

**ISLAND CREEK ELEMENTARY SCHOOL
EMERGENCY CLOSING/DELAYED OPENING
QUICK REFERENCE**

Two-Hour Late Opening on Monday

Grades K-6
Regular Monday Schedule
8:40-12:50

Grades K-6
Two-Hour Late Opening on Monday
10:40-3:20

Preschool
Regular Monday Schedule
a.m. 9:15-11:15
p.m. 11:15-1:15
Full Day 9:15-1:15

Preschool
Two-Hour Late Opening on Monday
a.m. Classes Canceled
p.m. 12:15-3:45
Full Day 11:15-3:45

Two-Hour Late Opening on Tuesday Through Friday

Grades K-6
Regular Tues-Fri Schedule
8:40-3:20

Grades K-6
Two-Hour Late Opening on Tues-Fri
10:40-3:20

Preschool
Regular Tues-Fri Schedule
a.m. 9:15-12:30
p.m. 12:30-3:45
Full Day 9:15-3:45

Preschool
Two-Hour Late Opening on Tues-Fri
a.m. Classes Canceled
p.m. 12:30-3:45
Full Day 11:15-3:45

Two-Hour Early Dismissal on Monday

Grades K-6
Regular Monday Schedule
8:40-12:50

Grades K-6
Two-Hour Early Dismissal on Monday
8:40-1:20

Preschool
Regular Monday Schedule
a.m. 9:15-11:15
p.m. 11:15-1:15
Full Day 9:15-1:15

Preschool
Two-Hour Early Dismissal on Monday
a.m. 9:15-11:00
p.m. Classes Cancelled
Full Day 11:15-1:45

Two-Hour Early Dismissal on Tuesday Through Friday

Grades K-6
Regular Tues-Fri Schedule
8:40-3:20

Grades K-6
Two-Hour Early Dismissal on Tues-Fri
8:40-1:20

Preschool
Regular Tues-Fri Schedule
a.m. 9:15-12:30
p.m. 12:20-3:45
Full Day 9:15-3:45

Preschool
Two-Hour Early Dismissal Tues-Fri
a.m. 9:15-11:00
p.m. Classes Cancelled
Full Day 9:15-1:45

ISLAND CREEK ELEMENTARY SCHOOL EMERGENCY CLOSING AND DELAYED OPENING PROCEDURES

All-Day Closing

1. All schools shall be closed for the day.
2. Extracurricular activities, interscholastic contests, team practices, field trips, adult and community education classes, and recreation programs in schools and on school grounds are canceled.

Two-Hour Late Opening on Monday

1. Half-day morning kindergarten students, and students in grades 1-6 shall report two hours later than their regular schedule.
2. Half-day morning kindergarten students shall be dismissed approximately one hour later than the usual Tuesday through Friday time.
3. Half-day afternoon kindergarten students shall report approximately one hour later than the usual Tuesday through Friday time.
4. Elementary schools shall not close early but shall observe the usual Tuesday through Friday schedule.
5. Morning field trips are canceled.
6. Adult and community education classes start on time.
7. Morning preschool classes (special education) shall be canceled. Full-day preschool and Family and Early Childhood Education (formerly known as Head Start) classes shall report approximately two hours later than the regular schedule. Afternoon preschool classes shall report on the usual Tuesday through Friday time. No makeup classes are required for preschool or Family and Early Childhood Education.

Two-Hour Late Opening on Tuesday Through Friday

1. Half-day morning kindergarten students, all-day kindergarten students, and students in grades 1-12 shall report two hours later than their regular schedule.
2. Half-day morning kindergarten students shall be dismissed approximately one hour later than the usual time.
3. Half-day afternoon kindergarten students shall report approximately one hour later than the usual time.
4. Morning field trips are canceled.
5. Adult and community education classes start on time.
6. Morning preschool classes (special education) and morning double session Family and Early Childhood Education classes shall be canceled. Afternoon preschool and double session Family and Early Childhood Education classes start on their normal schedule. Full-day preschool and Family and Early Childhood Education classes start approximately two hours later than their regular schedule. No makeup classes are required for preschool and Family and Early Childhood Education.
7. All offices are open on time.

