

# MINUTES

## Fairfax County School Board Burkholder Administrative Center

Work Session No. 12/**Strategic Planning**

Sept. 30, Oct. 1, 21, 22,  
Nov. 7, 15, 29, and Dec. 4, 2005

### **MEETING OPENING**

Call to Order and Announcements

[Attendance information and discussions are listed separately with each session]

### **DISCUSSION**

The School Board met numerous times in work sessions to develop a strategic plan, including a beliefs statement, a vision statement, a mission and goals statement, operational goals, and roles and responsibilities. The following information is listed chronologically as the School Board went through the planning process.

### **Strategic planning—Beliefs and Vision Statements (Exhibit A)**

#### Friday, September 30, 2005 (Burkholder)

Chairman Phillip A. Niedzielski-Eichner convened the meeting in public session at 12:10 p.m. with the following Board members present:

Catherine A. Belter (Springfield)	Phillip Niedzielski-Eichner (Providence)
Brad Center (Lee)	Janet S. Oleszek (At Large)
Stuart D. Gibson (Hunter Mill)	Kathy L. Smith (Sully)
Stephen M. Hunt (At Large)	Daniel G. Storck (Mt. Vernon)
Kaye Kory (Mason)	Jane K. Strauss (Dranesville)
Ilryong Moon (At Large)	Tessie Wilson (Braddock)

Also present were Division Superintendent Jack Dale; Deputy Superintendent Brad Draeger; Executive Assistant and Clerk of the Board Pamela Goddard; Deputy Clerk Pat Charbonneau; Assistant Superintendent of Accountability Patrick Murphy; Accountability Special Projects Administrator James Johnson; and Linda Dawson and Randy Quinn of The Aspen Group Inc. Student Representative to the School Board Samantha Kunkel was absent.

#### Discussion

- Tasks for the September 30 and October 1 work sessions were to develop belief/value statements and a long-range vision for the school system;
- Board members each provided three beliefs, then broke into three working groups to refine these beliefs into five core beliefs per group;

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- the groups came back together to further distill these core beliefs into ten belief statements, then broke into the three groups again for further refinement; then further review and discussion of the belief statement refinements by full group; and
- work sessions on October 21 and 22 focused on developing the mission statement and goals/end results.

The meeting adjourned at 6:15 p.m.

### Saturday, October 1, 2005 (Burkholder)

Chairman Phillip Niedzielski-Eichner reconvened the meeting in public session at 8:30 a.m. with the following Board members present:

Catherine A. Belter (Springfield)  
Brad Center (Lee)  
Stuart D. Gibson (Hunter Mill)  
Stephen M. Hunt (At Large)  
Kaye Kory (Mason)  
Ilryong Moon (At Large)

Phillip Niedzielski-Eichner (Providence)  
Janet S. Oleszek (At Large)  
Kathy L. Smith (Sully)  
Daniel G. Storck (Mt. Vernon)  
Jane K. Strauss (Dranesville)  
Tessie Wilson (Braddock)

Also present were Division Superintendent Jack D. Dale; Deputy Superintendent Brad Draeger; Executive Assistant and Clerk of the Board Pamela Goddard; Deputy Clerk Pat Charbonneau; Assistant Superintendent of Accountability Patrick Murphy; Educational Accountability Special Projects Administrator James Johnson; and Linda Dawson and Randy Quinn of the Aspen Group. Student Representative to the Board Sam Kunkel was absent.

### Discussion

- Board members shared individual statements of their long-range vision for the school system;
- three Board members left to distill and refine statements into a long-range vision statement;
- remaining Board members continued work on the belief/value statements;
- members reviewed the vision and beliefs statements; vision statement would be reviewed again at the October 21 work session prior to beginning work on mission and goals/ends;
- summary of Phillip Niedzielski-Eichner and Tessie Wilson's recent visit with Clark County, Nevada, school board members regarding Policy Governance; Clark County members stated they had large consent agendas with reports, two committees (budget and facilities), and greater credibility with legislators since moving to Policy Governance; and
- School Board members would be given the opportunity to participate in a conference call on October 17 with a School Board member from Greensboro, North Carolina, whose Board had chosen to follow the model of Policy Governance, then discontinued it.

The meeting was adjourned at 12:45 p.m.

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### Strategic planning—Mission and Goals Statements (Exhibit B)

#### Friday, October 21, 2005 (Burkholder)

Chairman Phillip A. Niedzielski-Eichner reconvened the meeting in public session at 12:15 p.m. with the following Board members present:

Catherine Belter (Springfield)	Phillip Niedzielski-Eichner (Providence)
Brad Center (Lee, Absent)	Janet S. Oleszek (At Large)
Stuart Gibson (Hunter Mill)	Kathy Smith (Sully)
Stephen M. Hunt (At Large)	Daniel G. Storck (Mount Vernon)
Kaye Kory (Mason)	Jane Strauss (Dranesville)
Ilryong Moon (At Large)	Tessie Wilson (Braddock)

Also present were Division Superintendent Jack Dale; Deputy Superintendent Brad Draeger; Executive Assistant and Clerk of the Board Pamela Goddard; Deputy Clerk Pat Charbonneau; Assistant Superintendent of Instructional Services Ann Monday; Assistant Superintendent of Accountability Patrick Murphy; Educational Accountability Special Projects Administrator James Johnson; and Linda Dawson of the Aspen Group. Student Representative to the School Board Samantha Kunkel was absent.

#### Discussion

- Tasks for the October 21 and 22 work sessions were to develop mission and goals statements for the school system with Linda Dawson facilitating;
- Board members broke into three working groups to develop and refine the mission statement and the goals to support the Board's stated beliefs and vision; and
- the groups came back together for further review and distillation of the goals.

