



September 17, 2008
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(**Editor's Note:** The full online version of *Supergram* is available at <http://www.fcps.edu/mediapub/publicat/sgm.htm>.)

Kim Dockery Named Assistant Superintendent of Special Services; Susan Quinn Named Assistant Superintendent of Financial Services

Superintendent Jack Dale has named **Kim Dockery**, principal of Westlawn Elementary School, the new assistant superintendent of the Department of Special Services. In addition, Dale has also named **Susan Quinn** the new assistant superintendent of the Department of Financial Services. She recently served as acting assistant superintendent. Details for Dockery are available at <http://www.fcps.edu/suptapps/newsreleases/newsrelease.cfm?newsid=938>. Details for Quinn are available at <http://www.fcps.edu/suptapps/newsreleases/newsrelease.cfm?newsid=942>.

Graham Road Elementary Named Blue Ribbon School by U.S. Department of Education

Graham Road Elementary has been named a 2008 Blue Ribbon School by the U.S. Department of Education. Graham Road is one of ten Virginia schools honored as either being academically superior or having demonstrated dramatic gains in student achievement. Get details at <http://www.fcps.edu/suptapps/newsreleases/newsrelease.cfm?newsid=943>.

Communications Corner: Newswire Provides Content for School, Department, and Office Newsletters

Looking for stories for your school (including PTA), department, or office newsletter? If so, check out Newswire, which is provided by the Department of Communications and Community Outreach. It is designed for the busy editor, and no downloading is necessary. Simply cut and paste the articles into your document. New content is added monthly. Get details at <http://www.fcps.edu/mediapub/publicat/wire.htm>.

Tips for Your Health: Stay Healthy This Winter—Get a Flu Shot

FCPS will be holding flu shot clinics for employees, retirees, and family members over age 18 in conjunction with open enrollment open houses next month. Get details at <http://www.fcps.edu/mediapub/publicat/so091708/flushot.pdf>.

FCPS by the Numbers

194: The number of 2009 FCPS National Merit Scholarship semifinalists, the most of any school division in the state of Virginia. Get details at <http://www.fcps.edu/suptapps/newsreleases/newsrelease.cfm?newsid=944>.

Important Notice for *Supergram* Article Submissions

Article submissions for *Supergram* should be sent to Andy Grunig at andy.grunig@fcps.edu. **The next issue will be posted on October 1. Articles for that issue are due no later than Wednesday, September 24.** If you have any comments, questions, or suggestions, Grunig can be reached at 571-423-1212. **Please Note:** The *Job Opportunities* publication and web pages are provided by the **Department of Human Resources**.

Quote to Note

"You can make more friends in two months by becoming interested in other people than you can in two years by trying to get other people interested in you."

Dale Carnegie

About Our People

- FCPS employees were honored at the Virginia Technology Education Association's (VTEA) 50th annual conference held in August in Virginia Beach. They were:
 - **Mark Bolt**, technology education teacher, Carson, VTEA State Middle School Teacher of the Year.
 - **Ivan Chirinos**, technology education teacher, Edison, VTEA Northern Region High School Teacher of the Year.
 - **Bud Jacobs**, technology education teacher, Franklin, VTEA State Middle School Program of the Year.
 - **Chu-Chun Tsai**, technology education teacher, Woodson, VTEA Achievement Award.
 - **Tony Casipit**, technology education coordinator, VTEA John Monroe Award for Outstanding Service. Since the inception of the John Monroe Award in 1997, only three other members have been so honored.
- **Patrick Ledesma**, a school-based technology specialist at Holmes, and **Lara Long**, assistive technology resource teacher with Assistive Technology Services at Dunn Loring, presented "Empowering Diverse Learners and Special Education Students With Wikis" at the National Educational Computing Conference (NECC) in San Antonio, Texas, on June 30.

Ledesma also presented a policy report with the Center for Teaching Quality (CTQ) titled "Measuring What Matters: The Effects of National Board Certification on Advancing 21st Century Teaching and Learning" on Capitol Hill in Washington, D.C., on July 17. Ledesma was part of CTQ's Teacher Solutions team that analyzed existing research about certification by the National Board for Professional Teaching Standards to make recommendations and identify additional areas for study.

- **Alan Weintraut**, who teaches journalism and sponsors the award-winning *A-Blast* newspaper at Annandale, is one of seven educators nationwide to win a 2008 National Scholastic Press Association (NSPA) Pioneer Award. He will receive his award at the Journalism Education Association (JEA)-NSPA National High School Journalism Convention in St. Louis on November 15.

The NSPA Pioneer Award is the association's top honor for individuals and recognizes substantial contributions to scholastic journalism outside regular job requirements as well as a commitment to improve scholastic journalism. View the press release at <http://www.fcps.edu/suptapps/newsreleases/newsrelease.cfm?newsid=945>.

How Do I Get Mentioned in About Our People?

