

Fairfax County School Board
Operational Expectations Monitoring Report
A = acceptable condition U = unacceptable condition

FACILITIES AND TRANSPORTATION SERVICES

Period covered: 2006-2007

A. Facilities: The Superintendent will provide the necessary infrastructure to support instruction and operations and maintain safe, healthful, and up-to-date classrooms and work environments that support the instructional program. The Superintendent will:

1. Ensure that facilities are clean, sanitary, and safe.

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|------------------------|----------|--------------------------|----------|--------------------------|
| Superintendent: | A | <input type="checkbox"/> | U | <input type="checkbox"/> |
| School Board: | A | <input type="checkbox"/> | U | <input type="checkbox"/> |

Reasonable Interpretation:

Instruction cannot occur successfully unless school buildings are clean and free of hazards that can cause illness or injury to students, staff, or visitors. Custodians play a critical role to ensure that buildings are safe and clean.

Indicators:

- All custodians will be trained to ensure they possess the knowledge necessary to conduct cleaning operations consistent with FCPS procedures and requirements.
- Plant operations staff will evaluate annually school cleanliness and provide findings to each principal and the cluster assistant superintendent.
- Annually analyze trends on worker's compensation claims and student injuries.

Superintendent Statement of Condition:

Board Comments:

2. Use a preventive maintenance program to enable facilities to reach their intended life cycles.

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|------------------------|----------|--------------------------|----------|--------------------------|
| Superintendent: | A | <input type="checkbox"/> | U | <input type="checkbox"/> |
| School Board: | A | <input type="checkbox"/> | U | <input type="checkbox"/> |

Reasonable Interpretation:

The department will implement a preventive maintenance program that provides manufacturer recommended procedures are accomplished at specified time/use intervals. Such a program will extend the useful life of building systems and reduce equipment downtime that can negatively impact instructional and athletic programs.

Indicators:

- Facilities management will create and maintain a staffing/resource master plan to identify needs required to implement an effective preventive maintenance program.
- Data will be reported annually on the number of required preventive maintenance work orders and the number of completed preventive maintenance work orders.
- An infrastructure asset management system will be implemented to manage the replacement of assets based on age, life-expectancy and condition assessments.

Superintendent Statement of Condition:

Board Comments:

3. Provide for public use of facilities as long as student safety, student functions, and the instructional program are not compromised and use guidelines are administered consistently.

Superintendent: A U
 School Board: A U

Reasonable Interpretation:

FCPS staff work with county parks and recreation to create the framework of community use that will maximize the opportunities for the community to use our buildings and fields without impacting negatively school system programs. Technology will be implemented to reduce community use management workload on schools and to improve services to community members by allowing online reservations.

Indicators:

- Data will be reported annually on community use by school and by level (elementary, middle, and high).
- The number and percent of events scheduled through the on-line scheduling system.
- The approximate cost to FCPS (including wear and tear on facilities) of community use.

Superintendent Statement of Condition:

Board Comments:

4. Identify grade configurations and school attendance boundaries that assure reasonable balance of student enrollment, wise use of resources, and sound instructional practices.

Superintendent: A U
 School Board: A U

Reasonable Interpretation:

With the current student enrollment trends, we will have existing school capacity necessary to meet most of our needs but that this might require that we change current attendance boundaries to align capacity with enrollment. We also need to consider carefully the placement of programs such as gifted and talented, special needs, etc., to ensure that such placement take into consideration current and projected school capacities.

Indicators:

- Monitor schools annually for short and long term capacity levels (below, at, or above) and include recommended solutions in the CIP.
- Monitor and report accuracy of one year projections by school and five-year countywide total projections.

Superintendent Statement of Condition:

Board Comments:

5. Establish a cycle of renovation and new construction that provides classroom capacity consistent with instructional programs and community and neighborhood needs.

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|------------------------|----------|--------------------------|----------|--------------------------|
| Superintendent: | A | <input type="checkbox"/> | U | <input type="checkbox"/> |
| School Board: | A | <input type="checkbox"/> | U | <input type="checkbox"/> |

Reasonable Interpretation:

Develop and implement a capital improvement program based upon building and capacity assessments within the available amount of funds for capital programs. The capital improvement program must address capacity enhancements, renovations, and infrastructure requirements to include the Americans with Disabilities Act mandates.

Indicators:

- Annually update and produce the CIP.
- Implement CIP on time and on budget.
- Report annually on ADA facilities modification requests from employees, students or citizens.
- Update plan for prioritizing alteration of non-compliant ADA facilities and for monitoring ADA compliance by FCPS contractors; report annually on progress in the CIP.

Superintendent Statement of Condition:

Board Comments:

B. Transportation: The Superintendent will assure the transportation of all students in a safe and timely manner, to instructional programs for which they are eligible or that meet their needs, in a cost-effective manner.

Superintendent: A U
School Board: A U

Reasonable Interpretation:

School bus transportation is the safest means to get students to and from schools or other sites. Students need to arrive at their destinations on time so that instructional time is not lost. The bus transportation system needs to be designed and implemented to ensure that students arrive on-time and safely. It also means that bus routes need to be kept as short as possible to encourage ridership.

Indicators:

- Report on provided transportation that is legally required and that which is provided by School Board policy or practice
- Report on ratio of preventable accidents to total miles driven.
- Report on late bus arrivals as a percentage of total bus arrivals. After a baseline is established, the goal should be to reduce this percentage each year. (Please note that it is not possible to capture this data accurately at this time.)
- Report on cost per student for general education and special education students.
- Average age of school bus fleet.

Superintendent Statement of Condition:

Board Comments:

C. Safety and Security and Emergency Preparedness: The Superintendent will provide physical security and safety programs that ensure the protection of students, staff members, visitors, and FCPS property. The Superintendent will:

Superintendent: A U
School Board: A U

Reasonable Interpretation:

Security staff will work with schools to provide physical security 24/7. Measures such as door access technology, visitor control procedures, safety inspections, and fire and tornado drills will be implemented as appropriate to enhance safety and security.

Indicators:

- Fire and security alarm systems will be in place and monitored 24/7 at all FCPS owned buildings.
- Fire and tornado drills will be conducted and documented as required by law.

- Door access devices will be installed in all elementary and middle schools.
- Safety audits will be done at each school annually and corrective action will be taken to address finding

Superintendent Statement of Condition:

Board Comments:

Ensure that updated emergency management plans are in place, that key personnel receive training as appropriate, and that a collaborative and effective working relationship is maintained with local, state, and federal emergency management representatives.

Superintendent: A U
School Board: A U

Reasonable Interpretation:

Emergency preparedness begins with developing and maintaining up-to-date crisis plans both at the district and individual school levels. Crisis planning needs to be done collaboratively with the county, state, and region. Key personnel within the school system need to receive appropriate training to ensure they understand their role in a crisis and that they are capable of fulfilling their crisis management responsibilities.

Indicators:

- The FCPS system-wide emergency operations plan will be updated and tested annually.
- FCPS staff will participate in Fairfax County and regional emergency management coordinating groups.
- FTS will ensure that individual school crisis plans are updated annually and tested periodically.
- All security staff will be State certified.

Superintendent Statement of Condition:

Board Comments:

Summary Statement of the Superintendent:

Summary Statement of the Board:

Areas for Improvement:

Areas of Commendation:

Goal(s) for Facilities and Transportation Services for School Year:

Date for Re-Monitoring: