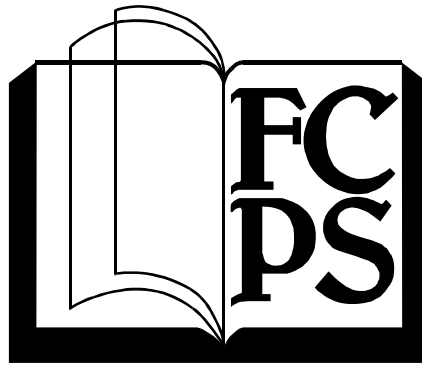


Centrally Managed

Program	Page
Building Leases	327
Centrally Managed Substitute Teacher Accounts	328
Employee Leave Payments	329
Equipment Leases and Maintenance Contracts	330
Insurance Fund Transfer	331
Local Travel.....	332
Other Divisionwide Support	333
Reimbursable Expenditures	334
Replacement Equipment Oversight Committee (REOC)	335
Salary Lapse	336
Salary Placeholder	337
Short-Term Disability Insurance	338
Teacher Salary Liability	339
Technology Plan.....	340
Toner Recycling	341
Transfer for Health and Flexible Benefits Fund	342
Triennial Census.....	343
Utilities and Telephone Maintenance	344



Centrally Managed

Building Leases

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$2,050,926	\$6,232,349
Positions	-	-
Office Total	\$2,050,926	\$6,232,349
Offsetting Revenue	\$0	\$0
Net Cost	\$2,050,926	\$6,232,349
Total Positions	-	-
Supporting Department	Facilities and Transportation Services	
Mandate	None	
Program Contact	Lee Ann Pender	
Phone Number	703-764-3689	

Description

Fairfax County Public Schools leases several facilities to house offices, warehouse space, parking facilities, etc. All leases are managed by the Department of Facilities and Transportation Services, Office of Administrative Services.

Explanation of Costs

Costs include the leasing expense and in some instances, also include maintenance and custodial services. The budget includes funding for 6,416 square feet of training facilities, 47,000 square feet of warehouse space, and approximately 25,000 square feet of office space. The additional \$4 million included in this budget provides for costs associated with the office consolidation project approved by FCPS and the Fairfax County Board of Supervisors in FY 2005. A new administrative building and an adjacent vacant parcel of land in the Merrifield area will be purchased to provide a central location for FCPS' employees. The project's Phase I is expected to be complete in early FY 2006 with the relocation of 600 employees to the new facility. Cost savings would result from a reduction in the costs of maintaining and operating currently owned and leased facilities.

Centrally Managed

Centrally Managed Substitute Teacher Accounts

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$4,048,969	\$4,170,422
Positions	-	-
Program Total	\$4,048,969	\$4,170,422
Offsetting Revenue	\$0	\$0
Net Cost	\$4,048,969	\$4,170,422
Total Positions		-
Supporting Department	Human Resources	
Mandate	None	
Program Contact	Paula Jett	
Phone Number	703-658-8069	

Description

The centralized substitute teacher accounts include substitute costs associated with vacancy leave (used when a full time equivalent position is unfilled) and organizational leave (used by officers of employee organizations to attend required meetings during school hours). These accounts are managed by the Department of Human Resources and are separate from funding general substitute positions at school locations.

Explanation of Costs

The Department of Human Resources administers the centralized substitute teacher accounts.

Centrally Managed

Employee Leave Payments

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$3,363,910	\$3,464,814
Positions	-	-
Program Total	\$3,363,910	\$3,464,814
Offsetting Revenue	\$0	\$0
Net Cost	\$3,363,910	\$3,464,814
Total Positions	-	-
Supporting Department	Human Resources	
Mandate	None	
Program Contact	Paula Jett	
Phone Number	703-658-8069	

Description

Employee leave payments include annual leave, sick leave and severance pay. Employees who retire from or leave the school system with an outstanding balance in annual leave are compensated for this leave through an annual leave payment.

Explanation of Costs

Centralized leave payments are administered by the Department of Human Resources.