Submit your good news for **About Our People** to *Supergram* editor Andy Grunig at andy.grunig@fcps.edu. We want to hear from you!

Editor's Note: Send your electronic photo along with your good news.

Benefits

Benefits Open Enrollment Period Starts October 9

This year's open enrollment period for 2009 benefits will begin on **October 9 and end on October 30**. All benefits-eligible employees will receive open enrollment materials by mail, and copies will also be available at schools and offices and the FCPS web site. Open enrollment open houses will be held October 16, October 23, and October 30. Office of Benefit Services staff members and representatives of several health care plans will be present at each open house; flu shots will also be available. Look for more open enrollment information in the next issue of *Supergram*.

New Guidelines for Alternative Working Arrangements Available, Manager Tool Kit Posted Online

In an effort to create conditions that provide for maximum productivity and encourage employee retention, FCPS is encouraging the consideration of alternative work arrangements when they meet specific business objectives. In order to aid in this effort, the Department of Human Resources has created a Manager's Tool Kit for Alternative Working. This tool kit is

available online at www.fcps.edu/DHR/employees/benefits/altwork and includes general directions as well as forms that should be used to document any arrangements.

Alternative working includes altering employee schedules and/or work sites, where appropriate, and includes the following:

- **Flextime**—A work schedule that splits the workday into two kinds of time—core time and flexible time. Employees currently assigned to the Fairfax County Public Schools standard administrative office hours schedule (8 a.m. to 4:30 p.m.) must work during established core times, and arrival and departure times are flexible to meet business and individual needs. Each assistant superintendent will establish core work hours for their departments.
- **Compressed Work Schedule**—A work schedule in which an employee works an altered number of hours in each day to total the same weekly or biweekly total, creating a work schedule that is not the traditional five 8-hour days per week.
- **Teleworking**—Work arrangements that allow for remote working one or more days a week, or biweekly, and do not alter the employee’s duties and work performed. Less frequent or variable teleworking (e.g., during a period of recuperation from illness) is acceptable when the arrangements meet both business and individual needs.

Assistant superintendents will assess department functions closely to determine which employees or groups of employees would be eligible for alternative work arrangements. It is recognized that certain operations within FCPS do not lend themselves to alternative working.

Because teleworking is often viewed by employees as a benefit, it is important that consistent criteria are applied to the granting or denial of teleworking arrangements. Assistant superintendents may exclude organizational units or positions from such arrangements to meet operational demands. Consideration and approval of employee requests for alternative work arrangements are based on the suitability of the work, the employee, and the work unit.

Register Now for a Preretirement Workshop

The Educational Employees' Retirement Fund of Fairfax County (ERFC) hosts preretirement workshops throughout the school year to help prepare members who are within two years of retirement eligibility. This year’s schedule includes split sessions to address the needs of members in both benefit plan structures: ERFC Legacy (members hired on or before June 30, 2001) and ERFC 2001 (members hired on or after July 1, 2001). Learn more about the specific provisions of the ERFC and VRS retirement plans, as well as the services available to help you determine your own “right time” to retire.

ERFC Preretirement 2008-09 Workshop Schedule

- Thursday, October 2, 2008.
- Thursday, November 6, 2008.
- Thursday, December 4, 2008.

- Monday, February 2, 2009.
- Thursday, March 12, 2009.
- Tuesday, April 21, 2009.

Time: 5 -7 p.m.

Location: Robinson Secondary School, recital hall, 5035 Sideburn Road, Fairfax.

Seating is limited and preregistration is required. To register, send an e-mail to ERFCComm@fcps.edu or send a fax to 703-426-3984 and include:

- your name.
- employee ID number.
- work location.
- your date of hire.
- the date of the workshop you want to attend.

Upon request, ERFC can also arrange on-site workshops at your work location for ERFC member audiences of at least 25 guests. For more information, contact the retirement office at 703-426-3950, or go to <http://www.fcps.edu/ERFC/index.htm>.

FY 2009 Compensation Handbook Now Available Online

The FY 2009 Compensation Handbook, prepared by the Department of Human Resources Office of Salary Services, contains information about FCPS jobs, classification plans, pay scales, athletic coaching and extra-duty salary supplements, and hourly pay bands for at-will employees. It can be found online at <http://www.fcps.edu/DHR/salary/scalepdfs/fy09/09comphandbook.pdf>.

New Regulations for FCPS 403(b) Plan to Start January 1

Effective January 1, 2009, FCPS, as the plan sponsor of the 403(b) plan, will be required to administer new regulations issued by the Treasury Department and the IRS. The new regulations are the first comprehensive regulatory update to 403(b) plans in 40 years and place responsibility for oversight and compliance with the employer or plan sponsor well beyond previously defined school system responsibilities for 403(b) plan administration.

