



December 19, 2007
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(**Editor's Note:** The full online version of *Supergram* is available at <http://www.fcps.edu/mediapub/publicat/sgm.htm>.)

Communications Corner: Survey Guidelines

Surveys can help schools to collect data that can aid in decision-making. If your school or department is looking to conduct a survey, check out these guidelines from the Office of Community Relations on FCPSnet. Get details at <http://fcpsnet.fcps.edu/ocr/curator/survey.htm>.

Department Newsletters

The December-January issue of *Money Talks*, published by the Department of Financial Services, is now available on FCPSnet at <http://fcpsnet.fcps.edu/fs/moneytalks/decjan08.pdf>.

Tips for Your Health: Avoiding Weight Gain During the Holidays

The holiday season's many celebrations, annual events, and family gatherings tend to revolve around food and beloved family recipes and can also sidetrack even the best intentions to exercise. Learn how to avoid gaining weight in this tip sheet from Camille Bartus, FCPS wellness specialist. Get details at <http://www.fcps.edu/mediapub/publicat/so121907/healthyholidaytips.pdf>

FCPS by the Numbers

49: The number of Fairfax County Public Schools teachers who earned national board certification from the National Board for Professional Teaching Standards (NBPTS) in 2007. Get details in About Our People.

Important Notice for *Supergram* Article Submissions

Article submissions for *Supergram* should be sent to Andy Grunig at andy.grunig@fcps.edu. **The next issue will be posted on January 9. Articles for that issue are due no later than Wednesday, January 2.** If you have any comments, questions, or suggestions, Grunig can be reached at 571-423-1212. **Please Note:** The

Job Opportunities publication and web pages are provided by the **Department of Human Resources**.

Quote to Note

"No one who achieves success does so without the help of others. The wise and confident acknowledge this help with gratitude."

Alfred North Whitehead

About Our People

- **Mary Kay Downes**, English and photojournalism teacher at Chantilly, has been named the National Yearbook Adviser of the Year by the Journalism Education Association (JEA) for her work as adviser of the Chantilly yearbook, the *Odyssey*, for the past 17 years. The award is designed to honor outstanding high school advisers and their exemplary work from the previous year as well as throughout their careers.

During Downes' tenure as adviser to the *Odyssey*, the yearbook has won multiple Pacemaker awards and Pacemaker Finalist awards from the National Scholastic Press Association (NSPA), has been a two-time winner of the Virginia High School League (VHSL) Charles Savedge Award for continued excellence, has received multiple Crown Awards from the Columbia Scholastic Press Association (CSPA), and has earned multiple Trophy Class ratings from the VHSL. The yearbook also played an integral part in numerous Wachovia Cup awards for Chantilly High. The *Odyssey* was also named to the NSPA Hall of Fame. View the press release at <http://www.fcps.edu/suptapps/newsreleases/newsrelease.cfm?newsid=750>.

- **Linda Gammon**, band director at Carson, received the Virginia Music Educator of the Year award from the Virginia Music Educators Association (VMEA) on November 16. Gammon, in her second year as band director at Carson, has received recognition over the course of her career, including being named one of the Fifty Directors Who Make a Difference by *School Band and Orchestra* magazine. She is active in music organizations at the state and local levels and has been a contributing author for books on music curriculum. Bands under her direction have earned numerous superior ratings at state, regional, and national competitions.
- **Janet Micari**, art teacher at Orange Hunt, has been named Elementary Art Educator of the Year for the Northern Region of the Virginia Art Education Association. Micari has designed and implemented Family Art Nights in conjunction with Math and/or Language Arts Nights for Orange Hunt students and their families with the goal of promoting literacy and bringing families

together to experience, write about, and create art. She is a fine arts elementary lead mentor and art teacher mentor and has served as a Great Beginnings Teacher Induction program coach for new FCPS elementary school art teachers. Micari has also served as Cluster VI lead elementary school art teacher and helped revise the Program of Studies for the FCPS fine arts summer curriculum.