Centrally Managed

Equipment Leases and Maintenance Contracts

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$6,323,383	\$11,223,688
Positions	-	-
Program Total	\$6,323,383	\$11,223,688
Offsetting Revenue	\$0	\$0
Net Cost	\$6,323,383	\$11,223,688
Total Positions	-	-
Supporting Department	Information Technology	
Mandate	None	
Program Contact	Kimberly Dickinson	Debbie Sansone
Phone Number	703-426-8870	703-426-8863

Description

This program manages the purchase, lease, and maintenance support for copiers in the school division. This includes annual copier replacement activities, facilitating and escalating maintenance and repair issues with appropriate vendors, and performing ongoing analysis of copier needs at schools and administrative sites. Depending on location, copiers are scheduled for replacement every five to six years. The program currently supports over 400 leased copiers in elementary, middle, and high schools and administrative centers. It also provides maintenance support for approximately 700 copiers. Additionally, this program includes computer leases for technology initiatives.

Explanation of Costs

The increase over the FY 2005 Approved is due to principal and interest payments for computer leases funded in the technology plan in FY 2005 that are now included in this program.

Centrally Managed

Insurance Fund Transfer

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$6,700,000	\$6,700,000
Positions	-	-
Office Total	\$6,700,000	\$6,700,000
Offsetting Revenue	\$0	\$0
Net Cost	\$6,700,000	\$6,700,000
Total Positions	-	-
Supporting Department	Financial Services	
Mandate	None	
Program Contact	Roger Webb	
Phone Number	703-246-3700	

Description

The transfer from the Operating Fund to the Insurance Fund provides for the risk management portion of the Insurance Fund. Risk management conducts divisionwide risk assessments (i.e., safety and liability evaluations) of programs, procedures, activities, and events; provides recommendations and guidelines for loss prevention and loss control measures; obtains commercial insurance, and administers the self-insurance program for liability; manages general, vehicle, and legal liability claims and lawsuits; administers the Risk Management Information Systems, STARS; reviews and approves unusual field trip requests; provides insurance language for competitive procurement and liability reviews for noncompetitive contracts; and provides in-service workshops.

Centrally Managed

Local Travel

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$1,607,546	\$1,670,757
Positions	-	-
Office Total	\$1,607,546	\$1,670,757
Offsetting Revenue	\$0	\$0
Net Cost	\$1,607,546	\$1,670,757
Total Positions	-	-
Supporting Department	Financial Services	
Mandate	None	
Program Contact	Meir Zupovitz	
Phone Number	703-246-3345	

Description

This centrally managed funding covers travel expenses for employees who must use their private vehicles to perform their duties. Mileage is reimbursed to itinerant teachers, administrators, clinicians, and others.

Explanation of Costs

The Local Travel budget of \$1.7 million is distributed throughout centrally managed accounts for several programs such as elementary, middle, and high school, as well as special education, instructional support, department and central administration programs. These costs are not included in any of the program costs calculated elsewhere in this document. The current reimbursement rate is 40.5 cents per mile.

Centrally Managed

Other Divisionwide Support

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$1,940,916	\$2,027,221
Positions	-	-
Program Total	\$1,940,916	\$2,027,221
Offsetting Revenue	\$0	\$0
Net Cost	\$1,940,916	\$2,027,221
Total Positions	-	-
Supporting Department	Information Technology	
Mandate	None	
Program Contact	Nina Wilkening	
Phone Number	703-426-8888	

Description

This program supports the requirements of the school division for the following:

- Costs associated with accessing the county's Cooperative Computer Center (CCC) for Online Purchasing (CASPS) and the Financial Management System (FAMIS) by all schools, centers and departments, which is mandated by the county computer center
- Production of standard divisionwide forms maintained by the forms control section
- Printing and CD duplication services for production and distribution to schools and centers

Explanation of Costs

Funding for this program includes \$23,428 for part-time hourly accounts and represents approximately 0.9 full-time equivalent positions. The hourly employees provide support for development and distribution of forms in hard copy. These forms are distributed divisionwide and the volume of forms requires additional manpower. The primary cost for this program (\$1.4 million) is paid to the county for accessing of the county's computer system and data center. The fees are determined and mandated by the county based on usage by school division employees at all schools and centers.

