

## How to Customize the Co:Writer Applet on your AlphaSmart for the Needs of your Student(s)

You can:

- Change the number of guesses that appear on the screen
- Turn collect words on or off
- Choose a Topic Dictionary to add to the Co:Writer dictionary words
- Turn Grammar on or off
- Turn Predict ahead on or off

### To change or view the Co:Writer Options:

1. From the **Co:Writer** screen, press the *Home* button. The following menu appears.

```
-----  
Co:Writer Options                               esc=exit  
1 Number of Guesses  4 Grammar  
2 Collected Words   5 Predict Ahead  
3 Topic Dictionary  
-----
```

2. To view the setting for an option, type its number.
3. Press *ESC* to exit.

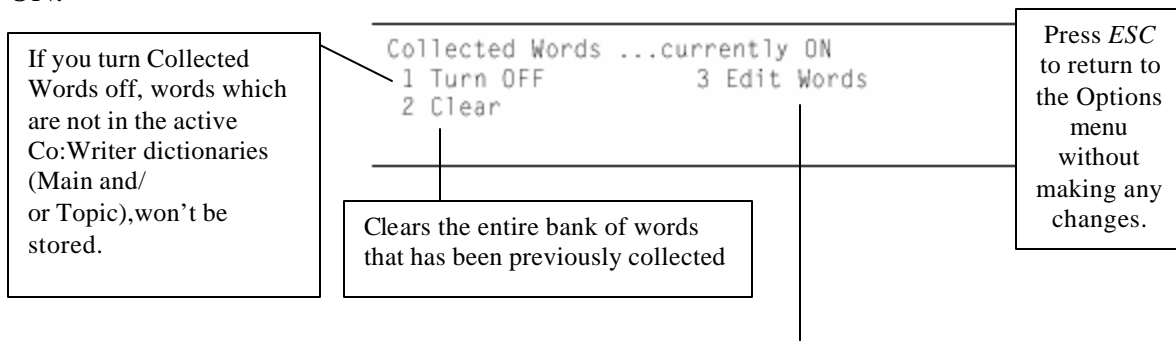
### Number of Guesses Setting:

This lets you change the number of guesses in a range from 1 through 6. The default number of guesses is 6.

1. To change the number of guesses, type a number from 1-6.
2. Press *ESC* to return to the Options menu without making any changes.

### Collected Words Setting:

The *Collected Words* setting allows Co:Writer to collect new words as you use them, and draw from these words when generating guesses. The default setting is ON.



**Editing Collected Words**  
(Directions on next page)

Use *Edit Collected Words* to view, edit, and print your Collected Words. In order for this function to work, there must be one empty file available for Co:Writer to use as a temporary holding place.

1. Select the Edit option. You can now view your Collected Words listed on the screen.
2. You can now modify the list by adding or deleting specific words to the list. When you ready to exit, hit *ESC* and save your modifications.

### **Topic Dictionary Setting:**

A set of five Topic Dictionaries is loaded in the AlphaSmart. As indicated below, the default setting is NONE.

```
-----  
Select Topic Dictionary  (* = active)  
*1 none                  4 My Cat  
 2 Dinosaurs 1 basi     5 Treasure Island  
 3 Football 1 basic     6 U.S.History thru  
-----
```

Press *ESC* to return to the Options menu without making any changes.

If you want to change the setting, select the number of the Topic Dictionary you desire. It will load and then you'll be returned to the Co:Writer screen.

### **Grammar Setting:**

The *Grammar* setting turns grammar on and off. The default setting is ON. Press *ESC* to return to the Options menu without making any changes.

### **Predict Ahead Setting:**

The *Predict Ahead* setting controls pre-guessing. When it 's on, after you finish a word, Co:Writer will generate a set of guesses for your next word — *before* you type the first letter. The default value is ON.

Press *ESC* to exit without making any changes and return to the Options menu.

If you see a column of slash marks, you are in Co:Writer.

### **Resetting Options to Factory Defaults:**

1. Press *Applets*.
2. Select Co:Writer from the menu.
3. Press *Twirly – Enter*.
4. Co:Writer will be reset to factory settings.

Note: It is suggested to turn predict ahead off for students who can easily access the AlphaSmart. This can be a distraction to the student's thought process.

**Tip: If you are unsure if you are in Co:Writer, look to the right to see a \*. If you don't see one, you are only in AlphaWord. Hit the *TAB* key or + key to wake up.**