




Creating a Spelling Worksheet Using Boardmaker 5.0

1. Open Boardmaker (if it is already open, go to the File menu and select Open)
2. Select Open a New Board
3. Check the page on the computer screen. If the green line does not line up with the edge of the page, follow the steps on the Getting Started handout for Print Setup.

4. Select the cell drawing tool 
5. Click and drag on the page to draw a cell that is 1" x 1"

6. Select the arrow tool 
7. Click and hold in the center of the cell that you just created and drag the cell to about 1.5 inches from the top and 1 inch in from the left

8. Select the spray tool 
9. Click and hold in the center of the cell and drag it down. As you drag it will multiply. Drag this all the way to the bottom of the page, you should get 8 cells.

10. Open the symbol finder window 

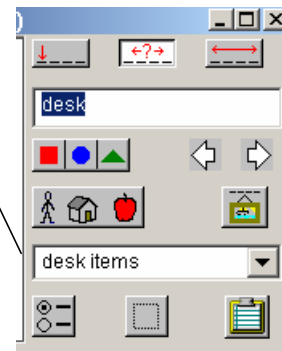
11. Type the first word into the first box of the symbol finder window

desk

If the desired word does not appear*, click on




and choose the desired symbol. Notice that as you move the mouse over the thumbnails, the name for the symbol shows up in the alternate symbol name box. When you find the desired symbol, just click on it one time.



12. Click in the Alternate Symbol Name box and delete the name

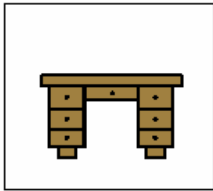
13. Either click in the desired cell to place the symbol or press Enter on the keyboard. By pressing Enter, the symbol will be placed in the cell with the red box around it.

14. Type in the next word that you would like to find. pen, pencil, book, computer, chair, clock, calendar
Repeat the above steps until you are done.

15. Select the arrow tool and then the line drawing tool 


16. Click and drag on the screen and draw a line next to the first symbol. It might help to go to the view menu and select Actual Size.


17. Select the arrow tool and select the line that you just drew. Drag it so it lines up with the bottom edge of the first cell.



18. Click on the line and copy it (Edit Menu, Copy) and paste it (Edit Menu, Paste). Drag this line to the bottom of the second cell. Repeat until you have a line next to each cell.

19. Go to the Text menu and select a font size of 72

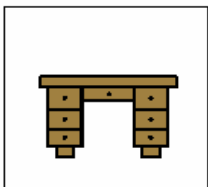
20. Select the text tool 

21. Click on the white part of the page and type in the first letter of the first word 

22. Click on another white part of the page and type in the first letter of the second word. Continue with this until all of the first letters have been typed in.

p, p, b, c, c, c, c

23. Select the arrow tool and click on the first letter. Click and drag the letter so it is sitting on the first line.



d

24. Release the mouse and click on the next letter. Drag this letter to the second line. Continue until each line has the first letter for the corresponding word

25. Click in the white space of your screen so that nothing is selected
26. Select the Text Tool
27. Change the font size to 16
28. In the upper left hand corner of the page, type
Name: _____
29. In the upper right hand corner of the page, type
Date: _____
30. Below the word "Name", type the directions for the activity
Write the word.
31. If you want to give the student a word bank, choose a smaller font and
place the words someplace on the page.
32. Save and print the worksheet

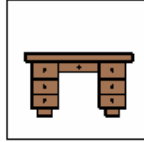
*Boardmaker is a database of picture communication symbols. When searching for words, it will not only find the exact match to what you type in, but also words that contain the letters that you have typed. For example, if you type "cat" – the first symbol that will show up is "multiplication".

Name: _____

Date: _____

Write the word.

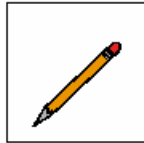
desk book computer clock
pen pencil calendar chair



d



p



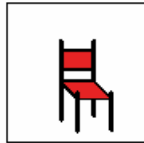
p



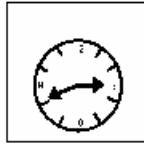
b



c



c



c



c