In order to comply with IRS 403(b) regulations and improve service to you, FCPS has partnered with TSA Consulting Group (TSACG) to help you and your FCPS-approved 403(b) vendor simplify transactions on your account such as changing or stopping your contributions, loans, hardship withdrawals, rollovers, transfers, exchanges, and distributions. The manner in

which you select investments and manage the investment of your 403(b) account will not change. This remains an interaction between you and your approved 403(b) vendor.

Look for announcements and more detail to follow as FCPS' implementation progresses at <http://www.fcps.edu/DHR/employees/benefits/403b.htm>.

FCPS Online Classifieds Free for Employees

(Note: If you are trying to access the classifieds from your home computer, you will need to use the virtual private network (VPN), because the classifieds are located on the **FCPS intranet.**)

The FCPS Online Classifieds system—which is for employees only and as such **can be found on FCPSnet** (the FCPS employee intranet) at <http://commapps.fcps.edu/classifieds>—is a free way for employees to post ads for personally owned items that they are seeking to buy, sell, or give away, such as electronics, real estate, items for children, fitness and sports equipment, furniture, pets, cars, and tickets. It's also a great tool to help an employee look for someone to **share a ride to work, find a roommate, or rent real estate.**

Ads for employee-owned businesses or school or workplace fund-raisers will not be accepted. A complete list of **rules of use** can be found at <http://commapps.fcps.edu/classifieds/Policy.cfm>.

Due to server restrictions, **electronic photos cannot be uploaded along with postings.** Feel free to include information in your posting that a picture is available by e-mail upon request. For answers to some other frequently asked questions, go to <http://commapps.fcps.edu/classifieds/FAQ.cfm>.

The FCPS Online Classifieds system is completely self-service and allows users to post new ads or update or renew existing ads at any time. Highlights and security features of the FCPS Online Classifieds system include:

- A user must log in using his or her existing FCPS network user name and password.
- A user must agree to the posted conditions before submitting an ad. **A user cannot use his or her FCPS phone number or e-mail address as a listed point of contact.**
- Active ads are searchable by date, category, and keyword.
- Ads will be reviewed by the system administrator before they are posted online. **Ads will be approved or denied within two to three business days** or as soon as resources allow. An automatic e-mail will be sent upon approval or denial to a user who includes a personal e-mail address as part of his or her contact information.
- A user who includes a personal e-mail address as part of his or her contact information will receive an automatic e-mail reminder before the ad is set to expire.

For more information, contact Andy Grunig at andy.grunig@fcps.edu. If you encounter a technical problem, contact Keith Orbe at keith.orbe@fcps.edu.

Send Your Success Stories

Have you used the FCPS Online Classifieds to buy or sell anything or to rent a room or a house, or do you have any other FCPS Online Classifieds success story you would like to share? Send it to andy.grunig@fcps.edu.

Did You Know?

Outstanding Performance Award Nominations Due October 3

The Outstanding Performance Award (OPA) Committee will meet on October 23. All unified-scale (except school-based administrators) employees and instructional assistants are eligible for nomination. An OPA recipient may receive a maximum payment of \$1,000 net after taxes.

All nominations should be sent to T. G. Bowen, director, Office of Salary Services, Gatehouse Administration Center I, suite 2400, and must be submitted **by October 3**. In addition to the original OPA nomination, 15 copies should be submitted for distribution to committee members. Additional information pertaining to the OPA can be found in the current version of Regulation 4670.

Directives Web Site Moved to New Location

FCPS Notices, Policies, and Regulations have moved to a new location. If you currently have bookmarks to directives on the FCPS web site go to <http://www.fcps.edu/suptapps/schoolboardapps/numericindex.cfm> to find the most current version of the directive. Although your current bookmark still takes you to the directive it is possible that you are not linking to the most current version.

Fairfax County Government Silver Lining Initiative to Help First-Time Homebuyers

On June 30, the Fairfax County Board of Supervisors approved the Silver Lining Initiative, a commitment to help first-time homebuyers purchase foreclosed homes. Priority for this program is given to households currently on the first-time homebuyers waiting list and Fairfax County Public Schools and government employees. To participate, you must attend an orientation. Sessions will be held:

- **Thursday, October 16**, 7 to 8:30 p.m., 3700 Pender Dr., Fairfax.
- **Thursday, November 20**, 7 to 8:30 p.m., 3700 Pender Dr., Fairfax.

Space is limited. To learn more about the program, the required qualifications, and how to apply for an orientation go to <http://www.fairfaxcounty.gov/rha/homeownership/help.htm>.

Online Registration Now Open for Fall Leadership Seminars, ACCESS, and Academy Courses

Online registration for fall Leadership Seminars, ACCESS, and Academy courses is **now open**. All employees must register through My PLT.

Follow these steps to use My PLT for the first time:

- Go to <http://www.fcps.edu/plt/MyPLT/index.html>.
- Click on the LOGIN button.
- Type your FCPS domain name in the username field.
- Type the same domain name in the password field.
- Click on the LOGIN button.
- You will be prompted to type a new password with a maximum length of eight characters.

