



## Student Transfers Frequently Asked Questions

This information is derived from Regulation 2230, available online at [http://www.boarddocs.com/vsba/fairfax/Board.nsf/files/8CZFD43E8E2B/\\$file/R2230.pdf](http://www.boarddocs.com/vsba/fairfax/Board.nsf/files/8CZFD43E8E2B/$file/R2230.pdf). Please consult the regulation for complete information.

- 1. We do not live in Fairfax County. Can we apply for a student transfer to have our child attend Fairfax County Public Schools?**  
No. Only residents of Fairfax County may submit student transfer applications.
- 2. How do I determine my base school?**  
You can use the FCPS boundary locator at <http://boundary.fcps.edu/boundary/>.
- 3. My child's base school has the International Baccalaureate (IB) program, but he/she wants the Advanced Placement (AP) program. May he/she transfer to another school?**  
Yes, applications for high school students may be submitted for sequential curricular programs, including IB and AP programs, foreign language, or academy sequences, if the base school does not offer the desired program of study. You may request the school with the desired program that is closest to your residence.
- 4. What schools offer the IB/AP programs and what foreign languages and academy programs are offered in FCPS?**  
For program information please visit the following FCPS websites:

  - IB/AP - Advance Academic Programs - <http://www.fcps.edu/DIS/gt/advexp.html>
  - Foreign languages - Office of World Language - <http://www.fcps.edu/DIS/OHSICS/forlang/schools.htm>
  - Academy - Career and Technical Education - <http://www.fcps.edu/DIS/OCTE/academies/index.htm>
- 5. How do I determine the closest school to my residence?**  
Use FCPS Driving Directions at <http://web.sa.mapquest.com/fcps/?tempset=form>. Enter your home address for origin point and the potential school for desired program (refer to question 4) as destination point, select shortest route then click directions for results. Repeat as needed.
- 6. What if the school we would like to request is over-enrolled?**  
Schools that are at or near capacity enrollment are unable to accept students outside of their geographical boundaries. All transfers are considered on a space available basis. For capacity information please visit the capacity dashboard at [www.fcps.edu/fts/dashboard/index.htm](http://www.fcps.edu/fts/dashboard/index.htm).
- 7. May I request transfer for my child close to our child care provider?**  
You may request a transfer for your elementary child if your family demonstrates hardship in providing safe, affordable child care before and/or after school within your neighborhood. The child care provider must be located in the requested school boundaries, and full-time, before and/or after school child care is needed for a student transfer. Child care requests are for elementary school students only.



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- 8. Where can I go for help in locating child care?**  
Please visit the web site of the Fairfax County Office for Children, Child Care Central, at <http://www.fairfaxcounty.gov/ofc/>.
- 9. My child was transferred for first grade. Will he/she be able to attend the school through sixth grade?**  
No, student transfer requests are approved for one year only. A renewal application must be submitted annually.
- 10. My family is moving to a new attendance area in the fall. May my child start at our new base school in September?**  
You may apply for a student transfer on the basis of your intended relocation if you are able to document (e.g., with a sales contract or lease) your intent to move into your new residence within 180 days. The new residence must be the primary permanent residence for the student and the student's family.
- 11. How do I request a student transfer on the basis of social, emotional, or medical adjustment?**  
Detailed, independent documentation substantiating the circumstances (e.g. from psychologists, counselors, social workers, and/or physicians) is required and must be attached to the student transfer application for principal's review.
- 12. I am an FCPS employee. May I choose which school my child attends?**  
No, a student of an FCPS employee who works 20 hours or more per week and resides in Fairfax County may request transfer to the school in which he/she is employed or the school nearest the employee's work location.
- 13. May I request a student transfer for my child to attend an extracurricular activity, an elective course, or a magnet school?**  
No. The reason for the transfer must be one of those outlined in Regulation 2230.
- 14. My child has an IEP. May I request transfer in order to get different services?**  
No, student transfers must meet one of the requirements in Regulation 2230. Placement decisions based on special education needs are made by the IEP team. Information on Special Education programs and services is available online at <http://www.fcps.edu/dss/sei/index.htm>.
- 15. Our base school does not offer full-day kindergarten. May we request transfer to a full-day kindergarten program?**  
No. Except as noted in Regulation 2230 with regard to children of FCPS employees and children with siblings in the requested school, transfers into full-day kindergarten are considered only when the student's base school has a full-day kindergarten program and the request is based on one of the reasons outlined in the regulation.



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- 16. If my child's transfer is approved, will transportation be provided?**  
No, transportation is not provided by FCPS for students attending schools on approved student transfers.
- 17. If my child's transfer is approved, will my child be able to participate in Virginia High School League (VHSL) activities?**  
Student transfer status may affect such eligibility. Students and parents who would like to learn more about VHSL eligibility should see the Virginia High School League website at [www.vhsl.org](http://www.vhsl.org).
- 18. Can a transfer be revoked?**  
Yes, student transfers can be revoked for several reasons, such as if the reason for which the transfer was approved no longer exists, if the student violates the student code of conduct, if the student does not attend school regularly, or if the student does not make academic progress.
- 19. If one of my children is assigned to another school through an advanced academic center or IEP placement, can my other children attend the same school?**  
You may request a transfer for sibling status if the sibling is attending the requested school. Please note all transfers are considered on a space available basis. If the requested school is closed to student transfers, or at capacity at the requested grade level a transfer cannot be approved.
- 20. How are parents or guardians informed of student transfer decisions?**  
Schools notify parents in writing of decisions for high school curricular and renewal applications. The Student Registration Office notifies parents in writing for initial applications.