

MINUTES
Fairfax County School Board
Gatehouse Administration Center I

Work Session No. 32/**Comprehensive Planning Development Committee**

October 19, 2009

32.01 Call to Order and Announcements

Committee Chairman Bradsher convened the meeting at 3:00 p.m. with the following Board members present:

Elizabeth T. Bradsher (Springfield)	James L. Raney (At Large)
Brad Center (Lee)	Kathy L. Smith (Sully)
Stuart D. Gibson (Hunter Mill)	Daniel G. Storck (Mount Vernon)
Martina A. Hone (At Large; ABSENT)	Jane K. Strauss (Dranesville)
Kaye Kory (Mason; ABSENT)	Tessie Wilson (Braddock)
Ilryong Moon (At Large)	Vacant (Providence)

[Clerk's note: Effective June 18, 2009, Providence district member Phil Niedzielski-Eichner resigned; the seat will remain vacant until the November 2009 special election.]

Also present were Division Superintendent Jack Dale; Deputy Superintendent Richard Moniuszko; Chief Operating Officer Dean Tistadt; Director Facilities Planning Services Denise James; Executive Assistant and Clerk of the Board Pam Goddard; Deputy Executive Assistant and Deputy Clerk of the Board Linda Sabo; Executive Administrative Assistant Deb Cain; and certain other individuals. The Student Representative to the School Board Shawn Ghuman was absent.

DISCUSSION

32.02 Facilities Planning Advisory Council (Exhibit A)

- Reviewed the charge given by the School Board on January 22, 2009, which established the Comprehensive Planning Development Committee (CPDC), and recommended the CPDC design a comprehensive planning process for Board approval;
- "CPDC Mission Statement" document was introduced;
- "Draft Outline – Facilities Planning Advisory Council" document was presented, which outlined the formation of a district-wide planning group, the function and process for comprehensive school facilities planning, criteria and expectations for appointees, and work deliverables for the Board's consideration;
- "Flow Chart – Facilities Planning Advisory Council," and "Flow Chart Facilities Planning Advisory Council Ad Hoc Committees" documents were presented, which illustrated the process flow of information, direction, and findings;
- the Board directed staff to initiate a charter for the establishment of a Facilities Planning Advisory Council as generally set forth in the draft outline and draft flow charts.

The meeting adjourned at 3:16 p.m.