The fall Academy, ACCESS, and Leadership Seminars catalogs are available online now at <http://www.fcps.edu/plt/catalogs.htm>.

If you have problems with your username or password, contact the IT Service Desk at 703-503-1600 or ITServiceDesk@fcps.edu.

FCPS to Honor Retirees on October 29, RSVP Deadline Is October 8

If you plan to retire this year and want to participate in the fall 2008 retirement ceremony—We Honor You—Celebrating Your Service to FCPS—you should submit your Notification of Resignation/Retirement form (HR-2) as soon as possible.

Invitations are being mailed. The retirement ceremony will be held on Wednesday, October 29, at Robinson Secondary School at 7 p.m. The ceremony will be shown live on Channel 21 and will be rebroadcast on Monday, November 3, at 7:30 p.m. Invitees are asked to respond to the invitation **by Wednesday, October 8**.

More information about the retirement ceremony, including retiree testimonials and photos from previous ceremonies, is available at www.fcps.edu/DHR/wehonoryou.

Fairfax County Wants Your Input on Closing the Budget Gap for FY 2010

The Fairfax County government is projecting a budget deficit of more than \$400 million for FY 2010 (beginning July 1, 2009), which must be addressed through a combination of spending reductions and other strategies. The challenge is to develop a budget with an appropriate level of services that are both sustainable and acceptable to the community.

Fairfax County government and Fairfax County Public Schools invite you to attend one of the 20 community dialogue sessions scheduled to gather comments from the public, which will be used as a key factor to help guide the development of criteria for making budget decisions.

Each community dialogue will consist of presentations by county and school budget staff members followed by facilitated small-group discussions. The first set of community dialogues will be held **Saturday, September 20, from 9:30 a.m. until noon** at:

- Chantilly Regional Library.
- Reston Regional Library.
- Sherwood Regional Library.
- George Mason Regional Library.

A complete list of dates, times, and locations can be found at <http://www.fairfaxcounty.gov/government/budget/publicmeetings.htm>. Registration is required. For more information, including addresses, or to register, go to www.fairfaxcounty.gov/budget or call 703-324-2391, TTY 711.

If you are unable to attend one of the community dialogue sessions, Fairfax County still wants to hear from you. If you have suggestions or comments, you can call the budget hot line at 703-324-9400 or complete the budget feedback form online at www.fairfaxcounty.gov/budget.

Fairfax County Government and FCPS Initiate Joint Project

Fairfax County government and FCPS have initiated a joint project to update aging corporate business systems with an integrated solution. FOCUS is the name of the new initiative and depicts the goal of focusing on modernizing and unifying financial, budget, purchasing, and human resources computer systems. A project team of government and school staff members has been assembled and is guided by a joint steering committee that includes FCPS assistant superintendents from the Departments of Finance, Human Resources, and Information Technology. Additional project information will be published soon.

Information for Educators

Marymount University's Professional Development School Information Sessions Scheduled for October 2, 15, 20, 22, and 29

Are you an instructional assistant or a substitute teacher who wants to earn a graduate degree and a license to teach? Do you know someone who might make a great teacher?

If you hold a bachelor's degree and want to become a teacher, you can earn a master of education degree and licensure to teach in 12 to 17 months.

Marymount University's Graduate School of Education and Graduate Admissions office is hosting information sessions for prospective teachers who want to learn about Marymount's

unique professional development schools (PDS), a collaborative partnership with Fairfax County Public Schools.

To learn more, attend one of our information sessions to be held on the following choice of dates and times:

- **October 2** (Thursday)—Woodlawn Elementary (cafeteria), 5:30 p.m. and 7 p.m.
- **October 15** (Wednesday)—Silverbrook Elementary (library), 5:30 p.m. and 7 p.m.
- **October 20** (Monday)—Hutchison Elementary (room 216), 5:30 p.m. and 7 p.m.
- **October 22** (Wednesday)—Aldrin Elementary (theater), 5:30 p.m. and 7 p.m.
- **October 29** (Wednesday)—Sunrise Valley Elementary (library), 5:30 p.m. and 7 p.m.

At the session, you will learn about PDS, a full-time program that integrates a minds-on and hands-on internship in FCPS PDS schools with graduate education coursework, and about financial incentives that accompany this program. The next PDS internship program begins in fall 2009, with graduation in May 2010.

Programs include a way to earn these degrees and endorsements:

- M.Ed. in elementary education (preK-6) in 12 months, including licensure in general education (preK-6).
- M.Ed. in learning disabilities (K-grade 12) in 12-17 months, including licensure in learning disabilities (K-grade 12).
- M.Ed. in learning disabilities (K-grade 12) in 17 months, including licensure in learning disabilities (K-grade 12) with licensure endorsement in elementary education (preK-grade 6).

