



## FAIRFAX COUNTY PUBLIC SCHOOLS SUPERINTENDENT SEARCH *SUGGESTED* TIMELINE

| <u>DATE</u>        | <u>PROCESS</u>   |
|--------------------|--|
| <u>11/15/21</u>    | Planning meeting with Board members.   |
| <u>11/17/21</u>    | Begin preparing information for the District promotional materials and online application.   |
| <u>11/17/21</u>    | Notify all associates and other professional contacts of vacancy.  |
| <u>12/07-17/21</u> | Individual Board member interviews.  |
| <u>12/08/21</u>    | Notify stakeholders regarding input meetings on <u>12/14-16/21</u> .   |
| <u>12/13/21</u>    | GR Recruiting and FCPS Board Closed Session Meeting (10:00-12:00 am).  |
| <u>12/13/21</u>    | FCPS public work session with GR Recruiting 1:00 pm-3:00 pm.   |
| <u>12/14/21</u>    | Post Online survey link, for input on developing the profile, available on District website.   |
| <u>12/14-16/21</u> | In person meetings/Zoom with staff stakeholder groups.   |
| <u>01/10-12/22</u> | In person/Zoom meetings with parent/community stakeholder groups.  |
| <u>01/13/22</u>    | 5PM deadline for online survey/input from stakeholders and Board members.  |
| <u>01/20/22</u>    | FCPS Board closed session 10:00 am-12:00 pm.   |
| <u>01/20/22</u>    | FCPS public work session 1:00-3:00 pm - Share results of survey and stakeholder meetings; finalize superintendent profile and application form.  |
| <u>Ongoing</u>     | Accepting applications from candidates and reaching out to candidates who meet the district profile.   |
| <u>03/04/22</u>    | Deadline for all application materials.  |
| <u>03/05-16/22</u> | Consultant paper screening and reference checking.   |
| <u>03/17/22</u>    | FCPS and Search firm meet in closed session to discuss candidates to be interviewed. The Board will also finalize 1 <sup>st</sup> round Board interview questions. ( <u>10:00 am - 3:00 pm</u> ) |
| <u>03/21-22/22</u> | Interview selected candidates (1 <sup>st</sup> round) (Time: TBD).   |
| <u>03/22/22</u>    | Meeting with consultant following the last interview. (Time: <u>TBD</u> )  |
| <u>03/28-29/22</u> | Interview finalist candidate(s) (2 <sup>nd</sup> round). ( <i>Optional</i> ) (Time: <u>TBD</u> )   |
| <u>03/29/22</u>    | Meeting with consultant following the last interview. (Time: <u>TBD</u> )  |
| <u>TBD</u>         | Consultant will discuss contract terms with the finalist.  |
| <u>TBD</u>         | Offer the contract.  |
| <u>TBD</u>         | Finalize support options for Board and new superintendent  |