Centrally Managed

Reimbursable Expenditures

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$1,937,600	\$1,301,502
Positions	-	-
Program Total	\$1,937,600	\$1,301,502
Offsetting Revenue	\$4,091,800	\$3,947,765
Net Cost	-\$2,154,200	-\$2,646,263
Total Positions	-	-
Supporting Department	Financial Services	
Mandate	None	
Program Contact	Carlton Thompson	
Phone Number	703-246-3882	

Description

This centrally managed account includes funding received from local schools and PTAs for services paid through normal FCPS procurement channels, as well as for funding received for employees on loan to other agencies. It also includes a transfer from the Food and Nutrition Services Fund to cover a portion of the direct and indirect costs borne by the Operating Fund in support of the school lunch program.

Centrally Managed

Replacement Equipment Oversight Committee (REOC)

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$6,085,000	\$6,161,000
Positions	-	-
Program Total	\$6,085,000	\$6,161,000
Offsetting Revenue	\$0	\$0
Net Cost	\$6,085,000	\$6,161,000
Total Positions	-	-
Supporting Department	Financial Services	
Mandate	None	
Program Contact	Mario Schiavo	
Phone Number	703-246-3699	

Description

In FY 2005, \$6.1 million for replacement equipment was distributed to the following five departments:

- Information Technology - \$ 4.4 million for computer replacement in schools and centers and \$0.3 million for media and office automation equipment
- Instructional Services - \$0.63 million for instructional equipment related to music, PE, art, science, and professional technical studies
- Facilities and Transportation Services - \$0.5 million for custodial equipment
- Special Services - \$0.23 million for augmentative and alternative communication devices

Explanation of Costs

The FY 2006 budget provides \$6.2 million for replacement equipment, an increase of \$0.1 million from FY 2005.

Centrally Managed

Salary Lapse

	FY 2005 Approved	FY 2006 Proposed
Total Cost	(\$30,192,000)	(\$33,121,000)
Positions	-	-
Program Total	(\$30,192,000)	(\$33,121,000)
Offsetting Revenue	\$0	\$0
Net Cost	(\$30,192,000)	(\$33,121,000)
Total Positions	-	-
Supporting Department	Financial Services	
Mandate	None	
Program Contact	Meir Zupovitz	
Phone Number	703-246-3345	

Description

Lapse accounts for changes in salary and benefit costs associated with employee turnover and vacant positions. As more experienced employees are replaced with less experienced employees there is a savings associated with salary and salary-sensitive benefits such as retirement, social security, and life insurance. In addition, positions that remain vacant do not incur salary or benefit costs; therefore savings are incurred until the position is filled. The lapse savings is based on recent compensation history.

Explanation of Costs

Annual savings from position turnover and vacancy can fluctuate as a result of changes in the economy, compensation adjustments, and other employee initiatives by FCPS. The FY 2006 total adjustment for anticipated lapse represents approximately 2.1 percent of total compensation, the same as in the FY 2005 Approved Budget.

Centrally Managed

Salary Placeholder

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$5,454,418	\$9,116,801
Positions	-	-
Program Total	\$5,454,418	\$9,116,801
Offsetting Revenue	\$0	\$0
Net Cost	\$5,454,418	\$9,116,801
Total Positions	-	-
Supporting Department	Financial Services	
Mandate	None	
Program Contact	Meir Zupovitz	
Phone Number	703-246-3345	

Description

Salary placeholders represent salary-related items that are not distributed in detail such as employee awards, reclassifications and placeholders for salary enhancements.

Explanation of Costs

Funding primarily includes the estimated impact of initiatives to enhance teacher salaries, retention, and recruitment, as well as a reserve for reclassification of positions. Included is funding for the estimated impact of FY 2005 initiatives for the balance of the current fiscal year. It is anticipated that these amounts will be removed from the placeholder by the FY 2006 Approved Budget.

