

Welcome to Robinson Secondary School



Below are some guidelines and tips we would like to share with you regarding our registration process.

Make certain that your new address is within the School's boundaries. You can look up your new address at this Web site: <http://www.fcps.edu/boundary/>

Contact RBSS Middle School's Student Services Office to obtain a registration appointment with our registrar at 703-426-2222.

3. Complete the necessary forms which can be downloaded on <http://www.fcps.edu/it/forms/bundles.shtml>.

4. Bring the following to your registration appointment

- completed registration forms from step 3 above
- your deed or lease to provide proof of residency
- your child's birth certificate
- report card or withdrawal form from your child's last school
- records of immunization; students lacking required documentation of immunizations will be barred from attendance
- any special education documents

Transferring from another Fairfax County Public School, you must present the following:

- Proof of residency in Fairfax County , generally a lease or a deed
- Transfer slip or report card from the previous school and/or original transcripts

A parent and the student must attend the registration appointment. Learn more about registering in FCPS: <http://www.fcps.edu/parents/start/allgrades.shtml>. You'll be able to discuss classes with a counselor at the registration appointment. Please allow 30 - 60 minutes per student for registration appointment. The student will start the classes on the following day.

Please ensure that you have the required documents before you have your registration appointment at our school. If the school needs to request these documents or if you need more time to locate these documents, it will delay the student's first day of attendance.