

MINUTES

Fairfax County School Board

Gatehouse Administration Center I

Work Session No. 25/
Instruction, Special Services, & Youth Development

November 6, 2006

25.01 Call to Order and Announcements

Instruction, Special Services, and Youth Development Chairman Janet Oleszek convened the public session at 11:10 a.m. with the following Board members present:

Catherine A. Belter (Springfield; ABSENT)	Phil Niedzielski-Eichner (Providence)
Brad Center (Lee; ABSENT)	Janet Oleszek (At Large)
Stuart Gibson (Hunter Mill; 11:55 a.m.)	Kathy Smith (Sully)
Steve Hunt (At Large)	Dan Storck (Mount Vernon)
Kaye Kory (Mason; 11:23 a.m.)	Jane K. Strauss (Dranesville)
Ilryong Moon (At Large)	Tessie Wilson (Braddock)

Also present were Division Superintendent Jack Dale; Deputy Superintendent Dr. Richard Moniuszko; Executive Assistant to the Board Pam Goddard; Deputy Executive Assistant to the Board Linda Sabo; Administrative Assistant Patricia Stickley; Ann Monday, Assistant Superintendent, Instructional Services; Bonnie P. Moore, Director, Adult and Community Education; and certain other individuals. Student Representative to the School Board Jessica Miller was present.

DISCUSSION

25.02 Adult and Community Education (ACE) (Exhibit A)

- ACE revenue had outpaced expenditures over the past five years, and measures had been taken to restore financial stability;
- recommendations were made in the publication, *Financial Issues Facing the Office of Adult and Community Education*, that was authored by the FCPS Internal Audit Office;
- organizational restructuring and specific procedural changes would result in cost savings, increased efficiency, and enhanced internal controls;
- new programmatic initiatives were introduced in FY 2006, and more continue to be launched each term;
- some areas of programming had been reduced, eliminated, or put on watch;
- ACE working with Department of Information Technology, Payroll Services, and Human Resources designing and implementing a new instructor pay system to address known issues and improve internal controls; and
- tuition increases were implemented in FY 2006 for community education classes.

The meeting was adjourned at 12:42 p.m.