

Fairfax County School Board
Operational Expectations Monitoring Report
A = acceptable condition U = unacceptable condition

ACCOUNTABILITY AND AUDIT

Period covered:

The Superintendent will maintain a system that tracks, measures, and evaluates FCPS effectiveness in realizing student achievement and business processes, including both benefits and costs, in a timely manner. The Superintendent will:

1. Evaluate all new programs and any programs identified by the Audit Committee and/or the School Board. That evaluation should recommend whether a program should be continued, modified, or discontinued based on its effectiveness and cost.

Superintendent:	A	<input type="checkbox"/>	U	<input type="checkbox"/>
School Board:	A	<input type="checkbox"/>	U	<input type="checkbox"/>

Reasonable Interpretation:

The Department of Accountability (DA) will typically use a three-year formal evaluation process to evaluate instructional programs identified by the Audit Committee and/or School Board. A three-year evaluation cycle will include two annual interim reports and a final report at the end of the third year. The reports will provide the School Board, program managers, and the public with information, interpretations, and judgments on program objectives, implementation, and outcomes. Evaluations will adhere to a formalized evaluation system to achieve the goal of the School Board for effective and efficient operation. Finally, this process will provide evidence to continue, modify, or discontinue programs.

Indicator(s):

- Completion of interim and final evaluation report ratings of programs

Superintendent Statement of Condition:

Board Comments:

2. Cultivate an environment committed to continuous improvement.

Superintendent: A U
School Board: A U

Reasonable Interpretation:

The Department of Accountability (DA) will provide resources and technical support for understanding, implementing, and monitoring continuous improvement within departments, offices, and schools.

A system for continuous improvement will be based on the Plan, Do, Study, Act (PDSA) model, which will assist departments, offices, and schools to improve student achievement. The PDSA model will provide an overarching framework for how to go about conducting continuous improvement cycles:

- PLAN – What are we trying to accomplish?
- DO – How did we do it?
- STUDY – What did we accomplish?
- ACT – How can we improve?

DA will serve as a model and catalyst to develop, integrate, and refine the incorporation of the PDSA continuous improvement model into daily work. DA will help departments, offices, and schools use the PDSA model to direct and inform decision-making, with the goal of improving student academic performance.

Indicator:

- Qualitative and quantitative evidence of resources and support provided for continuous improvement

Superintendent Statement of Condition:

Board Comments:

3. Conduct a regular fiscal and performance audit of business functions.

Superintendent: A U
School Board: A U

Reasonable Interpretation:

The division will establish an audit committee consisting of two school board members, the superintendent, deputy superintendent, and the chief financial officer (as a non-voting member) to oversee the Office of Internal Audit. The Audit Committee will serve to promote, maintain, and enhance the independence and objectivity of the internal audit function of the school division by ensuring broad audit coverage, adequate consideration of audit or review reports, and appropriate action on recommendations. To this end, the committee shall review the annual audit plan, budget, and staffing needs of the Office of Internal Audit and shall make recommendations to the School Board as necessary.

Indicator(s):

- Establishment of the Audit Committee
- Committee's approval of the annual audit plan
- Quarterly status reports to the Audit Committee

Superintendent Statement of Condition:

Board Comments:

4. Provide public access to audit results.

Superintendent: A U
School Board: A U

Reasonable Interpretation:

A written report will be prepared and issued by the audit director following the conclusion of each audit. The head of the audited activity or department will provide a written response which will become an integral part of the final report. The final audit report will be addressed to the Audit Committee. Copies will be provided to the affected department head, the Superintendent, applicable Leadership Team members, and School Board members after presentation to the Audit Committee. No earlier than two weeks following the report issuance a copy of the final report will be posted to the internal audit website to promote public access.

Indicator(s):

- Posting of audit reports on the Office of Internal Audit website
- Notification of report availability made via FCPS public website

Superintendent Statement of Condition:

Board Comments:

Summary Statement of the Superintendent:

Summary Statement of the Board:

Areas for Improvement:

Areas of Commendation:

Goal(s) for Accountability and Audit for School Year:

Date for Re-Monitoring: