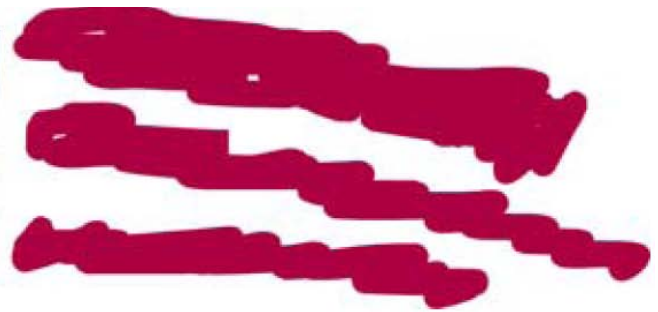


NoChild
LeftBehind



No Child Left Behind Act of 2001 (NCLB)

Public School Choice: Title I Transfer Option

**Important Information About
Your Rights as a Parent or Guardian at**

Woodlawn Elementary School



School Year 2011-2012

Dear Parent or Guardian:

The *No Child Left Behind Act of 2001* (NCLB) requires schools to meet federal adequate yearly progress (AYP) goals each year in reading and mathematics. While the majority of our students met the federally required performance targets, preliminary data indicate that Woodlawn Elementary has not met the AYP goals for two or more years, and we continue to be in Title I School Improvement.

During the upcoming school year, our teachers will continue to focus on the individual learning needs of each child in order to increase the academic achievement of all students. The Virginia Department of Education and Fairfax County Public Schools (FCPS) are working with us to strengthen the academic performance of the school. We invite you, as a parent, to participate in your child's learning and to support academic achievement within our school by attending parent meetings and volunteering.

Under NCLB regulation, FCPS is required to offer you the opportunity to transfer, or move, your child to one of two other FCPS schools that are not in Title I School Improvement. You are **not** required to move your child, but you have the option to do so. If you want your child to stay at Woodlawn Elementary, **do not complete** the enclosed application. However, if you want to transfer your child to one of the available transfer schools, please read the enclosed information about this transfer option with details on how to apply. The transfer schools were chosen based on transportation time, distance from our school, academic standing, and space availability. Please understand that your child may be offered transfer to your second choice school and that your child's ride to the transfer school may be longer than to Woodlawn Elementary. **Your request to transfer your child must be received at Woodlawn Elementary within fourteen (14) calendar days from the date you enroll your child at our school.** However, the more quickly you can reach a decision about whether to apply for transfer, the more quickly your child will be able to settle into a successful school year with teachers and peers.

If you would like more information about the transfer option or have questions specific to your child or to Woodlawn, please call me at 703-619-4800. Information about the transfer option is also available on the FCPS web site (www.fcps.edu/DIS/SES/). We want to be sure that all your questions are answered.

For students who remain at Woodlawn and who are eligible for free or reduced priced meals, there is an additional academic opportunity. Supplemental Educational Services (SES) is a free tutoring initiative with options for Saturday, after-school, or online services. Information packets explaining SES are sent to parents of eligible students in late September and late December. This information can also be obtained by contacting the school office at 703-619-4800 beginning in late September.

We sincerely hope you will choose to stay with us at Woodlawn Elementary. We are very proud of our students, staff, and community. We have a vision for every child to be successful, and to reach the goals we will set for him or her. Due to a commitment from FCPS leadership and supplemental federal grant funding, we will have additional resources and staff at Woodlawn to help our vision become a reality. We look forward to your partnership, value you as parents, and look forward to building our community with you.

Sincerely,

Dawn Hendrick
Principal

Enclosures: Frequently Asked Questions (Q&A)
School Fact Sheets (Woodlawn ES, Island Creek ES, Lane ES)
Application for Title I Transfer Option

**FAIRFAX COUNTY PUBLIC SCHOOLS
PUBLIC SCHOOL CHOICE: TITLE I TRANSFER OPTION
FREQUENTLY ASKED QUESTIONS (Q&A)**

1. Do I have to transfer (or move) my child to another school?
No. You should make your decision based on what you think is best for your child. Fairfax County Public Schools (FCPS) is providing parents with this option as required by federal law. The decision to transfer (or move) your child is entirely up to you. If you wish to remain at your current school, please do **not** return the Application for Title I Transfer Option.

2. What if I want my child to remain at his or her current school?
Do **not** complete the Application for Title I Transfer Option. We look forward to seeing your child at our school.

3. Does this mean that my child's current school is not a good school?
No. The teachers and staff are excellent, dedicated individuals. We are proud of the community that we have built within our school. We are also proud of the initiatives that are offered and of the success of our students. Your current school may likely have the best opportunities for your child.

4. How are students chosen for the Public School Choice Title I transfer option?
Federal law requires that this transfer option be offered to all families in your current school. FCPS expects that it will be able to support all families who wish to transfer this year. However, if FCPS needs to prioritize students as allowed by law, first priority will go to the lowest achieving low income students. Achievement will be determined by test scores in math and/or reading, or, if scores are not available, determined by the latest report card grades. Income will be based on the student's eligibility for free or reduced price meals in the National School Lunch Program.

5. Is my child guaranteed a place at our first choice transfer school?
As explained in above, FCPS expects it will be able to support transfer for all families who make that choice this year. However, the school division has limited resources available for this transfer option. Therefore, **transportation may not be available to transfer every child to the family's first choice school.** Parents also have the option to provide their own transportation in order to transfer their child to the family's first choice school.