The meeting adjourned at 5:45 p.m.

#### Saturday, October 22, 2005 (Burkholder)

Chairman Phillip A. Niedzielski-Eichner reconvened the meeting in public session at 9:04 a.m. with the following Board members present:

Catherine Belter (Springfield)	Phillip Niedzielski-Eichner (Providence)
Brad Center (Lee)	Janet S. Oleszek (At Large, Absent)
Stuart Gibson (Hunter Mill)	Kathy Smith (Sully)
Stephen M. Hunt (At Large)	Daniel G. Storck (Mount Vernon)
Kaye Kory (Mason)	Jane Strauss (Dranesville)
Ilryong Moon (At Large)	Tessie Wilson (Braddock)

Also present were Division Superintendent Jack Dale; Deputy Superintendent Brad Draeger; Executive Assistant and Clerk of the Board Pamela Goddard; Deputy Clerk Pat Charbonneau; Assistant Superintendent of Instructional Services Ann Monday; Assistant Superintendent of Accountability Patrick Murphy; Educational Accountability Special

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Projects Administrator James Johnson; and Linda Dawson of the Aspen Group. Student Representative to the School Board Samantha Kunkel was absent.

### Discussion

- Board members continued refinement of goals for student achievement;
- determination that staff would need to provide indicators to measure the goals, provide baseline and targets for each goal, and develop a schedule for reporting back to the Board;
- discussion about the need for a strategic plan to accomplish the goals;
- decision that two subcommittees would look at: the roles and responsibilities of the Board and the operational goals/core values of the Board;
- both subcommittees would meet prior to December 4, 2005, to develop a draft list of roles and responsibilities and operational values;
- School Board would reconvene on Sunday, December 4, 2005, for both subcommittees to report out and for the Board to discuss and define their roles/responsibilities and goals/values.

The meeting adjourned at 2:40 p.m.

### **Strategic planning—Subcommittee A—Operations Beliefs and Values (Exhibit C)**

#### Monday, November 7, 2005 (Burkholder)

Subcommittee A chair Tessie Wilson convened the meeting at 9:10 a.m. with committee members Kaye Kory, Janet S. Oleszek, and Daniel G. Storck present. Committee members Catherine Belter and Jane Strauss were absent. Also in attendance were Division Superintendent Jack Dale; Deputy Superintendent Brad Draeger; Executive Assistant and Clerk of the Board Pamela Goddard; and Deputy Clerks Linda Sabo and Pat Charbonneau.

### Discussion

- Committee members discussed the operational goals/beliefs and values of the Board;
- specific beliefs/values for each area of FCPS operations were developed; and
- decision to reconvene on November 15 to refine the operational beliefs and values.

The meeting adjourned at 10:57 a.m.

#### Tuesday, November 15, 2005 (Jackson)

Subcommittee A chair Tessie Wilson reconvened the meeting at 4:35 p.m. with committee members Catherine Belter, Kaye Kory, Janet S. Oleszek, Daniel G. Storck, and Jane Strauss present. Also in attendance were Deputy Clerk Pat Charbonneau; and various other staff members.

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### Discussion

- Committee members refined the operational beliefs and values to present at December 4 work session.

The meeting was adjourned at 5:03 p.m.

### **Strategic Planning—Subcommittee B—Roles and Responsibilities (Exhibit D)**

Tuesday, November 29, 2005 (Burkholder)

Subcommittee B chair Kathy Smith convened the meeting at 5:32 p.m. with committee members Brad Center, Stuart Gibson, Stephen M. Hunt, and Phillip Niedzielski-Eichner present. Also present were Executive Assistant and Clerk of the Board Pamela Goddard; and Deputy Clerk Pat Charbonneau. Also present were Assistant Superintendent of Accountability Patrick Murphy, and Educational Accountability Special Projects Administrator James Johnson.

### Discussion

- Committee members developed a statement of the roles and responsibilities of the School Board to be presented at the December 4 work session.

The meeting was adjourned 6:55 p.m.

### **Strategic Planning—Operations Beliefs and Values/Roles and Responsibilities (Exhibit E)**

Sunday, December 4, 2005 (Burkholder)

Chairman Phillip A. Niedzielski-Eichner convened the meeting in public session at 12:02 p.m. with the following Board members present:

Catherine A. Belter (Springfield)  
Brad Center (Lee)  
Stuart D. Gibson (Hunter Mill)  
Stephen M. Hunt (At Large)  
Kaye Kory (Mason)  
Ilryong Moon (At Large)

Phillip Niedzielski-Eichner (Providence)  
Janet S. Oleszek (At Large)  
Kathy L. Smith (Sully)  
Daniel G. Storck (Mt. Vernon)  
Jane K. Strauss (Dranesville)  
Tessie Wilson (Braddock)

Also present were Division Superintendent Jack Dale; Deputy Superintendent Brad Draeger; Executive Assistant and Clerk of the Board Pamela Goddard; and Deputy Clerk Pat Charbonneau; Assistant Superintendent of Accountability Patrick Murphy; Educational Accountability Special Projects Administrator James Johnson; and Linda Dawson and Randy Quinn of the Aspen Group. Student Representative to the School Board Samantha Kunkel was absent.

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### Discussion

- Board members discussed operations beliefs and values developed by subcommittee A and roles and responsibilities of the School Board developed by subcommittee B;
- determination that further refinement of the operational areas encompassing operations beliefs and values would be discussed and completed by another subcommittee, to meet on January 24;
- determination that the community engagement process and timelines would be developed by another subcommittee, to meet on January 25; and
- members volunteered to serve on these two committees.

The meeting was adjourned 5:52 p.m.