

Rachel Carson Administrative Office
Ph. 703.925.3600
Office Hours: 8:00AM – 4:30PM

August Frattali.....Principal
 Cheryl Weaver.....Director of Student Services
 Tamara Ballou.....Assistant Principal
 Shawn Brown.....Assistant Principal
 Pat Lee.....After School Program Specialist
 Laura Gray.....Office Assistant
 Eileen Harrington..... Finance Technician
 Nancy Hofrichter.....Administrative Assistant
 Donna Sohinki.....Office Assistant

Rachel Carson Attendance Line
Ph. 703.925.3636

*Accessible 24 hours a day
 7 days a week!*

If you prefer using your computer to notify us if your child will not be in school for any reason or if he/she will be tardy, just send an email to



CarsonMS.Attendance@fcps.edu.

Pre-arranged absences must be done three (3) school days in advance and be approved by an administrator. If you know your student will be absent, have him or her bring a note to the front office giving the dates and reason for the absence. We will start the pre-arranged absence process which will notify the attendance secretary as well as the teachers, and the student will be given his or her assignments for the time he or she will be out. At that point the pre-arranged absence form is submitted to the administrator for approval.

FORGOTTEN ITEMS

Parents are welcome to bring forgotten items to the front office. Instructional time will not be interrupted to inform students when an item is dropped off. It is the student's responsibility to check for forgotten items. Students are frequently reminded of this policy throughout the school year.

RCMS Student Services
Ph. 703.925.3614
Office Hours: 7:30AM – 4:00PM

Cheryl Weaver.....Director of Student Services
 Brenda Humphrey.....Lead Counselor
 Joni Fraundorfer.....Counselor
 Rebecca Little.....Counselor
 Jamie Mahoney.....Counselor
 Lesa Lloyd.....Guidance Assistant
 Celeste Moore.....Clerical Assistant
 Donna Winston.....Social Worker
 Stephanie Harris.....Psychologist

Maggie Cappell (Español).....Parent Liaison
 Ph. 703.925.3603
 Susan Tindall.....Clinic Room Aide
 Ph. 703.925.3610

Please visit our school website and bookmark it as a "Favorite." Check the website often for the latest news about RCMS, Couriers, curriculum, calendars, lunch menus, PTA news and links to FCPS 24/7, Keep in Touch, and emergency announcements.



Rachel Carson MS Website:
<http://www.fcps.edu/RachelCarsonMS>

VISITING RCMS

All outside doors are locked. Our staff and students have been instructed not to open any locked doors for visitors and to direct all visitors to the main entrance doors marked **Door #1**. Please press the doorbell located on the wall to the right of the right-hand set of double doors, and when asked, display your photo ID and state the nature of your visit. When you hear the door release, please pull the door open and proceed to the **Main Office** on your right.



Please remember that we ask for photo identification when you pick up your student or visit the school.