6. How will my child get to the transfer school?
Your child will be provided transportation from your neighborhood to the transfer school offered for your child for *as long as you live within your current school's boundary area and your current school remains in Title I School Improvement*. You should know that in most cases, a student who transfers will have a longer bus ride than a student attending the current school. Families choosing to transfer their child will be notified of the transportation start date, the new bus stop, pick-up and drop-off times, and the new school bell schedule.

Under the 2001 No Child Left Behind (NCLB) law, when your current school meets its Adequate Yearly Progress goals on Virginia Standards of Learning tests for two years in a row, *busing for the Public School Choice Title I transfer option will no longer be provided*. In that case, your child may continue to attend the transfer school, but you must provide transportation.

7. What if I do not need transportation for my child?
You are not required to use the bus transportation offered for your child, but there will be no exceptions to transportation boundaries.

Public School Choice: Title I Transfer Option, Frequently Asked Questions, cont.

8. What if my child has special education needs that cannot be filled by the transfer school I am offered? Will I still have an option to transfer?
If your child's special education Individualized Education Program (IEP) requires services that are not available at the transfer school offered to you, FCPS will work to identify options that could meet your child's needs.
9. If I transfer my child, where will my child attend middle school?
When your child is ready to attend middle school, he or she will be enrolled at the neighborhood middle school based on your home address, as if you had never transferred. Middle school students are not included in the transfer option.
10. If I transfer (or move) my child to one of the transfer schools, is my child eligible for Supplemental Educational Services (SES)?
No. Only students who remain enrolled at their current school and who receive free or reduced price meals are eligible for Supplemental Educational Services (SES) free tutoring. Additional information will be sent to parents of eligible students in late September and late December. Information can also be obtained from your current school office beginning in late September.
11. How do I apply for the Title I transfer option?
If you decide you want to transfer (or move) your child to one of the transfer schools listed on the Application for Title I Transfer Option, you must complete and return the application form to your current school indicating your first and second choices for transfer schools by the **date indicated on the application timeline**. You may also fax this form directly to the Title I staff at 571-423-4707. Additional applications are available at your child's current school and on the FCPS web site at www.fcps.edu/DIS/SES/.
12. When will I know if my transfer application is approved?
After your application is received, Title I staff will contact you with information regarding your child's transfer. This will include a letter explaining the transfer school being offered to your child and a **final enrollment decision form you must return** according to the dates set out in the application timeline.
- In order to allow your child to attend his or her transfer school as early as possible, please return your enrollment decision form as soon as you receive it. You may give this form to your current school's office or fax it directly to Title I at 571-423-4707.**
13. Where can I find the application timeline?
The application timeline can be found at the bottom of the Application for Title I Transfer Option.
14. If I accept transfer this year, and want my child to continue at the transfer school next year, will I have to reapply for this Title I school transfer option?
If you transfer your child this year, your child will be allowed to remain at the transfer school as long as you live within your current school's boundary area and your current school remains in Title I School Improvement. *If your current school comes out of Title I School Improvement status, you will be notified of this change and given the choice to remain at the transfer school without transportation or to return to your current school.*

**FAIRFAX COUNTY PUBLIC SCHOOLS
PUBLIC SCHOOL CHOICE: TITLE I TRANSFER OPTION
APPLICATION FOR TITLE I TRANSFER OPTION
2011-2012 SCHOOL YEAR**

If you want your child to stay at his or her current school, **you do not need to do anything.** Your child should report to his or her current school.

If you wish to transfer your child for the 2011-2012 school year, complete this application and return it to **Woodlawn Elementary School** or fax to **571-423-4707** within **fourteen (14) calendar days from the date you enroll your child at our school.**

Current Elementary School: Woodlawn Elementary

PLEASE PRINT LEGIBLY OR TYPE:

Parent/Guardian Name: _____

Name(s) of children that you would like to transfer (or move):

Name _____ Grade _____ FCPS Student ID # _____

Name _____ Grade _____ FCPS Student ID # _____

Name _____ Grade _____ FCPS Student ID # _____

(Your current school can provide you with your child's FCPS ID number, if you do not know it.)

PLEASE CIRCLE YOUR FIRST CHOICE AND SECOND CHOICE TRANSFER SCHOOLS:

1st choice: Island Creek Lane

2nd choice: Island Creek Lane

PLEASE PROVIDE THE FOLLOWING CONTACT INFORMATION:

Address: _____

Primary Phone: _____ Alternate Phone: _____

E-mail: _____

Parent/Guardian Signature: _____

PLEASE RETURN THIS APPLICATION TO WOODLAWN ELEMENTARY SCHOOL OR FAX TO 571-423-4707.

APPLICATION TIMELINE:

- To be considered for transfer in the 2011-2012 school year, applications must be returned within fourteen (14) calendar days from the date you enroll at Woodlawn Elementary.
- You will be notified of the transfer school your child is being offered with transportation upon receipt of your application. Title I will contact you by mail or e-mail with your offer letter.
- You will be asked to complete an enrollment decision form within five (5) business days of the date on your offer letter to verify your choice to transfer or not transfer your child for 2011-2012.
- Busing information and a start date for your transfer will be sent to you by mail or e-mail upon receipt of your enrollment decision form.