

GRADING SCHEDULE - 2009-10

1st Quarter

Start of Quarter.....	September 8
Grade Book Set Up.....	October 1
Interims Exported by 2:30.....	October 7
Interims Distributed – 7 th Period Class.....	October 9
Grade Book Set Up	October 27
End of Quarter.....	October 30
Quarter Grades Exported by 1:00.....	November 3
Grade Changes Re-exported by 2:30.....	November 4
Report Cards Mailed.....	November 6

2nd Quarter

Start of Quarter.....	November 4
Grade Book Set Up.....	December 9
Interims Exported by 2:30.....	December 16
Interims Distributed – 7 th Period Class.....	December 18
Grade Book Set Up	January 26
End of Quarter.....	January 28
Quarter Grades Exported by 1:00.....	February 1
Grade Changes Re-exported by 2:30.....	February 2
Report Cards Mailed.....	February 4

3rd Quarter

Start of Quarter.....	February 2
Grade Book Set Up.....	February 24
Interims Exported by 2:30.....	March 3
Interims Distributed – 7 th Period Class.....	March 5
Grade Book Set Up	April 5
End of Quarter.....	April 9
Quarter Grades Exported by 1:00.....	April 12
Grade Changes Re-exported by 2:30.....	April 13
Report Cards Mailed.....	April 15

4th Quarter

Start of Quarter.....	April 12
Grade Book Set Up.....	May 5
Interims Exported by 2:30.....	May 12
Interims Distributed – 7 th Period Class.....	May 14
End of Quarter.....	June 22
Quarter and Final Grades Exported	see end of the year memo
Underclassmen Report Cards Mailed.....	June 28