

# EXECUTIVE SUMMARY

\* \* \*

## EVIDENCE OF COMPLIANCE FCPS OPERATIONAL EXPECTATION MONITORING REPORT

PERIOD COVERED: February 2007 – September 2007 (8 Months)

<b>Function:</b> Accountability and Audit
<b>Operational Expectation:</b> maintain a system that tracks, measures, and evaluates FCPS effectiveness in realizing student achievement and business processes, including both benefits and costs, in a timely manner

**1. Evaluate all new programs and any identified by the Audit Committee and/or the School Board. That evaluation should recommend whether a program should be continued, modified, or discontinued based on its effectiveness and cost.**

### Highlights –Evidence of Compliance:

- Completed development and adoption of a new process to identify existing programs/services for evaluation
- Completed draft of a new manual guiding the conduct of program and service evaluations
- Completed box score ratings for 3 programs
- Identified program/service evaluations for School Board consideration during 2007-2008

**2. Cultivate an environment committed to continuous improvement.**

### Highlights –Evidence of Compliance:

#### Application of the PDSA Model

- Streamlined the school improvement planning process and aligned it more clearly with the PDSA model
- Built the new program evaluation model around the principles of PDSA continuous improvement
- Followed the PDSA model in supporting MSAOC's completion of a Hispanic/Black student dropout rate report<sup>1</sup>

#### School Improvement Planning

- Cluster & DA expert teams trained school planning teams on using the refined school improvement plan model
- Also aided school planning teams' development of aligned school improvement plans
- Published a resource guide to further support the work of school planning teams (See: [http://fcpsnet.fcps.edu/accountability/off\\_edu\\_plan/sip\\_plan\\_tools.htm](http://fcpsnet.fcps.edu/accountability/off_edu_plan/sip_plan_tools.htm) )

#### Continuous Improvement Collaboration and Consultation

- Provided technical assistance aiding Teacher Leadership Grant school teams' improvement of grant outcomes
- Supported Instructional Services staff development of action plans implementing the Academic Goals
- Collaborated with leadership teams of modified calendar schools in developing required State evaluation reports

#### Best Continuous Improvement Practices

- Collaborated with Middle School Principals' Association to sponsor continuous improvement training

---

<sup>1</sup> Minority Student Achievement Oversight Committee

### **3. Conduct a regular fiscal and performance audit of business functions.**

#### **Highlights –Evidence of Compliance:**

- Audit committee members were appointed at the July 26, 2007 regular School Board Meeting. The responsibilities of the committee, and its relationship with the Internal Audit Office, are described in the Internal Audit Charter, Regulation 1420.1, effective 10-03-06.
- The Audit Committee approved the fiscal year 2008 audit plan on June 21, 2007. The plan was approved by the School Board on July 26, 2007 (see audit plan Attachment 5).
- The status of fiscal year 2007 audit projects was presented to the Audit Committee on June 21, 2007 (see status reports Attachments 6A, 6B, 6C).

### **4. Provide public access to audit results.**

#### **Highlights –Evidence of Compliance:**

- Audit reports are posted to the Internal Audit web site approximately two weeks following issuance to the Audit Committee. In addition, all past audit reports have been posted (see copy of posted reports Attachment 7).
- The day a report is posted to the Internal Audit website, an announcement is made on the FCPS public website under “New Today,” indicating report availability and a brief statement regarding the audit coverage.