- **Roberta Goldman**, special education teacher at Brookfield, was honored recently by the Jewish Guild for the Blind when a former Brookfield student named her as the teacher who had the greatest impact on his life.

Matthew Devcich, a Chantilly High School student, submitted an essay about Goldman for the GuildScholar Award. Devcich is one of 15 college-bound high school seniors from across the nation to win \$15,000 scholarships. This year, the Jewish Guild for the Blind expanded the GuildScholar program to acknowledge teachers for their role in encouraging and bringing out the best in their students. Based on Devcich's essay, Goldman was one of three teachers to receive the Inaugural GuildScholar Teacher Award.

- **Jack Elgin**, band director at Annandale High, and **Roy Holder**, band director at Lake Braddock, have been selected to receive the Wolf Trap Foundation's 2007 Scholarship for Performing Arts Teachers. The scholarships are designed to support artist residencies, commissions, master classes, and technology in the arts which will, in turn, improve student performance skills. Each scholarship is worth \$2,500.
- **Dan Parris**, principal of Rocky Run, and **Kirsten Braman** reading teacher at Stratford Landing, have been honored by the Greater Washington Reading Council (GWRC) for their efforts to promote reading. View the press release at <http://www.fcps.edu/suptapps/newsreleases/newsrelease.cfm?newsid=754>.

Parris was named GWRC Secondary Administrator of the Year for 2007-08 for his strong support of literacy initiatives at Rocky Run. Along with providing professional development in reading, writing, and speaking for staff members, Parris encourages discussion about current research and strategies that support student achievement among his teachers. He supports daytime and evening book clubs, the Teachers as Readers initiative, and Read Across America Day when reading takes center stage. Parris has also provided funds to expand classroom libraries and instituted an overall literacy initiative that makes all teachers responsible for literacy instruction. He has also been instrumental in expanding a cohesive set of reading measurements and a common language for literacy initiatives from elementary schools through pyramids and Cluster VII.

Braman was named GWRC Teacher of the Year for 2007-08. She has worked in Missouri as well as in Fairfax County at the middle school and elementary school levels and believes that balanced literacy programs and use of Developmental Reading Assessments go hand in hand. She is praised by her principal, Maura Caulfield, for displaying energy and enthusiasm and for improving reading

instruction based on best practices and good use of reading resources. Braman was recognized for redesigning and reorganizing the school's reading room, serving as a reading coach who models lessons in the classroom, and leading several school committees that address student achievement.

Note: Sharon Aldredge, principal of Woodley Hills, was recognized in November as the GWRC Elementary Administrator of the Year. See <http://www.fcps.edu/mediapub/publicat/so112107/aboutpeople.html>.

- Forty-nine Fairfax County Public Schools teachers earned national board certification from the National Board for Professional Teaching Standards (NBPTS) in 2007. Certification is based on five core propositions: being committed to students and the learning process; knowing the subjects taught and how to teach those subjects; being responsible for managing and monitoring student learning; thinking systematically about one's practice and learning from the experience; and serving as a member of one's learning community. Teachers are able to earn board certification in any of 24 areas. (view press release)

The FCPS teachers, with their schools in parentheses, are:

- **Janet Johnson, Charlene O'Brien, and Tuyen Vu** (Annandale Terrace).
- **Christine Fisher** (Braddock).
- **Susan Allen** (Bryant).
- **Christina Ammirati** (Bucknell).
- **Stefanie Raleigh** (Burke).
- **Sherry Shin** (Bush Hill).
- **Linda Shannon** (Cedar Lane).
- **Kyung-Joo Kim** (Eagle View).
- **Joyce Siddons** (Fairhill).
- **Gail Heidt** (Floris).
- **Chad Pasch and Tara Dutton** (Forestville).
- **Jill Cicero and Kristen Nelms** (Franconia).
- **Michiyo Vangellow** (Gatehouse Administration Center I).
- **Karen Fusco** (Glen Forest).
- **Markeen Sutter** (Groveton).

