

Copyright-the One-Page Reminder

Motion Media

- Up to 10% or 3 minutes, whichever is less, of a single copyrighted motion media work

Text Material

- Up to 10% or 1000 words, whichever is less, of a single copyrighted work of text.

Text Material - Poems

An entire poem of less than 250 words

- but no more than three poems by one poet,
- or five poems by different poets from any single anthology.

In poems of greater length:

- up to 250 words
- but no more than three excerpts by a single poet
- or five excerpts by different poets from a single anthology.

Music, Lyrics, and Music Video

- Up to 10%
- but no more than 30 seconds of music and lyrics from a single musical work
- Any alterations to a musical work shall not change the basic melody or the fundamental character of the work.

Illustrations and Photographs

Reproduction or incorporation of photographs and illustrations is more difficult to define with regard to fair use because fair use usually precludes the use of an entire work.

Illustrations and Photographs, Continued

- A photograph or illustration may be used in its entirety.
- No more than 5 images by an artist or photographer.
- Not more than 10% or 15 images, whichever is less, from a single published collected work.

Numerical Data Sets

Up to 10% or 2500 fields or cell entries, whichever is less, from a database or data table.

- A field entry is a specific item of information, in a record of a database file.
- A cell entry is the intersection where a row and a column meet on a spreadsheet.

Copying and Distribution Limitations

Including the original, only a limited number of copies may be made of a project.

- Two use copies, one of which may be placed on reserve.
- An additional copy for preservation to be used or copied only to replace a use copy that has been lost, stolen, or damaged.

Attribution and Acknowledgement requires:

- Crediting copyright ownership
- Identifying the source
- Including the copyright notice
- Special provisions for remote use
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FOR MORE EXACT INFORMATION:

<http://www.libraries.psu.edu/mtss/fairuse/fairhigh.html>

FOR THE EXACT TEXT

<http://www.libraries.psu.edu/avs/fairuse/default.html>

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