Two-Hour Early Closing on Monday

1. All students shall be dismissed two hours early, including all-day kindergarten students.
2. Elementary schools shall close two hours earlier than the Tuesday through Friday schedule.
3. Afternoon classes shall be canceled for half-day kindergarten students.
4. Half-day morning kindergarten students shall be given a lunch at no cost and released with other students. Those morning kindergarten students who were bused to school shall be bused home with other students without special kindergarten bus stops. Kindergarten students living within the normal walking boundary will not be bused.
5. Makeup of canceled kindergarten classes is required if schools cannot meet the 180-day state attendance requirement.
6. Morning preschool classes (special education) and Family and Early Childhood Education classes are dismissed at approximately 11 a.m.
7. Afternoon preschool classes (special education) and Family and Early Childhood Education classes are canceled. No makeup classes are required for preschool or Family and Early Childhood Education classes.
8. Field trips and adult and community education classes shall be canceled.
9. Extracurricular activities, interscholastic contests, team practices, field trips, adult and community education classes and recreation programs in schools and on school grounds are canceled.

Two-Hour Early Closing on Tuesday Through Friday

1. All students shall be dismissed two hours early, including all-day kindergarten students.
2. Half-day afternoon kindergarten shall be canceled.
3. Half-day morning kindergarten students shall be given a lunch at no cost and released with other students. Those morning kindergarten students who were bused to school shall be bused home with other students without special kindergarten bus stops. Kindergarten students living within the normal walking boundary will not be bused.
4. Makeup of canceled kindergarten classes is required if schools cannot meet the 180-day state attendance requirement.
5. Morning preschool classes (special education) and Family and Early Childhood Education classes are dismissed at approximately 11 a.m. Full-day preschool and Family and Early Childhood Education classes go home two hours earlier than the regular schedule. Afternoon preschool and double session Family and Early Childhood classes are canceled. No makeup classes are required for preschool or Family and Early Childhood Education classes.
6. Afternoon preschool classes (special education) and double session Family and Early Childhood Education classes are canceled. No makeup classes are required for preschool or Family and Early Childhood Education classes.
7. Field trips and adult and community education classes shall be canceled.
8. Extracurricular activities, interscholastic contests, team practices, field trips, adult and community education classes, and recreation programs in schools and on school grounds are canceled.

Cancellation of Activities

1. When schools are closed early due to snow or inclement weather (other than heat), all events scheduled in school facilities and on school grounds, all interscholastic contests (including practices), and all late buses shall be canceled. Any exception shall require approval of the Division Superintendent.
2. When schools are closed early due to excessive heat, interscholastic contests (including practices) and any after-school or evening activities not involving transportation may be held at the individual principal's discretion, unless a systemwide decision is announced. In general, community use, recreation programs, and adult education classes will be held as scheduled.

Weekend Activities

In the event of snow or inclement weather, events scheduled in school facilities and on school grounds during weekend hours, including interscholastic contests and practices, may be canceled.

Emergency Closing of a Single School or a Small Group of Schools

The Division Superintendent must approve the closing of an individual school or a special group of schools, which may be necessitated due to local emergency conditions. Cluster directors and principals shall collaborate to arrange alternate housing or other measures to prevent the loss of a day, if possible. Principals of elementary schools shall make every effort to contact parents and shall make arrangements to provide for children who do not have emergency care.

ANNOUNCEMENTS TO PARENTS, STUDENTS, AND EMPLOYEES

A. Web Site

All emergency closings and delayed openings shall be listed on the Fairfax County Public Schools web site: www.fcps.edu.

B. Electronic Mail

All emergency closings and delayed openings shall be sent by electronic mail (email) to all employees and to the community through the division's e-mail notification system.

C. Cable Channel 21

All messages shall be carried on the division's public access channel, Cox Cable Channel 21.

D. Radio and Television

1. All-day closings and delayed openings are provided to local radio and television stations no later than 5:30 a.m.
2. Early closings are provided to local stations no later than 10:30 a.m.

E. Keep In Touch

1. All FCPS schools are able to send messages with Keep in Touch. If you subscribe you will have the option of receiving various information including emergency closures and delayed openings. To subscribe go to: www.fcps.edu and click on "Keep in Touch".