Note: Marymount graduate courses for all learning disabilities and learning disabilities-preK-6 interns begin in January 2009. Courses for preK-6 interns begin in August 2009. The full-time internship in schools for all programs (learning disabilities, learning disabilities-preK-6, and preK-6) begins in August 2009.

To RSVP, send an e-mail to Carolyn.Kazemi@fcps.edu or Jean.Massie@fcps.edu. If you're interested in learning more, but cannot attend an information session, call Debbie Jacobs, associate director of graduate admissions for M.Ed. programs, at 703-284-5905, or send an e-mail to debbie.jacobs@marymount.edu.

2008-09 Teacher Researcher Network: Group Leader Forums Begin on September 25

The first session of the Teacher Researcher Network: Group Leader Forums for the 2008-09 school year will be held on **Thursday, September 25, at Glasgow Middle School**. For group

leaders and teacher researchers in their school groups, the choice of morning (8:30 to 11:30 a.m.) or afternoon (12:30 to 3:30 p.m.) half-day session will serve as the first working meeting.

Leaders and group members will work together to define the nature of teacher research and get started on this year's inquiry, share research interests and identify and respond to questions they want to explore, and begin their research logs and plan their initial data collection.

Registration for each session is open and required via MyPLT. Leaders who have copies of the text *Teacher-Researchers at Work* are asked to bring them to the session.

For further information, contact Patty Dimetres at patricia.dimetres@fcps.edu or 703-204-3934.

Spring 2009 Academy Course Requests Due October 17

It is time to look ahead to the spring Academy semester time line. A review process is necessary to ensure that course information and supporting documents are complete. Course requests, especially new ones, should be submitted as early as possible, but **no later than October 17**, to facilitate this process.

Request forms are available online at <http://fcpsnet.fcps.edu/plt/CCRindex.htm>. The spring catalog will be online by December 5, and registration will begin Monday, January 5.

- **October 17**—Course requests due.
- **January 5**—Registration begins.
- **January 16**—Registration ends.
- **January 26**—Classes begin.
- **June 5**—Classes end.

General Course Information

- Enrollment maximum is set at 30. Requester must provide justification if requesting less than 30.
- A resumé must be submitted if the instructor is a new Academy teacher.
- Technology classes must be held in a facility that has at least 20 workstations.

Approved Course Information

- Complete the approved course request form when submitting a request. The form can be downloaded from the web site <http://fcpsnet.fcps.edu/plt/CCRindex.htm>.
- A resumé must be submitted if the instructor is a new Academy teacher.

- Courses offered through GMU must have an updated syllabus each semester.

New Course Information

- Complete the course application for new courses and include a one-page application and description of the proposed course with appropriate signatures.
- Include the course syllabus and current resume if instructor is new to the Academy.
- State clearly whether the course is to be assigned a special designation; e.g., SOL, content, or validation of technology standards. Content designation requires approval from the Department of Human Resources and the state, a process that takes 6-8 weeks.

Spring classes may begin on or after January 26. If you have any questions about offering courses that are already approved, call Betty Davis at 703-204-4085. If you have questions about new course requests, call Elma Hinson at 703-204-4002.

2008 United Way Campaign to Go Paperless and to Begin October 20

Recognizing the importance of preserving our natural resources, FCPS has partnered with the United Way of the National Capital Area (UWNCA) to provide all FCPS employees with an easy way to contribute to community organizations through an online pledge system that's easy, safe, secure, and paperless. Just four clicks ... and you're done. This year's campaign begins on October 20. Look for more information in upcoming issues of *Supergram*.

Coming This Fall to an E-Mail Box Near You ... Your Electronic Pay Advice

Starting this fall, the Office of Payroll Management will implement an electronic version of the pay advice that will be e-mailed to employees' FCPS e-mail addresses. No need to wait for the U.S. mail! This will allow you to view your current pay advice two to three days earlier than payday, and you can print your electronic pay advice at any time if you choose. Stay tuned for more details.

Your Money Your Choice—Check Your Pay Stub

Summer Fund Deductions

If you are enrolled in the summer fund program, make sure you see a balance in the Summer Fund Deduction box on the right side of your pay stub. Less-than-12-month employees paid monthly are enrolled by default; less-than-12-month employees paid biweekly are opted out by default. If you think you should be enrolled but do not see a deduction, or if you don't think you should be enrolled but do see a deduction, call the Office of Payroll Management at 571-423-3500.

If you elect to change your participation status in the summer fund program, your request must be received no later than close of business **October 1**. After this date you will be unable to change your selection until the following school year. Changes may be submitted by sending a completed Summer Fund Withholding Authorization Agreement form (FS73-13) to the Office of

Payroll Management, suite 2200, Gatehouse Administration Center I. You may also obtain this form from your work location, the Office of Payroll Management, or the FCPS forms web site at <http://www.fcps.edu/fs/payroll/forms/index.htm>.

