

BITS Program

2009 - 2010

Student Registration Packet

What is BITS? A Free Tutoring Program for Students in Grades 3 - 12 that meets three Saturdays a month from October through May.

Beginning Date: October 17, 2009

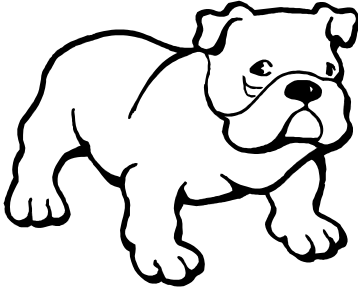
Time: 9:30 - 11:00 AM

Place: Westfield High School - Library

To Register: Complete forms, and return to your Counselor or BITS Coordinator.

For more Information please contact one of the following:

- Your Guidance Counselor
- Pat Williams, WHS Sub-School 2, Principal - 703 488-6319
- Carol Jasper, BITS Coordinator - 703 488-6363 ext 7167
- Nancy Tortorella, BITS Coordinator -703-488-6363 ext 7167



Westfield High School

Bulldog Instructional Tutoring

Student Registration Form

Please return completed form to your counselor

Student Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Parent's Work Telephone: _____

Parent e-mail: _____

School: _____ Grade: _____ Counselor: _____

Student Needs: Please indicate the students top three priorities from the following categories: (i.e. 1, 2, 3)

Math: _____ Type: _____

Science: _____ Type: _____

History: _____ Type: _____

English: _____ Type: _____

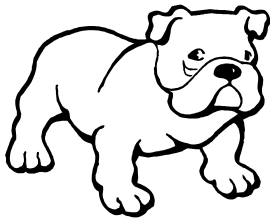
Foreign Language: _____ Type: _____

Parental or Guardian Permission

I give permission for the above student to participate in BITS, a tutoring and mentoring program held at Westfield High School. This program is sponsored by the Chantilly Pyramid Minority Student Achievement Committee (CPMSAC), Westfield High School and Cluster VIII. I understand that qualified tutors will provide the assistance. This assistance is provided free to the family. However, I will provide other resources such as books or materials that the child may need for progress. I will also be responsible for helping my student meet the requirements of the program, such as bringing his or her required textbooks and assignments to the program and meeting the attendance schedule as required. I have signed an **emergency care information sheet**. Additionally, I give permission for the tutor or mentor to call me directly as needed. If we (myself or child) decide to **terminate the program** during the school year, I will **notify the program coordinators**.

Name/Signature

Date



Bulldog Instructional Tutoring for Students (BITS) Program

Student Learning Contract

As a promise to do everything possible to ensure my success as a student, I will read each statement below and sign/print my name as an agreement.

- I will come to each tutoring session **on time and prepared with enough work for 2 hours**;
- I will always bring the following **supplies** to each session:
 - Something to write with;
 - My **textbook** for the subject that I will be tutored for;
 - **Assignments, previous test and homework** that may help my tutors work with me;
- To become a stronger student in the subject for which I am being tutored in, I will attend tutoring sessions on a regular basis;
- I will not be disruptive in any way or at any time during the tutoring sessions;
- I will be respectful to my tutors and other students during the tutoring sessions;
- I will follow all school rules while attending the tutoring sessions;
- **I will not bring anything to the tutoring session that does not help me learn/study (i.e. any electronic devices (including cell phones), games, trading cards etc.); and**
- I will be proud of my successes, big and small, and will willingly share during the BITS program.

| | | |
|------------------------|--|----------------------------|
| | | |
| Student Name (printed) | | Date |
| | | |
| Parent (Signature) | | Parent E-mail/Phone Number |
| | | |

Parent Volunteer COMMITMENT Form

Since my child _____ is actively participating in the BITS tutoring program, I agree to volunteer at least **during 5 sessions** (This is 1 session every other month for the entire 8 month period). Below are the specific sessions and duties for which I will volunteer. Specific Volunteer duties are outlined below.

