should be forwarded to Hughes Group Architects within five working days of receipt of this document.**

End of Meeting Minutes.

**Minutes By:** Elizabeth Morgan  
**Distribution:** October 17, 2019 to FCPS  
**Attachments:** Sign-In sheet



Project Name/Number: Justice High School Renovation  
HGA Project 1819

Project Meeting Date: October 07, 2019  
School Design Development Review Meeting

Attendees:

Name                      Organization

**FCPS**

Godson Nwosu              FCPS D&C

Holli McKinley            FCPS D&C

**A/E TEAM**

Gavin Myers              HG

Eliel Alfon                HG

Amado Fernandez        HG

Elizabeth Morgan        HG

**JUSTICE HS TEAM**

Maria Eck                 Principal – Justice  
HS

Judy McDerott-Jeler     Justice HS

Luther Ivery              Justice HS

Will Brooks               Justice HS

Emily McCloud           Justice HS

Jalissa Gary              Justice HS

Brian Garvey             Justice HS

Ariel Miller               Justice HS