



## Vienna Elementary School


FAIRFAX COUNTY  
PUBLIC SCHOOLS

128 Center Street, South  
Vienna, Virginia 22180  
703.937.6000

### MEMORANDUM

Date: November 6, 2008

To: Vienna Parents

From:  Jeanette M. Black, Principal

Re: URGENT! Important Information for Arrival and Dismissal

We learned on Wednesday, November 5, that our current Kiss and Ride would be blocked due to our renovation. We initiated this plan this morning, and the students' arrival went smoothly and safely. This message was sent through Keep in Touch yesterday. If you did not receive this message, please ensure that we have a working email address for you. We have received several "bouncebacks" from work servers that block our emails.

#### **Kiss and Ride**

##### **Arrival:**

1. The first row of parking spaces and sidewalk and curb by the gym will be fenced off for construction. Doors 11 and 12 will be blocked.
2. Cars will enter the parking lot by turning right into the back row, and will turn left at the first available row. Fencing will block your path, so this will be clear to you. Proceed to the end of the row. Your child(ren) will exit your car and be escorted by adults and patrols across the street to enter the school through the main entrance. Cars will then turn left to exit the parking lot, as you have in the past. **It is imperative that your child remain in the car until you reach the front of the row. Plan to have your child sitting on the right side of your car, so they can exit nearest the school. Please do not allow your child to walk through the parking lot.**

##### **Dismissal:**

1. Students will wait to be picked up along the office wall. Cars will enter and line up in the designated row. Students will be escorted across the street to their cars.
2. SACC students will be picked up from SACC, and kindergarten students will exit through the main entrance and will wait along the office doors.

#### **SACC**

##### **Arrival/Pick-up**

1. Parents will need to park, and then enter the fenced path from the sidewalk near the community parking lot.
2. Another path of fencing will lead you along the gym wall by the blacktop to the SACC room. This will be more apparent when you see the fencing.
3. When picking up your child, use the same route as the morning.

4. This path is temporary until a permanent path is built from the public parking lot on the edge of the fields. We will notify you of the change when it occurs.

### **Walkers**

#### **Arrival/Dismissal**

1. Students will enter the school, as usual. They will walk down the sidewalk beside the community parking lot until they reach the fenced path. They will turn left into the fenced path and follow it (parallel to the gym) to the supervised crossing area in front of the school.
2. At dismissal, students will exit from the front door and will be escorted across the street to the fenced path, and will exit the same way they arrived.

#### **Handicapped Parking**

Our current handicapped spaces are in the process of being moved to the middle row so that individuals using these spaces will not be blocked by cars.

#### **Parking**

We no longer have our back parking lot, we have lost several spaces in the front, and the community parking lot will be blocked during the entire renovation. We do not currently have enough parking spaces for our staff. We are in the process of finding “benefactors” in the community who will allow us to park off-site. With this in mind, please plan ahead for your parking needs. There is limited on-street parking on Center. Ms. Tochterman and I will be parking off site to provide more spaces for our teachers.

We thank you in advance for your patience and your cooperation. Mr. Sidilau, our patrol sponsor, was involved in this planning, and has trained the patrols. Additionally, we have extra adult supervision available. If your student rides a bus, please use this resource as often as possible to minimize our kiss and ride line, and please limit changes to your child’s after school arrangements. Safety is our primary concern!

This plan will remain in place until further notification. As always, please ask if you have any questions.