| Available Dates | Volunteer Activity |
|------------------------|--------------------|
| October 17, 2009 | |
| October 24, 2009 | |
| October 31, 2009 | |
| November 7, 2009 | |
| November 14, 2009 | |
| November 21, 2009 | |
| December 5, 2009 | |
| December 12, 2009 | |
| December 19, 2009 | |
| January 9, 2010 | |
| January 16, 2010 | |
| January 23, 2010 | |
| February 6, 2010 | |
| February 20, 2010 | |
| February 27, 2010 | |
| March 6, 2010 | |
| March 13, 2010 | |
| March 20, 2010 | |
| April 10, 2010 | |
| April 17, 2010 | |
| April 24, 2010 | |
| May 1, 2010 | |
| May 8, 2010 | |
| May 15, 2010 (Banquet) | |

| | |
|--|------------------------------------|
| | |
| Print Name (Parent or guardian of the above named child) | Signature |
| Date | E-mail Address and/or phone number |

Explanation of Volunteer Duties

Administration

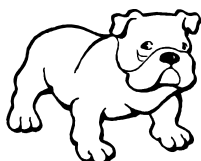
Parents assisting with this activity would be asked to help with some type of Administrative type duties associated with BITS. These duties could include, but are not limited to, assembling packets, filing, checking supplies, calling volunteers and students/parents regarding missing paperwork required by program.

Attendance Check – in

Parents assisting with this activity would be asked to help ensure that both students and tutors sign in prior to the beginning of the tutoring session. Check-in occurs between 9:15 and 9:30 each Saturday morning listed on the previous sheet.

Tutor

Parents are also invited to become tutors for other students. A separate form addresses the requirements associated with being a BITS tutor.



Westfield High School

BITS 2009-2010 School Year

October 3, 2009 @ 9-10 am Informational Meeting – Library

| | | |
|-------------------|------------|-------------|
| October 17, 2009 | 9:30-11:00 | WHS Library |
| October 24, 2009 | 9:30-11:00 | WHS Library |
| October 31, 2009 | 9:30-11:00 | WHS Library |
| November 7, 2009 | 9:30-11:00 | WHS Library |
| November 14, 2009 | 9:30-11:00 | WHS Library |
| November 21, 2009 | 9:30-11:00 | WHS Library |
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| December 12, 2009 | 9:30-11:00 | WHS Library |
| December 19, 2009 | 9:30-11:00 | WHS Library |
| January 9, 2010 | 9:30-11:00 | WHS Library |
| January 16, 2010 | 9:30-11:00 | WHS Library |
| January 23, 2010 | 9:30-11:00 | WHS Library |
| February 6, 2010 | 9:30-11:00 | WHS Library |
| February 20, 2010 | 9:30-11:00 | WHS Library |
| February 27, 2010 | 9:30-11:00 | WHS Library |
| March 6, 2010 | 9:30-11:00 | WHS Library |
| March 13, 2010 | 9:30-11:00 | WHS Library |
| March 20, 2010 | 9:30-11:00 | WHS Library |
| April 10, 2010 | 9:30-11:00 | WHS Library |
| April 17, 2010 | 9:30-11:00 | WHS Library |
| April 24, 2010 | 9:30-11:00 | WHS Library |
| May 1, 2010 | 9:30-11:00 | WHS Library |
| May 8, 2010 | 9:30-11:00 | WHS Library |

May 15, 2010 (BANQUET) 9:30-11:00 Cafeteria

In case of inclement weather or emergencies:

Please listen to local radio stations or watch Cable Channel 21 for Fairfax County Public School announcements. If school activities are cancel BITS is also cancelled.

If you have any questions, please contact:

Carol Jasper at 703-488-6363 x7167 or via email at carol.jasper@fcps.edu
Nancy Tortorella at 703-488-6363 x7167 or via email at aprilndc01@aol.com
Pat Williams at 703-488-6319