



Please read **BEFORE** you complete this form.

**This is the *OPT-OUT* form for the West Springfield High School PTSA Student Telephone Directory**

The WSHS Student Telephone Directory lists each student’s name, grade, and home phone number. The school provides this information. If you **do not** want to list your student in the directory, please complete and return this form to **cindy.henderson@cox.net** or **the school office** no later than Wednesday, September 9, 2009. **Please do not return this form unless you choose not to be listed.**

We hope that the PTSA Student Telephone Directory will be useful to you and your student(s) for coordinating academic work, PTSA, and extracurricular activities. The directories will be published and sold in limited quantities for **\$7.00** each at the grade-level Principal coffees and at Back to School Night on Tuesday, September 22, 2009. They will also be available in the office starting the second week of school.

Payment for the directories is made at the time of sale. **This is not a pre-order form, so please do not include payment for the directory with this form.**

If you have a special request (i.e., a different phone number than the one provided by the school), please call or email Cindy Henderson (703-569-3833; cindy.henderson@cox.net). Do not complete this form with the information. **Only complete this form if you do not want your student listed in the directory.**

\_\_\_\_\_ I do **NOT** want my student listed in the Telephone Directory.

Student’s Name: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Last First Middle Initial

Student’s Grade this school year (Circle one) 9 10 11 12

\_\_\_\_\_  
Parent’s Signature

Please call Cindy Henderson at 703-569-3833 or email at cindy.henderson@cox.net if you have any questions, or if there has been any problem with your student’s name or phone number listing in previous years.

Revised 09/01/09