Additional Flat Tax Deductions

If you request an additional flat amount of tax to be withheld from your paycheck, be reminded that the additional amount will be deducted from all paychecks that are based on earnings. If you receive an additional check for working additional hourly duties outside your regular contracted position, the additional tax amount will also be deducted from your additional duties check.

If you receive a separate check for tuition reimbursements, the additional tax amount will not be deducted because these reimbursements are not considered wages and are therefore not subject to tax withholding.

Have You Married Recently?

If you need to change your name with FCPS, submit a Name and Address Change form (FS73-01). You must have already contacted the Social Security Administration regarding the name change and must submit either a copy of the receipt from the Social Security Administration or a copy of your new Social Security card, if available, along with the Name and Address Change form to ensure accurate credit of your earnings. If you need to also change your tax status and/or exemptions, you must also submit new tax forms.

Changes may be submitted by sending completed forms to the Office of Payroll Management, suite 2200, Gatehouse Administration Center I. You may obtain these forms from your work location, the Office of Payroll Management, or the FCPS web site at <http://www.fcps.edu/fs/payroll/forms/index.htm>. On the web site, select the Name and Address Change form or any of the tax forms. If you need to make changes to beneficiaries or other benefits coverage, contact the HR Client Services Center (Monday-Friday, 8 a.m. to 4:30 p.m.) at 571-423-3000.

Have You Moved Recently?

You can now update your address online by using the Employee Self-Service portion of UConnect. You can change your address from work or home at any time of day. Simply log in to UConnect, click "Employee," and then click "My Address." Follow the instructions and make your necessary changes. Those changes will be in place for the next payroll cycle. If you have any questions, call the Office of Payroll Management at 571-423-3500.

You can also change your address by submitting and sending a completed address change form to the Office of Payroll Management, suite 2200, Gatehouse Administration Center I. You may obtain these forms from your work location, the Office of Payroll Management, or the FCPS web site at <http://www.fcps.edu/fs/payroll/forms/index.htm>. On the web site, select the Name and Address Change form.

Educational Leadership Program Planned, Information Meeting to Be Held September 22

FCPS is offering an Educational Leadership program beginning in summer 2009 in collaboration with George Mason University. The program is for employees who want to obtain the administrative endorsement necessary for consideration for school-based administrative positions of assistant principal, principal, and student activities director. Enrollment will be limited to 30 people.

Selection criteria include three years of teaching experience—with at least one year in FCPS—and outstanding teaching and leadership ability. Participants will pay tuition and book costs. Representatives from the Department of Professional Learning and Training and George Mason University will provide information about the program, application and selection process, coursework, and internship requirements at a meeting on **September 22, from 5 to 6 p.m., at the Dunn Loring Center, training room 1.**

To register for the information session, contact the Department of Professional Learning and Training by sending an e-mail to Rita Cloutier at rita.cloutier@fcps.edu. Include your name, work location, and telephone number in the e-mail.

Nominations Now Open for Principal and Teacher of the Year Awards, Deadline Is December 12

Nominations are now open for the 2008-09 Teacher and Principal of the Year Awards. Due to changes from the Washington Post, the sponsor of these awards, the nomination periods for Teacher and Principal of the Year are now concurrent and the deadline for both awards is **December 12.**

For nomination forms and more information, including information about other FCPS employee awards, visit the Employee Awards web site at www.fcps.edu/DHR/employees/awards/index.htm.

Fulbright Teacher Exchanges Available for 2009-10 School Year

Overseas teacher exchange opportunities are available for the 2009-10 school year. FCPS participates in the school-year direct exchanges. Other short-term exchanges are not supported by FCPS because of the impact on instructional programs. In addition to meeting the Fulbright eligibility requirements, applicants must have taught **for three years in FCPS prior to the exchange year.** Opportunities and other eligibility requirements vary by country.

Information and applications are available from the USIA Fulbright Teacher Exchange program at 1-800-726-0479 or by e-mail at fulbright@grad.usda.gov. The application is also available online by going to www.fulbrightexchanges.org. All applications must be approved by FCPS prior to submission.

All FCPS applications **must** be submitted to the Department of Professional Learning and Training, Dunn Loring Center. Applications must be received **no later than Friday, October 3,** to meet the Fulbright deadline. Applications will then be submitted by FCPS directly to Fulbright. For more information, call Patty Dimetres at 703-204-3934.

People on the Move

Editor's Note: Information for **People on the Move** is provided by the Department of Human Resources, Office of Employment Services.

