

To register a student in Fairfax County Public Schools, parents must provide:



## 1. Proof of residency:



A deed, lease agreement, or resident manager's letter is acceptable. Supporting documentation may be required. If the family is living in the residence of a friend or relative, the homeowner/leaseholder must provide a notarized affidavit accompanied by the lease or deed. An affidavit by the parent stating his/her residence and three official supporting documents to that effect are also required as evidence of non-temporary residence.

*Parents must notify their child's school when their home address changes and provide proof of their new residence. If families move out of Fairfax County, children are no longer eligible to attend Fairfax County Public Schools (FCPS) and will be withdrawn.*

The student must be accompanied by the person with whom he/she lives, either a parent or a court-appointed guardian or legal custodian. The accompanying adult may be required to present photo identification.

*Physical presence of the parent in the residence of the child is required for tuition-free enrollment in FCPS. A change in enrollment status may be necessary if a parent initially enrolls the student but leaves Fairfax County. Virginia law and FCPS School Board policies and regulations set criteria regarding the enrollment of children by nonparents. Having legal custody is only one of the requirements that must be met.*



## 2. Proof of birth:



An original birth certificate is required for all students. If a birth certificate is not available, an affidavit with substantiating documentation is required.

*The legal name of the student as shown on the original birth certificate will be entered in the student record. Changes to an original birth certificate must be supported by a court document.*



## 3. Documentation of previous educational program:



School records and/or original transcripts are required of secondary students and recommended for elementary students. Recent periods of non-school attendance must be accounted for. If a translated document is submitted, the original document in the original language must also be supplied.

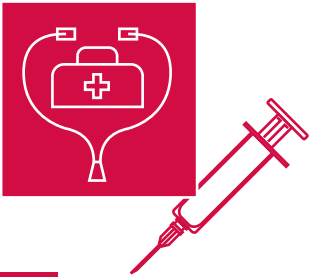
*Schools will send all non-U.S. school transcripts to Student Registration for evaluation and translation when necessary.*

**Health documentation requirements on back** 

For more information about registration call Student Registration at 703-204-6740.  
For information about enrollment of a student by a nonparent call 703-204-6753.

Visit the Student Registration web site at:  
<http://www.fcps.edu/dss/osp/StudentRegistration>

## 4. Health documentation (See current version of FCPS Regulation 2101):



### PHYSICAL EXAMINATION:

A certificate (Commonwealth of Virginia School Entrance Health Form MCH-213) of physical examination (including required screenings) completed within the last 12 months prior to starting school by a licensed physician, licensed nurse practitioner, or licensed physician assistant acting under the supervision of a licensed physician is required for all students being admitted for the first time into kindergarten or elementary school. Transfer students entering elementary school must provide either a record of a physical examination completed prior to enrolling in the previous school or a record of a physical examination dated within the last 12 months.

### IMMUNIZATION REQUIREMENTS:

Official documentation including complete dates (month, day, year) of vaccine administration or a valid exemption is required for the following:

**DTP, DTaP, Td, DT (diphtheria, tetanus, pertussis):** a minimum of four (4) doses with one (1) dose given on or after the fourth birthday.

**Tdap (tetanus, diphtheria, acellular pertussis):** as of July 1, 2006, a booster dose of Tdap is required for all students entering 6<sup>th</sup> grade, if at least five (5) years have passed since the last dose of tetanus-containing vaccine.

**OPV, IPV (polio):** a minimum of four (4) doses of polio vaccine with one (1) dose given on or after the fourth birthday. A fourth dose is not necessary, if the third dose was administered after the fourth birthday and at least 6 months after the second dose.

**MMR (measles, mumps, rubella):** one (1) dose on or after the first birthday with a second dose of measles and mumps or MMR prior to kindergarten entry. Dated report of serological confirmation of measles, mumps, or rubella is acceptable. A physician's dated statement that mumps was diagnosed is acceptable.

**HBV (hepatitis B):** a complete series of three (3) doses of hepatitis B is required for all students. There should be at least one (1) month spacing between the first and second doses and four (4) months spacing between the first and third doses. Vaccine doses administered equal to or less than four (4) days before the minimum interval or age should be counted as valid. Dated report of serological confirmation of hepatitis B is acceptable.

**Varicella (chicken pox):** one (1) dose given on or after the first birthday for all students born on or after January 1, 1997. A second dose of varicella is required before entering kindergarten. Dated report of serological confirmation of the disease or a dated statement from a physician of a medical history of the disease is acceptable.

**HPV (human papillomavirus):** effective October 1, 2008, three (3) doses of properly spaced HPV for female students. The first dose is required for female students entering sixth grade. However, parents or guardians may opt out of immunizing their child for the HPV vaccine. *HPV is the only immunization for which an opt out does not require a medical or religious exemption.*

**HIB (Haemophilus influenzae type B):** one (1) to three (3) doses required based on child's age, and only for students up to 60 months of age. Not required for kindergarten entry.

**PCV (pneumococcal):** two (2) to four (4) doses, dependent on age at first dose, of properly spaced PCV for students less than two (2) years of age.

### TUBERCULOSIS SCREENING REQUIREMENTS:

For all students who have resided in a foreign country (with the exception of those countries listed on the current Exception List for Tuberculin Skin Test available at <http://www.fcps.edu/dss/osp/StudentRegistration/ExceptionList.pdf>) during the last five (5) years for a consecutive period of five (5) or more months, one of the following is required:

- Evidence of a negative tuberculin skin test (TST) or Quantiferon TB Gold blood test (QFT) and a negative symptom screen completed within 90 calendar days prior to registration, certified by a licensed physician or department of health.
- Evidence of a normal (negative) chest X-ray taken within 90 calendar days prior to registration.
- Documentation of a negative symptom screen and risk assessment from the health department or private physician for students who present written documentation of having completed treatment for latent tuberculosis infection or TB disease.

Note: Students may be conditionally enrolled in FCPS if they present a temporary medical waiver of a TST.