

## The Get Utility



### Get Utility Software Information

Get Utility is a software application that allows you to transfer text from a Mac, or a PC running Windows to an Alphasmart keyboard. The program transfers the current contents of the Mac or PC Clipboard to a designated file on an Alphasmart. (The Clipboard is a memory buffer that allows you to transfer information between different programs. Most Mac and PC applications support copying to the Clipboard)

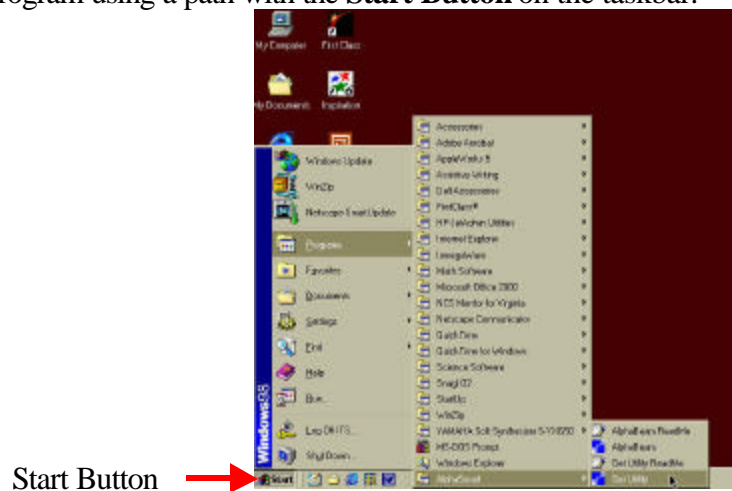
Like the Alphasmart, the software is simple, inexpensive and user-friendly. It needs to be loaded onto your computer (lab packs and site licenses available). Use it in any or all of the following ways:

#### General Usage Ideas:

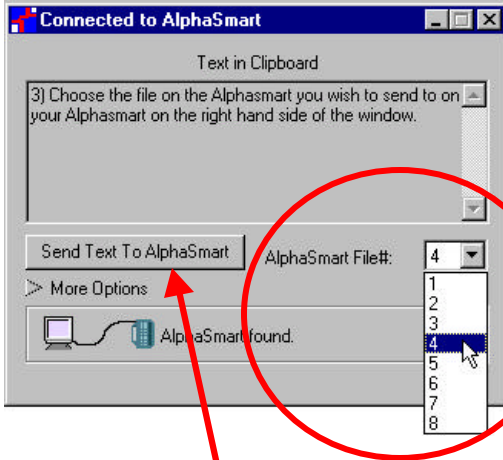
- ✓ Download a quiz or homework assignment to your Alphasmart
- ✓ Download text from the web (to your Alphasmart) when doing a research project, and take it with you
- ✓ Download story starters, spelling tests or to-do lists to your Alphasmart
- ✓ Start a research paper at school, download it onto your Alphasmart & take it home to finish
- ✓ Use it to go between Mac & PCs - once you've sent data to an Alphasmart it can be uploaded to a Mac or PC interchangeably\

### Using the Program with a PC:

- 1) Launch the program using a path with the **Start Button** on the taskbar.



- 2) Copy text you wish to send from your computer to your Alphasmart by hitting **Control + C** on your keyboard. Your text should appear in the clipboard window.



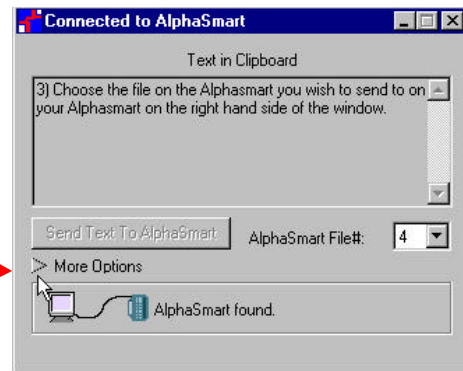
3) Choose the file on the AlphaSmart you wish to send to on your AlphaSmart on the right hand side of the window.

4) Click the **Send Text to AlphaSmart** Button to transfer from your computer.

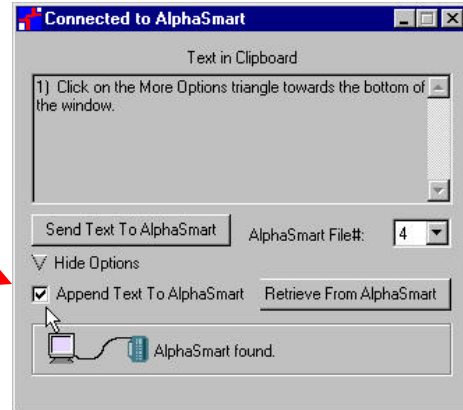
### Appending Text with the Get Utility

If you wish to add text copied from your computer to something written within your AlphaSmart, you can do so by appending it.

1) Click on the **More Options** triangle towards the bottom of the window.



2) Check the white box beside of **Append Text to AlphaSmart**.



3) Click the **Send Text to AlphaSmart** button.

### Using Get Utility for Mac v3.0:

- 1) Open your file or text you wish to send from the computer
- 2) Highlight the text with the mouse and select Copy from the Edit Menu.
- 3) Turn on the AlphaSmart and select the file where you would like the text transferred.
- 4) Attach the AlphaSmart via the ADB or USB cable to the computer.
- 5) Launch Get Utility by double clicking on its icon on the Mac.
- 6) You should see the text you copied displayed in the "Clipboard Contents" window.
- 7) Press the Send Text to AlphaSmart button to send the text from the Mac to the AlphaSmart. The Clipboard text is sent to the current file on the AlphaSmart. You can change to a new AlphaSmart file with a pop-up menu on the computer screen.
- 8) Disconnect you AlphaSmart when the transfer is finished to see what has been transferred.
- 9) To download to another AlphaSmart, simply attach the new AlphaSmart and press send (no need to quit Get Utility and reopen).