Promotions

- **Gary Hensley** from HVAC technician I to HVAC technician II, facilities management, at Sideburn Center.
- **Donald Rinker** from HVAC technician I to HVAC technician II, facilities management, at Herndon Satellite.
- **Michelle Rudacille** from energy management technician supervisor to energy management specialist, facilities management, at Sideburn Center.
- **Michael Smith** from groundskeeper to mason, facilities management, at Woodson Complex,
- **Kathleen Scutt** from student information assistant to administrative assistant II at Braddock.
- **Charity Adom** from public health attendant to public health training assistant at Bren Mar Park.
- **Narges Mosaviyekta** public health attendant to public health training assistant at Oakton Elementary.
- **Rosa Sanchez** from public health attendant to public health training assistant at Deer Park.
- **Shannon Coleman** from public health attendant to public health training assistant at Centre Ridge.
- **Tehminia Rashid** from public health attendant to public health training assistant at Gunston.
- **Angelia Peoples** from public health attendant at Freedom Hill to public health training assistant at Bren Mar Park.
- **Nora Brosnan** from public health attendant to public health training assistant at Key Center.
- **Kaneez Choudhary** from public health attendant to public health training assistant at Key Center.
- **Teresa Walsh** from public health attendant at Cherry Run to public health training assistant at Hunt Valley.

- **Samina Butt** from public health attendant to public health training assistant at Lake Braddock.
- **Aldemira Card** from public health attendant at to public health training assistant at Shrevewood.
- **Michael Weber** from instructional assistant to safety and security assistant at Twain.
- **Quentin Blue** from educational interpreter I/II to educational interpreter III at Woodson.
- **Bernando Gomez** from custodian I to custodian II at Falls Church.
- **Kathleen Case** from teacher at Canterbury Woods to assistant principal at Lees Corner.
- **Kirsten Maloney** from teacher at Belvedere to educational specialist, gifted and talented, at Lacey Center.
- **Michael Pflugrath** from teacher and assistant director of student activities to director of student activities at South County.
- **Anita Magrath** from counselor at Virginia Run to assistant principal at Springfield Estates.
- **Sharon Dickens** from teacher at South County to educational specialist, 24-7 Learning, at Leis Center.

Acting

- **Michael Bloom** from teacher to educational specialist, pyramid resource, at Virginia Hills.

Transfers

- **Joan Carter** from assistant principal at Stratford Landing to assistant principal at Terraset.
- **Linda Peace** from educational specialist, College Partnership, to assistant principal at Shrevewood.
- **Elizabeth Alvarez Vera** from public health attendant at Laurel Ridge to public health attendant at South County.
- **Maria Mendes** from public health attendant at Bonnie Brae to public health attendant at Kings Park.
- **Brenda Cannon** from public health attendant at Hybla Valley to public health attendant at Whitman.

- **Odessa Jarrett** from public health attendant at West Potomac to public health attendant at Whitman.
- **Rose Padilla Rodas** from public health attendant at Poplar Tree to public health attendant at Kings Glen.
- **Maria Vascones** from public health attendant at Fairhill to public health attendant at Halley.
- **Rita Fuller** from public health attendant at Fairfax Villa to public health attendant at Laurel Ridge.
- **Maria Cuesta** from public health attendant at Holmes to public health attendant at Poe.
- **Julia Wilson** from public health attendant at Columbia to public health attendant at Twain.
- **Maria Yocum** from public health attendant at Island Creek to public health attendant at Lane.
- **Sonia Sallam** from public health attendant at Saratoga to public health attendant at Glasgow.
- **Sandra Reyes** from food service worker I/II to public health attendant at Holmes.
- **Angela Ford** from public health training assistant at West Springfield Elementary to public health training assistant at Twain.
- **Brigitte Schultz** from public health training assistant at Deer Park to public health training assistant at Stone.
- **Barbara Cortez** from public health training assistant at Columbia to public health training assistant at Hybla Valley.
- **Albert Curseen** from public health training assistant at Mount Vernon Center to public health training assistant at Sandburg.
- **Vandana Shah** from public health training assistant at Flint Hill to public health training assistant at Pine Spring.
- **Luigi Le** from public health training assistant at Langley to public health training assistant at Holmes.
- **Shahida Malik** from public health training assistant at Spring Hill to public health training assistant at Great Falls.
- **Stacia Hall** from public health training assistant at Woodburn to public health training assistant at Springfield Estates.