- **Tamara Fagan, Jennifer Buchko, and Mary Rakowski** (Halley).
- **Marietta Smith** (Herndon High).
- **Vickye Crocker** (Hughes).
- **Sherri Chema** (Hunt Valley).
- **Stacie Kreitman** (Kilmer).
- **Jill Lipski** (formerly of Kings Park).
- **Dorothy Stephens and Mary Constantino** (Lake Braddock).
- **Rebekah Madrid, Richard Priest, and James Smith** (Lee).
- **Robert Plunkett** (McLean).
- **Stacey Franzen** (McNair).
- **Amy Bedell, Amy Joyner, and Mary Short** (Mount Vernon).
- **Michele Bowman and Sharon Cosby** (Oak Hill).
- **Mary Fletcher** (Riverside).
- **Heather Dix and Sandra Lamb** (Robinson).
- **Linda Rydholm** (Sangster).
- **Cassandra Strange** (Stuart).
- **Darlene Doley** (Sunrise Valley).
- **Martha Beall** (West Springfield High).
- **Sara Hagen** (formerly of Westfield).
- **Linda Trossbach** (Westgate).
- **Elva Card** (Woodson).

How Do I Get Mentioned in About Our People?

Submit your good news for **About Our People** to *Supergram* editor Andy Grunig at andy.grunig@fcps.edu. We want to hear from you!

Editor's Note: Send your electronic photo along with your good news.

Benefits

Employee Assistance Program Available to FCPS Staff Members

The employee assistance program (EAP) is a service available to FCPS staff members in need of help with personal and/or family problems. The program provides short-term confidential counseling and makes referrals (as appropriate) to outside providers, community resources, and support groups. EAP can help with life issues such as stress, depression, anxiety, grief, marital and/or family relationships, and alcohol or drug abuse.

To access the program, call the Office of Equity and Compliance at 571-423-3050 and leave a confidential voice message indicating your interest in EAP services. An EAP request form will be sent to you to complete. You may return the form by mail or by fax. After your completed form is received, a specialist will contact you to schedule an appointment.

For more information, go to <http://www.fcps.edu/DHR/employees/oec/eap.htm>.

Register Now to Attend the Annual ERFC Preretirement Overview Seminar

The Educational Employees' Supplementary Retirement System of Fairfax County (ERFC) will host its annual Preretirement Overview Seminar on Friday, **January 25**, from 8:30 a.m. until noon at West Springfield High School, located at 6100 Rolling Road in Springfield.

All ERFC members are invited to attend this informative program that will feature presentations from ERFC, VRS, the Social Security Administration, and the FCPS Office of Benefits. Whether you're just starting your FCPS career or nearing retirement, this annual seminar provides important information to help you plan for your future. Spouses are also welcome to attend but must be preregistered with the member.

To register for the Preretirement Overview Seminar, send an e-mail that includes your name, employee number, work location, and date of hire to ERFCComm@fcps.edu. Registrations may also be sent by fax to 703-426-3984.

Seminar registration closes **January 11**.

Did You Know?

New Department of Communications and Community Outreach Announced

Dr. Dale is pleased to announce the creation of the new Department of Communications and Community Outreach (DCCO), which will be led by **Barbara Hunter**, assistant superintendent. The new department will combine the talents of staff members from:

- the Office of Community Relations.
- the Office of Business and Industry Relations.
- the Family Services and Involvement Section.
- the Parent Resource Center.

DCCO will also support the Fairfax County School Board in their linkages to stakeholders and their community engagement efforts.

As the new department continues to evolve, some office names may change. For more information, contact Barbara Hunter at barbara.hunter1@fcps.edu.

Online Travel Use Now Required for Nonlocal Travel Approval and Reimbursement; Deadline Approaching for Local Travel

Prior to making travel reservations and/or incurring any related expenditures, an FCPS employee **must submit a nonlocal travel request using Online Travel**. Online Travel will route requests to the appropriate school or department finance staff members to verify funding availability and then to the appropriate program manager for approval. When the nonlocal travel request is approved, the traveler will receive an e-mail notification. Travelers must obtain approval through Online Travel prior to spending FCPS appropriated funds and before departure.

