

MINUTES
Fairfax County School Board
Gatehouse Administration Center I

Work Session No. 15/**Comprehensive Planning Development Committee**

September 14, 2009

15.01 Call to Order and Announcements

Committee Chairman Bradsher convened the meeting at 9:00 a.m. with the following Board members present:

Elizabeth Bradsher (Springfield)
James L. Raney (At Large)

Janice Miller (City of Fairfax; ABSENT)
Tessie Wilson (Braddock)
Vacant (Providence)

[Clerk's note: Effective June 18, 2009, Providence district member Phil Niedzielski-Eichner resigned; the seat will remain vacant until the November 2009 special election.]

Also present were Chief Operating Officer Dean Tistadt; Assistant Superintendent of Communications and Community Outreach Barbara Hunter; Director Facilities Planning Services Denise James; Coordinator Facilities Planning Services Ajay Rawat; Demographer Larry Bizette; Executive Administrative Assistant Deb Cain; and certain other individuals.

DISCUSSION

15.02 Southwestern County Community Engagement Process and Ad Hoc Planning Studies
(Exhibit A)

- “Draft“ document was introduced and discussed as it related to both the formation and function of the Comprehensive Facilities Planning Advisory Task Force, and the overall comprehensive engagement planning process ;
- “Ad Hoc Planning Studies Process Guidelines for School Board Members” document was reviewed; committee agreed to a change in paragraph 2.A., specifically, replaced the word “*directed*” with “*requested*;”
- “Step #2 of the Comprehensive Planning Process Suggested Prototype: Southwestern Community Engagement Process” document was reviewed; committee agreed to changes in *Phase I: Exploration of Issues*; specifically, in the first line the words “**a committee**” were replaced with the words “*An ad hoc committee*;” and in paragraph three, the word “*recommended*” was removed.

15.03 Comprehensive Advisory Task Force

- Drafted a mission statement which read as follows: “To advise the staff and School Board’s process for developing comprehensive long term plans for facilities needs in the most effective and efficient way. Factors considered should include, but not be limited to: capacity, enrollment, transportation, and program support.”
- discussed possible components of the Comprehensive Facilities Planning Advisory Task Force.

The meeting adjourned at 10:33 a.m.