

**MINUTES**  
**Fairfax County School Board**  
**Gatehouse Administration Center I**

Work Session No. 28/**Comprehensive Planning Development Committee**

October 19, 2009

**28.01 Call to Order and Announcements**

Committee Chairman Bradsher convened the meeting at 9:05 a.m. with the following Board members present:

Elizabeth Bradsher (Springfield)  
James L. Raney (At Large)

Janice Miller (City of Fairfax)  
Tessie Wilson (Braddock)

Also present were Chief Operating Officer Dean Tistadt; Director Facilities Planning Services Denise James; Coordinator Facilities Planning Services Ajay Rawat; Executive Administrative Assistant Deb Cain; and certain other individuals.

**DISCUSSION**

**28.02 Facilities Planning Advisory Council (Exhibit A)**

- “CPDC Mission Statement” document was slightly revised;
- introduced the “Flow Chart Facilities Planning Advisory Council” document, and discussed the process flow for comprehensive school facilities planning; the committee requested that staff separate this document into two separate flow chart documents in order to better represent the process flow with particular regard to information, direction, and findings;
- “Draft Outline – Facilities Planning Advisory Council” document was introduced, then revised;
- videotaping of Facilities Planning Advisory Council meetings was discussed as a way to educate constituents regarding the expectations and goals of the council.

The meeting adjourned at 10:15 a.m.