After returning from nonlocal travel, travelers have 30 days to submit a reimbursement request through Online Travel and send required receipts to the appropriate school or department finance staff members. Online Travel will route requests to the appropriate school or department finance staff members to verify actual costs against the required receipts and approve for payment. When actual expenses exceed estimated expenses by 10 percent or \$100, whichever is less, Online Travel will route requests to the appropriate program manager prior to payment.

Local Travel Reimbursement Deadlines Approaching

January 1, 2008, is the deadline for submitting reimbursement requests for local travel **incurred prior to September 17, 2007**, on paper. Also, beginning on January 1, 2008, local travel reimbursement requests must be submitted through Online Travel within three months of travel date, or travel will not be reimbursed. For further information, please see the chart below.

Local Travel Date	Method	Deadline
Before Sept. 17, 2007	Paper	Jan. 1, 2008
Before Sept. 17, 2007	Online	March 31, 2008
On or After Sept. 17, 2007	Online	March 31, 2008
On or After Jan. 1, 2008	Online	Within 3 Months of Travel Date

For more information, see the Online Travel web site on FCPSnet at <http://fcpsnet.fcps.edu/fs/comptroller/travel/index.htm>.

Interviewing Is Focus of Next Installment of New Professional Development Workshop Series for Support Employees

The Office of Leadership Development, in the Department of Professional Learning and Training, is offering a professional development series for support personnel focusing on self-assessment, goal setting, and communication.

The next installment of this series is, *You've Got the Interview! Now What?* This session will focus on the panel interviewing process from the candidate's perspective. It will provide you with the tools to prepare for the interview, tips on what to do during and after, and an opportunity to participate in a mock panel interview.

Registration is available through My PLT under the course, **Professional Development Series for Support Employees**.

The session dates for **You've Got the Interview! Now What?** are:

- January 15, 2008.
- January 24, 2008.
- January 29, 2008.

Please refer to My PLT for information regarding times and locations. For additional information regarding this series, contact Delores Herndon in the Department of Professional Learning and Training by e-mail at delores.herndon@fcps.edu or by phone at 703-204-4054.

December Web Best Practices Award Winner Announced

Each month, Best Practices Awards are given to FCPS web curators by the Office of Community Relations in recognition of specific elements of excellence on their web sites. Awards are announced monthly during the school year. The winner for December 2007 is curator **Carlotta Moulder** at Centreville Elementary, for the clarity of the site's design.

For more information, visit the awards web page at <http://fcpsnet.fcps.edu/ocr/curator/contests.htm>.

***Supergram* Schedule Change for January 2008**

The first issue of 2008 will be posted on **January 9**, with articles due no later than January 2. The following issue will be posted on January 23, with articles due no later than January 16. The regular schedule will resume on February 6.

Online Registration Begins January 2 for Spring Academy Courses; Catalogs Now Available Online

Online registration for spring 2008 Academy courses will be available beginning at **4:30 p.m. on January 2, 2008**. All employees must register for courses through MyPLT.

Follow these steps to use MyPLT for the first time:

- Go to <http://www.fcps.edu/plt/MyPLT/index.html>.
- Click on the LOGIN button.
- Type your FCPS domain name in the username field.
- Type the same domain name in the password field.
- Click on the LOGIN button.

You will be prompted to type a new password with a maximum length of 8 characters.

The FCPS Spring Academy **is now available online** at <http://www.fcps.edu/plt/catalogs.htm>. The ACCESS catalog will be posted on December 20. The Leadership Academy Seminars catalog will be posted on January 29.

If you have problems with your user name or password, contact the IT Service Desk at 703-503-1600 or ITServiceDesk@fcps.edu.

VPN Available for All FCPS Employees

FCPS uses a virtual private network (VPN) to allow its employees to access school system computer network resources when they are not at an FCPS site. Every FCPS employee has permission to use VPN, but a small piece of software is needed. The VPN software can be downloaded from the VPN Frequently Asked Questions (FAQ) web site on FCPSnet (<http://fcpsnet.fcps.edu/it/CPS/itcsc/itservicedesk/vpnfaq.htm>). This software is not available for download from home, so if you plan to connect back to an FCPS resource when you are not at an FCPS site, please be sure to download, install, and test the software before leaving your site.

