



FAIRFAX COUNTY
PUBLIC SCHOOLS

Department of Facilities and Transportation Services

Office of Administrative Services
City Square Building, Suite 300
10640 Page Avenue
Fairfax, Virginia 22030

June 25, 2008

Bid #08-088

**RE-BID Install Owner-Furnished Sign
Chantilly High School**

Bidders:

You are invited to submit a bid for the following: Furnish all labor and materials required to install owner-furnished school sign at Chantilly High School in accordance with the bidding documents available for download at <http://www.fcps.edu/fts/adminservices/solicitations.htm> and the drawing(s) available for pick up at the above address in Suite 300.

Bid will be inclusive of all labor, material, equipment, permits and sales or use taxes required to complete the work in its entirety. Fairfax County Public Schools reserves the right to award per line item or in the aggregate whichever is in the best interest of Fairfax County Public Schools.

Contractor shall submit invoice to this office which shall reflect the date of work, name of mechanic, the number of hours worked at site and supplier invoices of contractor and sub-contractor.

INCORPORATED BY REFERENCE: This solicitation is subject to all state and local laws, policies, resolutions, regulations, and all accepted rules, regulations and limitations imposed by legislation of the Federal Government.

Bidder shall be acquainted thoroughly as to the nature of the work specified and examine premises and site in comparison with any applicable drawings and specifications.

Bidder must submit all technical and contractual questions to the Contract Administrator via fax 703-246-6907 **five (5) days before the bid due date**. If required, an addendum will be issued to all prospective bidders in response to questions relating to the scope of work. Failure to submit technical questions relating to the scope of work or drawings will not be a basis for contractor to file claim or request for a change order.

Bidders shall submit with their bid, proof of proper licensing as required by Title 54, Chapter 11, Code of Virginia, as amended, as listed below:

Class "A" Contractors License - for projects totaling \$120,000 or more

Class "B" Contractors License - for projects totaling \$119,999 or less

Upon award, the successful bidder shall be licensed, in accordance with: Code of the County of Fairfax, Virginia, 1976, Chapter 4, Article 7, entitled "Business, Professional and Occupational Licensing (BPOL) Tax" (703-591-8522).

Contractor shall carry insurance coverage in the amount not less than the following which shall also apply to any subcontractor engaged in the project. Proof of insurance shall be submitted prior to commencing work.

Contractor shall purchase and maintain property insurance upon the entire work at the site to the full insurable value thereof. This insurance shall include the interests of the Owner, Subcontractors and Sub-subcontractors in the work and shall insure against the perils of Fire, Extended Coverage, Vandalism and Malicious Mischief. Insurance shall be for value of the construction contract. All insurance shall be maintained in full force and effect until the Final Acceptance of the project by the Owner.

Discrimination prohibited: In the solicitation or awarding of contract, the Fairfax County School Board shall not discriminate because of race, religion, color, sex, or national origin of the bidder or offeror.

It is mandatory that you indicate on your proposal whether your firm is or is not a Small Business Firm or a Minority Business Firm. This information is for statistical purposes only. All firms tendering proposals will receive equal consideration for award.

Contractor is cognizant of the provisions of Chapter 31, State and Local Government Conflicts of Interest Act (Code of Virginia, § 2.2-31 through 2.2-3127, and Article 6 of the Virginia Public Procurement Act entitled "Ethics in Public Contracting" (Code of Virginia, § 2.2-4367 through 2.2-4377).

Contractor must comply with Fairfax County Construction Safety Resolution adopted by the Board of Supervisors, as modified March 31, 1995.

	<u>Per Person</u>	<u>Per Accident</u>
Public Liability	\$100,000	\$300,000
Auto Liability	100,000	300,000
Property Damage		100,000
Workmen's Compensation		As required by law

The Contractor hereby certifies that. (i) neither the Contractor nor any employee of the Contractor who will have direct contact with students has been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and (ii) absent prior Notice to the Owner, neither the Contractor nor any employee of the Contractor who will have direct contact with students has been convicted of a crime or moral turpitude. The foregoing certification shall be binding upon the Contractor throughout the Contract Period and the Contractor hereby covenants and agrees to provide the Owner with immediate Notice of any event or circumstance that renders such certification untrue. The Contractor hereby covenants and agrees that it will require this certification to be included in every subcontract of every tier in order that the provisions contained herein will be binding upon each Subcontractor and Sub-subcontractor. The Contractor will ensure that no worker shall perform Work in occupied areas during school hours unless prior written approval has been granted by the Owner and proper safety precautions have been exercised to isolate the area of the Work.