Centrally Managed

Short-Term Disability Insurance

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$1,942,260	\$1,976,524
Positions	-	-
Program Total	\$1,942,260	\$1,976,524
Offsetting Revenue	\$0	\$0
Net Cost	\$1,942,260	\$1,976,524
Total Positions	-	-
Supporting Department	Human Resources	
Mandate	None	
Program Contact	Erika Silverman	
Phone Number	703-914-8108	

Description

The Short-Term Disability Program is part of the overall FCPS Integrated Disability Management (IDM) Program. All new employees are automatically enrolled in the IDM program on the first day of the month after their hire date. No cost is associated for employees to participate in the short-term disability plan, which is operated by Benefits Services within the Department of Human Resources.

Explanation of Costs

Funding for this program provides for program vendor costs, compensation for employees injured while performing their duties, and substitute payments if the employee's position requires coverage while the employee is on short-term disability.

Centrally Managed

Teacher Salary Liability

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$1,621,364	\$1,621,364
Positions	-	-
Program Total	\$1,621,364	\$1,621,364
Offsetting Revenue	\$1,621,364	\$1,621,364
Net Cost	\$0	\$0
Total Positions		-
Supporting Department	Financial Services	
Mandate	None	
Program Contact	Carlton Thompson	
Phone Number	703-246-3882	

Description

Due to previous revisions to guidelines by the State Auditor of Public Accounts, FCPS continues to budget funds for educational employees salaries and benefits in the year earned rather than the year paid. From FY 1961 to FY 1983, the School Board had budgeted salaries for educational employees, primarily teachers, in two fiscal years—ten months in the current year and two months in the succeeding fiscal year. This change in budgeting had created an unfunded liability in the teacher salaries and benefits accounts. Because the total was too large to be funded in one year, the Board of Supervisors has included an annual payment of \$1.6 million in the County General Fund Transfer. This unfunded liability is projected to be fully funded in FY 2006.

Centrally Managed

Technology Plan

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$15,422,288	\$0
Positions	2.0	-
Program Total	\$15,422,288	\$0
Offsetting Revenue	\$5,868,504	\$0
Net Cost	\$9,553,784	\$0
Total Positions	2.0	-
Supporting Department	Information Technology	
Mandate	None	
Program Contact	Nitin Pradhan	
Phone Number	703-503-7568	

Explanation of Costs

The FY 2005 Approved budget totals \$15.3 million. However, this \$15.3 million only represents a portion of the technology initiatives that support FCPS; there are many initiatives done throughout the enterprise that are not reflected in this total. These initiatives that were not part of the technology plan were incorporated in various department baseline budgets. Some initiatives include Education Decision Support Library, Formative Assessments, Desktop Management, Enterprise Application Integration, among others. Since the \$15.3 million does not reflect all technology initiatives, a decision was made to eliminate the technology plan and simply incorporate all initiatives in the departments' baseline budget. The \$15.3 million that was formerly considered part of the technology plan has been dispersed to the individual departments that are sponsoring the initiative, and those initiatives are incorporated in other programs (e.g., technology integration program, integrated technology for students with disabilities, among others.)

Centrally Managed

Toner Recycling

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$0	\$680,000
Positions	-	-
Program Total	\$0	\$680,000
Offsetting Revenue	\$0	\$0
Net Cost	\$0	\$680,000
Total Positions	-	-
Supporting Department	Financial Services	
Mandate	None	
Program Contact	Tony Crosby	
Phone Number	703-658-2601	

Description

The Toner Recycling program provides recycled toner cartridges to schools, centers and central offices. In FY 2006, the program will be centrally managed.

Explanation of Costs

The budget for recycled toner was increased in FY 2005 by \$484,000 to more closely match actual costs. In FY 2006 approximately half of the toner recycling budget is expected to be offset by charges to schools.

Centrally Managed

Transfer to Health and Flexible Benefits Fund

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$366,245	\$405,669
Positions	-	-
Program Total	\$366,245	\$405,669
Offsetting Revenue	\$0	\$0
Net Cost	\$366,245	\$405,669
Total Positions	-	-
Supporting Department	Human Resources	
Mandate	None	
Director	De Hawley Brown	
Phone Number	703-750-8430	

Description

The transfer to the Health and Flexible Benefits Fund from the Operating Fund is equivalent to the anticipated savings in Social Security costs generated by deposits into the Flexible Benefits program.