If you would like more information on VPN and the regulations that govern its use, see the FCPS Acceptable Use Policy (AUP) Regulation 6410, the Data Security Regulation 6220, the Data Security Policy 6220, and the Remote Access Technical Bulletin 631.

The IT Service Desk can be reached at 703-503-1600 or ITServiceDesk@fcps.edu for questions or further information. Please note that the IT Service Desk only supports computer equipment that is supplied by FCPS.

Opportunities for Educators

Applications Due January 25 for IMPACT II and Apple FCU Teacher Grants

The Department of Professional Learning and Training is now accepting applications for IMPACT II and Apple Federal Credit Union (FCU) teacher grants.

The Fairfax Education Foundation, Inc., funds all the Teachers Network—IMPACT II grants. All award-winning grants have developed a creative and innovative educational opportunity for students' academic growth. Creative and innovative are defined as above and beyond the normal daily instructional routines and practices. The grant endeavors include best practices and are supported by educational literature. Grant amounts range from \$500 to \$2,000.

The Apple Federal Credit Union Education Foundation, Inc., recognizes the challenges teachers face in achieving their primary mission of student achievement. Apple FCU Education Foundation makes the Teacher Grant available to use for instruction-related programs or initiatives. Apple Federal Credit Union has served teachers since 1956 and has broadened its field of membership to include educators, students, and their families throughout Northern Virginia.

Applications are due by **January 25**. For more information or a grant application form, go to <http://www.fcps.edu/plt/grants.htm>.

George Mason University Special Education Leadership Graduate Certificate Cohort Planned, Information Meeting Set for January 3

Fairfax County Public Schools, in collaboration with George Mason University's Special Education Outreach Program, is planning to establish a graduate cohort in special education leadership that will begin in March 2008. This advanced studies graduate special education certificate program is designed for teachers and administrators who would like to expand their expertise and complete the required coursework for a graduate certificate in special education leadership. The coursework may also be applied towards a master's degree in educational leadership or a Ph.D. in education. Participants pay for tuition and books.

Representatives from the Department of Professional Learning and Training, the Department of Special Services, and George Mason University will provide information about the program, application, selection process, and requirements at a meeting on **January 3 from 4:30 p.m. to 5:30 p.m.** at Gatehouse Administration Center I in room 3050/3051.

To register for this information meeting, contact the Department of Special Services by sending an e-mail to Donna.Lentini@fcps.edu. Include your name, work location, and telephone number in the e-mail. For further information, contact Donna Lentini at 571-423-4175.

TMPC and Education Library Announce Winter Vacation Schedule

The holidays are rapidly approaching as is a change in operating hours at the Sprague Technology Center's Teaching Materials Preparation Center (TMPC) and Education Library. The TMPC and the Education Library **will close at noon on Friday, December 21, and will remain closed until Wednesday, January 2, 2008**. Both services will resume regular working hours beginning Wednesday, January 2.

Regular hours are Monday through Thursday from 8 a.m. to 5:30 p.m. and Friday from 8 a.m. to 4:30 p.m. Call the TMPC at 703-503-7430 or the Education Library at 703-503-7420 with any further questions.

Early Pay Day in December for Monthly Employees

This is a reminder that employees who are paid monthly are paid on the last business day of each month, with the only exception being December when they are paid prior to the winter holiday. This year, payday in December for monthly employees will be **December 21**.

Please reference Notice 5620, Pay Schedules 2007-08, for appropriate pay period work times and paydays. If you have any questions, contact the Office of Payroll Management at 571-423-3500.

W-2 Address Changes Due by December 27

2007 Wage and Tax Statements (IRS Form W-2) will be mailed on January 23, 2008, to the addresses on file as of December 27, 2007. To ensure timely delivery of your W-2, make sure the address on your pay stub or pay advice is correct. Name/Address Change forms, available at all work locations and online at <http://www.fcps.edu/DIT/kam/docmgmt/forms/fs7301.pdf>, must be received by the Office of Payroll Management at 8115 Gatehouse Road, suite 2200, Falls Church, VA 22042, no later than **December 27**.

