

MINUTES

Fairfax County School Board

Burkholder Administrative Center

Special Meeting No. 1/School Board Retreat

August 23, 2004

1. **MEETING OPENING**

1.01 **Call to Order**

Chairman Smith convened the meeting at 1:10 p.m. with the following Board members present:

Catherine A. Belter (Springfield)	Phillip A. Niedzielski-Eichner (Providence; arr. 1:20)
Brad Center (Lee)	Janet S. Oleszek (At Large)
Stuart D. Gibson (Hunter Mill)	Kathy L. Smith (Sully)
Stephen M. Hunt (At Large)	Daniel G. Storck (Mt. Vernon)
Kaye Kory (Mason)	Jane K. Strauss (Dranesville)
Ilryong Moon (At Large)	Tessie Wilson (Braddock; arr. 1:12)

Also present were Division Superintendent Jack D. Dale, Chief of Staff Mary Ann Knox, and Executive Assistant and Clerk of the Board Pamela Goddard.

2. **ACTION ITEMS**

2.01 **Amendment to 403(b) Contract Approval (Exhibit A)**

Mr. Gibson moved and Mr. Center seconded, to reconsider motion adopted at the July 22, 2004, regular business meeting that approve awarding section 403(b) program contracts, as detailed in the original agenda item. The motion passed 10-0, with Mrs. Belter, Mr. Center, Mr. Gibson, Mr. Hunt, Mrs. Kory, Mr. Moon, Mrs. Oleszek, Mrs. Smith, Mr. Storck, and Mrs. Strauss voting "aye"; and with Mr. Niedzielski-Eichner and Mrs. Wilson not present for the vote.

Mrs. Strauss moved, and Mr. Gibson seconded, to amend the motion in form of a substitute motion, to approve awarding section 403(b) program contracts to AIG VALIC, CitiStreet Retirement Services, ING, ABC Financial Center, Lincoln Financial Group, Horace Mann, and Financial Directors, effective July 1, 2004. The motion passed 11-0, with Mrs. Belter, Mr. Center, Mr. Gibson, Mr. Hunt, Mrs. Kory, Mr. Moon, Mrs. Oleszek, Mrs. Smith, Mr. Storck, Mrs. Strauss and Mrs. Wilson voting "aye"; and with Mr. Niedzielski-Eichner not present for the vote.

Mrs. Belter moved, and Mrs. Strauss seconded, to approve the award of section 403(b) program contracts to AIG VALIC, CitiStreet Retirement Services, ING, ABC Financial Center, Lincoln Financial Group, Horace Mann, and Financial

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Directors, effective July 1, 2004. The motion passed motion **passed 11-0**, with Mrs. Belter, Mr. Center, Mr. Gibson, Mr. Hunt, Mrs. Kory, Mr. Moon, Mrs. Oleszek, Mrs. Smith, Mr. Storck, Mrs. Strauss and Mrs. Wilson voting "aye"; and with Mr. Niedzielski-Eichner not present for the vote.

3. DISCUSSION

3.01 **Review of National School Boards Association Assessment Survey** (Exhibit B)

The School Board and the Superintendent reviewed the results of the NSBA assessment survey that Board members had completed and developed the following summary of important issues for consideration:

Vision: revisit vision statement, budget aligned with vision, and develop strategic plan w/ vision

Standards: examine local standards K-12, communication of standards of community, standards beyond student performance, customer satisfaction, facilities

Standards—Board members listed one data element that describes or measures success

1. Writing
2. Graduation rates
3. Safety
4. School population in relation to capacity
5. Post secondary entrance rates
6. Community input to establishing standards
7. Reading at grade level
8. Communication w/ advisory committees
9. Parents satisfaction indicators
10. Access for all students for rigorous, well rounded education
11. Reading at end of second grade
12. Reading at all grade levels
13. Creative use of technology
14. Student feedback—customer service
15. Quality of educators
16. Value of dollars spent
17. Quality of facilities
18. Creative problem solving
19. Preparing students for the future
20. Attendance
21. Attract full socioeconomic range in all schools

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Assessment: quality and clarity of communications to home, classroom assets tied to priorities, consistency of reporting across schools

Accountability: use data for decision making; staff decisions, Board performance budget

Alignment: create strategic plan to drive budget

Climate: encourage risk taking to improve FCPS

Collaboration: meet with other elected officials

Continuous Improvement: willingness to make true evaluation data public, look at evaluations as CQI (continuous quality improvement), not pass/fail

3.02 Board Committee Structure (Exhibit C)

The School Board and the Superintendent discussed various proposals on restructuring School Board committees to become more effective and efficient and consensus was reached on the following proposal:

Budget, Management & Evaluation: 12 members

Facilities & Operations : 12 members

Instruction, Student Services & Youth Development: sub-committee, 6 members

Legislation, Policy & Futures Issues: sub-committee, 6 members

[Clerk's note: After subsequent presentation of the committee proposal to the Leadership Team, the names of two committees were modified: "Budget, Management & Evaluation" was changed to "Resource Management & Evaluation" and "Instruction, Student Services, and Youth Development" was changed to "Instruction, Special Services, and Youth Development."]

The School Board also decided to continue daytime work sessions on Mondays, with the following schedule:

Mondays (at Burkholder):

12-2 p.m.	Sub-committees
2-4 p.m.	Sub-committees
4-6 p.m.	Work session with the entire board
6-7 p.m.	Discussion/board matters & referrals

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Thursdays before a regular meeting (at Jackson MS):

4:30-6 p.m.	Work session with the entire board
6-7 p.m.	Closed session
7 p.m.	Regular business meeting

Each proposed committee would have a chairman and a vice chairman, to be nominated by the School Board Chairman after individual discussions with each Board member. The School Board Chairman would also appoint Board members for membership on committees. The School Board agreed to remove "Board Matters" and "Committee Referrals" from the regular business meeting agendas and use the Monday work sessions schedule to discuss Board referrals. Policy 1804, Committees of the School Board, and any other related policies would be revised to reflect the changes, with the Board scheduled to take action on September 23. The new format for work sessions would be effective in October, 2004.

3.03 School Board Staff Communication Process (Exhibit D)

The Superintendent proposed a new communication procedure for responding more efficiently to Board member questions and requests for information. Level III requests and referrals would be discussed at a work session prior to the Board reaching consensus on how to proceed.

3.04 Possible Future Joint Meetings with Board of Supervisors (Exhibit E)

The Superintendent would schedule periodic meetings with the Board of Supervisors (BOS) and the School Board; consensus that communication must improve between the BOS and the School Board, and current subjects of interest included the anti-gang summit, the FY 2006 budget, and technology.

4. ADJOURNMENT

4.01 The meeting was adjourned at 7:30 p.m.