



## FAIRFAX COUNTY PUBLIC SCHOOLS

### International Baccalaureate Diploma Program Memorandum of Understanding For Diploma Candidates and Diploma Program Courses Students

1. We have received or accessed on the school website, read, and understood, and accepted the General Regulations from the IBO (*found on Marshall High School's website under IB Program – General Information*).
2. We have noted and understood the rules on copyright relating to students' materials submitted to the IBO as provided under Article 5 of the IB General Regulations, which state generally that IBO has the right to use student work for assessment, educational, and training purposes.
3. We understand that students are expected to complete all Internal and External assessments for all IB courses.
4. We understand that if a student is guilty of Malpractice (see Section VII E Special Cases: Malpractice) a grade of N will be given, which means "no grade" on their official IB Diploma or Diploma Courses Results. In an effort to maintain Academic Honesty and therefore prevent Malpractice, we understand that students in all IB Courses are required to submit their assessments to Turn It In and Blackboard Safe Assign.
5. We understand that all examination fees for FCPS students are paid by the county. We also understand that if a student drops an IB course or changes an IB course (for example, if a student moves from SL to HL) after the November 15<sup>th</sup> deadline for registration, the family must pay the appropriate late fees. New registrations after November 15 are \$194 plus \$100 per subject; new registrations after January 15<sup>th</sup> are \$416 plus \$100 per subject. Change and/or drop fees per subject are \$32 from November 15 – January 15 and \$127 after January 15, plus \$145 if the course dropped is the only IB course for which the student is registered.
6. We understand that if a student chooses not to complete the internal assessment and/or not to sit for the examination he or she must pay a fee of \$100 and will not receive the additional 1.0 for the course. An unpaid fee will become a senior obligation, and the student will not be allowed to graduate without clearing all obligations.
7. We understand that a student must sit for the examination unless he or she is seriously ill or there is a death in the immediate family; in the case of illness the student must have a signed doctor's note in order to be granted permission to retake the exam. If the student is able to take over 50% of the examination (including internal assessments and other papers), he or she will receive full credit for the exam. If a Diploma Candidate is not able to take over 50% of the exam, he or she may choose to sit for the exam in November 2012; Diploma Program Courses Candidates must wait until the following May.
8. We understand that students must attempt all parts of the examination paper to the best of their ability in order to receive the 1.0 boost to their GPA.
9. We understand that students are expected to read and adhere to the rules and regulations for IB examinations outlined in the code of conduct that they will receive prior to the examination period.

\_\_\_\_\_  
Name of student (please print)

\_\_\_\_\_  
Name of parent or legal guardian (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Date \_\_\_\_\_

Date \_\_\_\_\_