- **Nlandu Kisenda** from public health training assistant at Terra Centre to public health training assistant at Davis Career Center.
- **Todd Pence** from public health training assistant at Fairfax to public health training assistant at Oakton High.
- **Tahereh Sedghizadeh** from public health training assistant at Lane to public health training assistant at Greenbriar East
- **Michele Del Signore** from instructional assistant to public health training assistant at Columbia.
- **Susan Matthiessen** from instructional assistant to public health training assistant at Robinson.
- **Karen Ashworth** from instructional assistant to public health training assistant at Robinson.
- **Seema Poputya** from instructional assistant to public health training assistant at Island Creek.
- **Cheryl Roth** from office assistant at Olde Creek to office assistant at Lynbrook.
- **Gina Morgan** from custodian II at Forestdale to custodian II at Crestwood.
- **Anthony Boston** from groundskeeper I at Woodson Complex to building supervisor at Island Creek.
- **Thelma Skenandore-Morgan** from bus driver I/II at Lorton Center to safety and security assistant at Hayfield Secondary.
- **Carl Vandoren** from security officer at Forte Center to safety and security assistant at Edison.
- **Nichelle Wilson** from American Sign Language teacher at Oakton High to educational interpreter I/II at Woodson.
- **George Jackson** from custodian I at Fairfax to to custodian I at Marshall.
- **Berta Gallo** from custodian I at Chesterbrook to custodian I at Shrevewood.

New Hires and Appointments

- **Faye Wright Cofer** to assistant principal at Crossfield.
- **Cynthia Martin** to assistant principal at Irving.
- **Michael Shawkey** to grants compliance officer, Office of the Comptroller, at Gatehouse Administration Center I.

- **Jose Argueta** to custodian I at Stuart.
- **Douglas Payne** to safety and security assistant at Woodson.
- **Sidney Kim** to custodian I at Holmes.
- **Lindsey Bates** to public health attendant at Marshall.
- **Sadie Thompson** to public health attendant at Franklin.
- **Destini Specht** to public health attendant at Annandale.
- **Kaitlyn Johnston** to public health attendant at Forestville.
- **Karan Keeran** to public health attendant at Thoreau.
- **Madeleine Arzt** to public health attendant at West Springfield.
- **Leslie Curtin-Holt** to public health attendant at Washington Mill.
- **Cornelia George** to public health attendant at Holmes.
- **Amanda Curtis** to public health attendant at Centreville High.
- **Jaime Davis** to public health attendant at Bren Mar Park.
- **Stacia Evans** to public health attendant at Wakefield Forest.
- **Pamela Sands** to public health attendant at Falls Church.
- **Jaquelle Tinnin** to public health attendant at South County.
- **Ann Staley** to public health attendant at Colvin Run.
- **Nazma Sultana** to public health training assistant at Belle View.
- **Nasima Nazarzai** to public health training assistant at Navy.
- **Salma Abbas** to public health training assistant at Crestwood.
- **Deborah Strott** to public health training assistant at Davis Center.
- **Stephanie Coston** to public health training assistant at Kings Glen.
- **Palwasha Akrami** to public health training assistant at Fort Belvoir.
- **Dana Snare** to public health training assistant at Fairview.
- **Scott McCombs** to public health training assistant at Falls Church.

- **Krystyna Borkowski** to public health training assistant at Stenwood.
- **Syed Gardezi** to public health training assistant at Key Center.
- **Arthur Williams** to public health training assistant at Burke.
- **Pamela Zich** to public health training assistant at Hunt Valley.
- **Sarah Engel** to public health training assistant at Robinson.
- **Sharyn Thomas** to public health training assistant at South County.
- **Tracy Brown** to office assistant at Cameron.
- **Sharon Cusson** to office assistant at Fort Belvoir.
- **Rachel Ragen** to educational interpreter I/II at Woodson.
- **Elizabeth Jackson** to educational interpreter I/II at Canterbury Woods.
- **Judy Stillway** to educational interpreter I/II at Canterbury Woods.
- **Susan Ramirez** to educational interpreter I/II at Canterbury Woods.
- **Rebecca Johnson** to office assistant at Kent Gardens.

FCPS Remembers

About FCPS Remembers

Information for FCPS Remembers is provided by the Educational Employees Retirement System of Fairfax County (ERFC) for its members and by the Department of Human Resources for members of the Fairfax County Employees Retirement System (FCERS). In the event of the death of any active employee who is now contributing to the ERFC and/or the VRS retirement systems, or any retiree who retired from these systems, **notify the ERFC retirement office by calling 703-426-3900**. The retirement office will provide the names to *Supergram* with details of the deceased's employment with FCPS. In the event of the death of an active member or retiree of **FCERS, notify Benefit Processing at 571-423-3200**.

- **Bernard Garhart, Jr.**, teacher at Falls Church, who retired July 1, 1976, and who died August 13.
- **Jean Row**, teacher at Fairhill, who retired July 1, 1986, and died August 27.
- **Leonard Ahern**, teacher at West Potomac, who retired July 1, 1991, and who died June 20.

- **Shelton Belsches**, principal at Centreville Elementary, who retired July 1, 1978, and who died May 14.
- **Joyce Bernstein**, teacher at Westbriar, who retired July 1, 1998, and who died April 26.
- **Charles Cave**, teacher at South Lakes, who died July 9.
- **Charles Chieffe**, assistant principal at Hayfield, who retired July 1, 1991, and who died July 9.
- **Helen Smith**, teacher in Area IV, who retired July 1, 1985, and who died July 24.