Review Federal Tax Withholding Status

Now is the time for each employee to review his or her federal tax withholding status for the coming year. Employees claiming total exemption from federal tax withholding must file a new W-4 form to continue exempt status in 2008; the new Form W-4 must be received by the Office of Payroll Management on or before **February 15, 2008**. Each employee is required by the Internal Revenue Service to withhold an amount equal to his or her taxes or at a rate of at least 90 percent of the current year obligation.

If the number of personal allowances that an employee is eligible to claim changes, the employee must file a new W-4 form with the Office of Payroll Management within ten days of the change. Form W-4 may be obtained from work locations, online at

<http://www.fcps.edu/DHR/forms/forms.htm>, or by contacting the Office of Payroll Management at 571-423-3500.

Review District of Columbia and Maryland Tax Withholding Status

The District of Columbia (form D-4) and Maryland (form MW507) require new withholding certificate forms to be filed each calendar year by February 15 to certify the exemption from withholding income taxes. A new withholding certificate must be submitted to the Office of Payroll Management by **February 15, 2008**, to continue exempt status in 2008. These forms may be obtained from work locations, online at <http://www.fcps.edu/DHR/forms/forms.htm>, or by contacting the Office of Payroll Management at 571-423-3500.

Review Virginia Tax Withholding Status

Now is the time for each employee to review his or her tax withholding status for the coming year.

An employee who wants to continue his or her exemption from Virginia tax withholding in 2008 must file a new VA-4 form. Exempt status is available to single employees whose yearly adjusted gross earnings are less than \$7,000--or \$14,000 for married employees filing joint returns.

Forms should be submitted to the Office of Payroll Management by **December 31**. Tax withholding for employees who do not refile by the deadline will be set at the single with no exemptions rate. The Office of Payroll Management is required by the Department of Taxation to report all employees claiming exempt from state taxes and those claiming ten or more exemptions.

Forms Due for Advance Earned Income Credit Payments

Earned Income Credit Advance Payment Certificates (form W-5) for 2007 expires on December 31. Any employee currently receiving advanced earned income credit payments must file a new W-5 form for 2008 with the Office of Payroll Management as quickly as possible after January 1 to reestablish payments.

Critical Fields Identified for 2008-09

The critical teaching fields for the 2008-09 school year are:

- 8th Grade Physical Science.
- Chemistry.
- Physics.

- Reading Specialist.
- Mathematics.
- Speech and Language.
- Occupational Therapy.
- Physical Therapy.
- Industrial Technology (Technology Education).
- Special Education (Learning Disability, Autism, Mental Retardation, Emotional Disability, Early Childhood Special Education).

Undergraduate courses begun during the year in which a field was identified as critical will be honored for additional salary credit during subsequent years. These courses must be taken after the conferral of a bachelor's degree. Credit for the courses will be given when the critical endorsement field is added to the Virginia license. Teachers should contact the licensure office with questions.

Additional information can be found in Regulation 4621.4.

U.Va. Special Education-Learning Disabilities Endorsement Program Planned, Information Meeting Set for January 8

FCPS is planning a special education, learning disabilities (LD), K-12 endorsement program that will begin in spring 2008 in collaboration with the University of Virginia. The program is designed for professionally licensed general education classroom teachers K-12 who would like to pursue an endorsement in LD to add to a current professional teaching license and work toward a master's degree in special education. Selection criteria include two years of full-time teaching experience with at least one year of full-time contracted experience in FCPS and possession of a five-year renewable license. Participants will pay tuition and textbook costs.

Representatives from the Department of Professional Learning and Training, the Department of Special Services, and the University of Virginia will provide information about the program, the application and selection process, and coursework and practicum requirements at a meeting on **Tuesday, January 8, from 4:30 to 5:30 p.m.** in conference room 4050/4051.

