

MINUTES

Fairfax County School Board

Gatehouse Administration Center I

Work Session No. 53/ **Technology**

January 14, 2008

53.01 Call to Order and Announcements

Meeting manager Brad Center convened the meeting at 2:35 p.m. with the following Board members present:

Elizabeth T. Bradsher (Springfield)	Phillip A. Niedzielski-Eichner (Providence)
Brad Center (Lee)	James L. Raney (At Large)
Stuart D. Gibson (Hunter Mill)	Kathy L. Smith (Sully)
Martina A. Hone (At Large)	Daniel G. Storck (Mount Vernon)
Kaye Kory (Mason)	Jane K. Strauss (Dranesville)
Ilryong Moon (At Large)	Tessie Wilson (Braddock)

Also present were Division Superintendent Jack D. Dale; Deputy Superintendent Richard Moniuszko; Clerk of the Board Pam Goddard; Deputy Clerks Pat Charbonneau and Linda Sabo; Executive Administrative Assistant Patricia Ann Stickley; Chief Information Officer Maribeth Luftglass; Division Counsel Anne Murphy; and certain other individuals. Student Representative to the School Board James Rosenquist was not present.

DISCUSSION

53.02 School Board Technology Support, FOIA, and Electronic Records Retention (Exhibit A)

- Technology support was provided to School Board members and staff through the IT Service Desk;
- the FCPS acceptable use policy was reviewed since it applied to all users;
- Virginia Public Records Act applied to all paper or electronic records to include e-mail correspondence and delineated a specific retention schedule;
- requests made under the Freedom of Information Act applied to public records regardless of format; and
- staff had recently purchased an electronic technology device that automatically captured all electronic correspondence of all School Board members, which would be retrievable if necessary.

The meeting was adjourned at 3:08 p.m.

DEBRIEF

The Board debriefed today's meeting