

Parent Directions: Sign up for an FCPS 24-7 Parent View Account

For setup questions: Contact Kathy Roberts, School-Based Technology Specialist at
703-988-8912

For technical support (after setup) call our FCPS Parent View Help Desk: 1-866-434-8880

From your internet browser, enter:
http://fcps.blackboard.com

Enter the following:
Username: **parentreg**
Password: **newuser**

Login Here

Enter login information here and click the Login button below.

Username:

Password:

Login 

Click on the link to begin registration

Parent Portal Registration

To register [Click here](#) 

Enter your personal account information.

You **MUST** have a valid e-mail account in order to register for the FCPS 24-7 parent portal.

When finished registering, your unique registration key will be sent to the e-mail address that you entered. Be sure to record your unique registration key and carry it with you to the main office for validation (see below).

Each parent may set up his/her own Parent View account.

1 Basic Information

* Please Enter your First Name	<input type="text"/>
Please Enter your Middle Name	<input type="text"/>
* Please Enter your Last Name	<input type="text"/>
* Address 1	<input type="text"/>
Address 2	<input type="text"/>
* City	<input type="text"/>
* State	VA <input type="button" value="v"/>
* Zip Code	<input type="text"/>
* Please Enter your Email Address	<input type="text"/>
* Please Confirm your Email Address	<input type="text"/>

Click Submit at the bottom of the page.

Submit 

Error that could occur:

If you get this box, you have entered data that does not match the school database.

Please check to make sure that your information is entered correctly.

*****Abbreviations** are used in addresses.
(examples: Drive= Dr; Avenue=Av; Circle=Ci; Court=Ct; Drive; Dr; Lane=La; Place=Pl; Road=Rd; Street=St; Way=Wy)

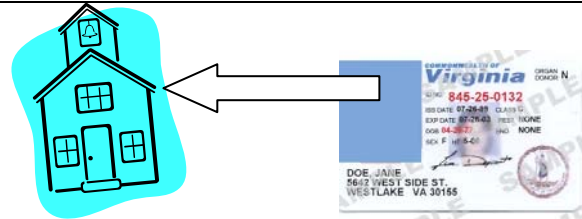
Please call our school office or stop by to visit if you cannot get past this window.



Validate your account:

The secretaries in our front office will assist you with this step between 1:30-4:00 on Monday and between 9:30 – 2:30 Tuesday through Friday, in addition to special event times (e.g., Open House and Back to School Night).

Once you've finished registering, you will need to bring a picture ID with your unique registration key (provided to you in an e-mail) to the school office (or special event location at school) so that your new account can be validated. You'll be given your username at the time of validation.



After validation, you will receive an email with your new (temporary) password. Log into your e-mail to receive this information.

LOG INTO YOUR PERSONAL E-MAIL

You are ready to use FCPS 24-7. Upon logging in to FCPS 24-7 for the first time with your username and temporary password, you'll be prompted to change your password to whatever you'd like to use.

You must add your children to your account in order to be able to view their classes. Use their student ID numbers to add them. Many students will know their ID number, however, it is also printed on report cards and on your student's Wednesday envelope label. It is also the same number that students use to log into their individual FCPS 24-7 accounts.