For more information or to register for one of the information meetings, contact Nicki Conners by sending an e-mail to Nicole.Conners@fcps.edu.

People on the Move

Editor's Note: Information for **People on the Move** is provided by the Department of Human Resources, Office of Employment Services.

Promotions

- **Ana De Argueta** from custodian I to custodian II at Westbriar.
- **Paul Steward** from pipefitter II to pipefitter supervisor at Sideburn Center.
- **Alexis Miller** from student information assistant at Robinson to finance technician at Stuart.
- **Deborah Lawler** from administrative assistant I to administrative assistant II at Centreville High.
- **Susan Cestare** from administrative assistant I to administrative assistant III at Centreville High.
- **Vilma Argueta** from custodian I to custodian II at Centreville High.
- **Jorge Taboada** from assistant building supervisor to building supervisor at Chantilly.
- **Noreen Lower** from bus driver supervisor in special education to transportation supervisor at Lorton Center.
- **Catherine Wigenton** from bus driver supervisor in Stonecroft Area II to transportation supervisor at Lorton Center.
- **Tamara Brooks** from bus driver I/II in area II Stonecroft to bus driver floater area II in Stonecroft.
- **Signe Gee** from bus driver I/II in special education at the Lorton Center to bus driver floater in area II Stonecroft.
- **Shelley Hollowell** from buyer I/II to senior buyer at Gatehouse Administration Center I.
- **Marcela Lopez** from program assistant supervisor to administrative assistant I at Dunn Loring.
- **Tommy Shubert** from bus driver I/II in special education to bus driver floater in Area I Virginia Hills.

Transfers

- **Cheryl Lovitt** from administrative assistant II at Hybla Valley to student information assistant I/II at Mount Vernon Woods.
- **Banafsheh Hesaraki** from transportation attendant at Lorton Center to public health attendant at Centreville Elementary.
- **Rogelina Brown** from office assistant at Hutchison to office assistant at Robinson.
- **Nancy Hofrichter** from administrative assistant II at Lees Corner to administrative assistant II at Carson.
- **Rebecca Lautar** from student information assistant I/II at Belvedere to student information assistant I/II at Terra Centre.
- **Sammy Siaw** from assistant building supervisor I at Carson to assistant building supervisor at Irving.

New Hires and Appointments

- **Enrique Chilin Palma** to custodian I at Westbriar.
- **Traci Waller** to safety and security assistant I at Herndon High.
- **Cindy Coreas Chavez** to office assistant at Westgate.
- **Janice Ahearn** to office assistant at Cooper.
- **Nancy Butler** to public health training assistant at Sandburg.
- **Andrew Baird** to public health training assistant at Madison.
- **Doreen Langesen** to office assistant at Twain.
- **Denise Christopher** to public health attendant at South County.
- **Jill Halter** to office assistant at Centreville High.
- **Delmy Del Cid de Argueta** to custodian I at Ravensworth.
- **David McLane** to safety and security assistant at Lake Braddock.
- **Elizabeth Kukurelo Corillocla** to custodian I at Hunters Woods.
- **Jean Kodjo** to custodian I at Rolling Valley.

FCPS Remembers

About FCPS Remembers

Information for FCPS Remembers is provided by the Educational Employees Retirement System of Fairfax County (ERFC) for its members and by the Department of Human Resources for members of the Fairfax County Employees Retirement System (FCERS).

In the event of the death of any active employee who is now contributing to the ERFC and/or the VRS retirement systems, or any retiree who retired from these systems, **notify the ERFC retirement office by calling 703-426-3900**. The retirement office will provide the names to *Supergram* with details of the deceased's employment with FCPS. In the event of the death of an active member or retiree of **FCERS, notify Benefit Processing at 571-423-3200**.

- **George James**, principal at Bryant, who retired March 1, 1987, and who died November 4.
- **Sandra Martin**, career resource specialist at TJHSST, who retired July 1, 1993, and who died July 14.
- **Dorothy Lundin Shapiro**, librarian at Marshall, who retired July 1, 1979, and who died September 15.