Alcoholic beverages, illegal drugs, and weapons are prohibited on the Site and shall constitute grounds for immediate removal from the Site of the Project. The Contractor shall ensure that neither its employees nor those of any Subcontractor Shall fraternize in any manner with any student of Fairfax County Public Schools at the Site of the Work. The Owner shall have the right to remove the job Site any person whose presence the Owner deems detrimental to the best interests of the Fairfax County Public Schools. Any individual who is removed from the Site pursuant to this paragraph may not return to such Site or to that of any other project of Owner without the prior written permission of the Director of the Owner's Office of Design and Construction.

Contractor shall comply with current Fairfax County Public School Specifications which are available upon request.

Work shall be coordinated with the school principal/staff to minimize disruption of normal school activities. Any work requiring access to the facility which would cause disruption must be scheduled for evening hours, summer recess, or school holidays. The work shall be completed no later than 90 days from receipt of Notice to Proceed.

Punch list will be completed within 15 days from date of receipt of the list. If not completed within that time, FCPS reserves the right to complete the list by other contractors and deduct the cost from the contract amount.

Submit your written proposal, in duplicate, to:

Fairfax County Public Schools
Design & Construction Services
10640 Page Avenue, Third Floor, Room 300
Fairfax, Virginia 22030
Attn: Contract Administrator

ALL BIDS MUST BE TIME STAMPED AND RECEIVED IN SUITE 300 AT THE ABOVE ADDRESS NO LATER THAN **2:00 PM, July 8, 2008**. BIDS RECEIVED AFTER THE TIME STATED WILL NOT BE ACCEPTED.

Indicate on the envelope that this is a sealed bid for:

BID #08-088 – Install Owner-Furnished Sign @ Chantilly High School

Contract Administrator

WO#2701660

BID FORM

Name of Contractor

Address

Date _____

TO: FAIRFAX COUNTY SCHOOL BOARD
DESIGN & CONSTRUCTION SERVICES
10640 Page Avenue, Suite 300
Fairfax, Virginia 22030

Gentlemen:

The undersigned, having examined the Bid Documents, Drawings, and Specifications entitled:

BID #08-088
Install Owner-Furnished Sign @ Chantilly High School

which compose the Contract Documents, and having visited the site and examined all conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, and equipment to perform all operations necessary to complete the entire work as required by said documents.

- The undersigned agrees, if awarded the Contract, to execute and totally complete the work in accordance with the Contract Documents for the stipulated sum of :

_____/ \$ _____

1. Costs due to the Commonwealth of Virginia and County of Fairfax Sales and Use Taxes shall be included in all proposals.
2. Contractor is cognizant of Conflict of Interest provisions in the Virginia Code and specified in General Conditions, Paragraph 2.
3. The Undersigned agrees, if awarded the Contract, to perform Substantial and Final Completion of the Work on or before the respective Substantial and Final Completion Dates established in Summary of Work.
4. The prime contractor shall employ a qualified project superintendent who for the duration of the contract will be on site during any construction activity.
5. The Owner reserves the right to accept or reject any or all proposals, or to waive any informality in any one or all proposals received.
6. The undersigned bidder hereby represents and warrants to the Fairfax County School Board that the bidder: (a) has reviewed and thoroughly understands the scope, terms and conditions set forth in this solicitation; (b) has reviewed and thoroughly understands the requirements of, and the rights and remedies set forth in the Contract Documents, including but not limited to the right of the Owner to suspend the Work, as needed, and to terminate the Contract at its convenience; (c) has made due inquiry of the Owner as to the existence of any addenda issued in connection with this solicitation; (d) is satisfied that it has received any and all such addenda and the bidder has taken the contents thereof into consideration when preparing and submitting this Bid Form; and (e) accepts full and complete responsibility for the receipt of any and all such addenda and waives any claim of mistake or error in its Bid Form based upon its failure, in fact, to have received any one or more addenda.
7. The Owner reserves the right to defer award of Contract for a period of forty-five (45) days after due date of proposals.
8. The undersigned bidder hereby acknowledges that time is of the essence to the Contract and agrees to commence the Work immediately after receipt of the Notice to Proceed and to fully complete the Project within