Centrally Managed

Triennial Census

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$597,685	\$78,941
Positions	-	-
Program Total	\$597,685	\$78,941
Offsetting Revenue	\$0	\$0
Net Cost	\$597,685	\$78,941
Total Positions	-	-
Supporting Department Mandate	Information Technology See Below	
Program Contact Phone Number	Laura Robinson 703-329-7727	

Description

The census is an enumeration of all persons ages 1 through 19 residing in Fairfax County. This count is the basis on which each local jurisdiction of Virginia receives their share of state sales tax and other tax monies. The census determines how much money Virginia will provide from sales tax revenue for the operation of our public schools. Fairfax County receives approximately \$270 million in revenue from this source. The 2005 census will be used as the basis to adjust that amount for the next three years. Counts of persons ages one to four are used in projecting school membership and facilities requirements and other educational planning. The census is conducted every three years. The next census begins March 1, 2005.

State and Federal Mandates

Code of Virginia:

- 22.1-281** – Triennial census of school population as designated by the superintendent of public instruction
- 22.1-282** – Appointment and compensation of person taking census
- 22.1-283** – The agents taking the census shall also, gather other statistics
- 22.1-284** – Collection of census results according to 22.1-281 & 22.1-283
- 22.1-285** – The Board may require a special census
- 22.1-286** – Duty of Board to see that the census is taken

Explanation of Costs

The FY 2006 totals \$78,941, a decrease of \$0.5 million from the FY 2005 Approved. FY 2005 is the major year for census activity. Funding for this program includes \$37,080 in part time hourly accounts and represents approximately 1.5 full time equivalent positions. This funding provides clerical support to maintain the Triennial Census database.

Centrally Managed

Utilities and Telephone Maintenance

	FY 2005 Approved	FY 2006 Proposed
Total Cost	\$52,944,294	\$54,932,299
Positions	-	-
Office Total	\$52,944,294	\$54,932,299
Offsetting Revenue	\$4,200,000	\$4,200,000
Net Cost	\$48,744,294	\$50,732,299
Total Positions	-	-
Supporting Department	Facilities & Transportation	Information Technology
Mandate	None	
Program Contact	Jeff Levine - Utilities	Nina Wilkening - Telephone
Phone Number	703-764-2418	703-426-8888

Description

The utilities program provides for the cost of utilities for all Fairfax County Public Schools' buildings and facilities. Accounts are centralized but are overseen by two different departments. The Energy Management Section in the Department of Facilities and Transportation Services oversees the funding and requirements for oil, natural gas, electricity, water, sewer, and refuse accounts. Information Technology oversees all accounts associated with local and long distance telephone, cellular and pager funding, and data lines.

Explanation of Costs

The budget for fuel oil, natural gas, electricity, water, sewer, and refuse accounts was \$35.4 million in FY 2005 and is projected to be \$36.9 million in FY 2006. Volatile energy market conditions have increased natural gas and electricity prices. Of the \$1.5 million increase, \$1.2 million and \$0.1 million are budgeted for the cost of gas and electricity, respectively. The remaining \$0.2 million increase is primarily for increased landfill charges and usage. Fairfax County Public Schools has initiated a number of successful energy saving programs and is a participant in contracts negotiated on behalf of several local government entities. The increase in utilities cost is partially offset by savings realized from the energy conservation programs already in place.

The total FY 2006 budget for telecommunications is \$16.6 million. Costs include basic telephone service fees, long distance fees, high-speed data access, and fees for equipment and service for cellular phones and pagers. Included in the costs are all high-speed telecommunication services at schools as well as administrative centers. Increases over the FY 2005 Approved are due to the additional cost of mobile communications and upgrades to new high speed telecommunication lines throughout the enterprise.

The telecommunications funding is partially offset by the federal E-Rate program. This program provides funds to discount telecommunications and other technology products and services used by public schools.