

**Providence Elementary School PTA
October 3, 2007 Meeting Minutes**

Attendees: Pam Wagner, Lisa MacCammon, Sue Elgart, Tina Kitts, Beth Dombrowsky, Rema Smith, Becky Whitacre, Makita Alexander, Joy Hanbury,

Call to Order: Meeting was called to order at 7:00 p.m.

Pam Wagner, PTA President welcomed everyone to the October 2007 PTA meeting. Introductions followed.

Minutes: The August minutes were approved unanimously.

Budget: An audit of last year's PTA budget showed that PTA ran over \$104,000 through the PTA books/bank. Anything over \$99,000 requires a detailed 990 IRS form filed by a CPA. Beth Dombrowsky asked if anyone knew of a CPA who would offer their services at a discounted rate. The PTA amended the budget to reflect \$500 for CPA expenses. A vote was taken to amend the budget. However, the formal approval will be taken during the PES Sock Hop on October 19.

A request was made to take school supplies out of the fundraiser category and make school supplies it's own category due school supplies not being a fundraiser.

Principal's Report: Ms. Hanbury announced that Ms. Kristine Parker, Special Education Teacher was nominated for an outstanding performance award and Mrs. Trish Amos, 5th grade Teacher was Providence's nominee for the Washington Post's Teacher of the Year award.

Enrollment continues to grow at Providence, 38 new students have enrolled since September.

Kristen Luxton, LEAD Intern will chair the 2007 Reflections Contest which is sponsored by the PTA. The theme is "I can make a difference by . . .". Deadline for entries is October 19.

Makita Alexander reported that the Cognitive Abilities Test (CogAT) and Naglieri Nonverbal Ability Test (NNAT) will be administered to the second grade students. CogAT testing will take place on October 16-18 and NNAT testing will take place on November 13. Information will be sent home to all 2nd grade parents and posted on the PES website.

President's Report:

A new volunteer form has been created to assist volunteers. This form will be sent out to all teachers who request assistance so that volunteers can better serve the teachers.

The following will be available on the PES website as of 10/30/07: membership forms, volunteer forms, PTA minutes, PTA budget, After school programs and a PTA link.

Ms. Brown, GT Teacher, Mr. Cook, Math Teacher and other resource teachers will be presenting at the Nov. 7th PTA meeting. PTA will offer child care during the meeting.

Committee Reports:

Sally Foster Giftwrap: Lisa MacCammon reported that over \$2,000 in gift wrap sales have been ordered online. Volunteers are needed on Friday, October 5th from 9 a.m. to 12 p.m. in the conference room to help tally orders.

Membership: Becky Whitacre reported that PTA membership has increased. Currently, there are 297 members registered, this is more than last year. Membership cards will be distributed with the student telephone directory.

The first Box Tops deadline is October 26th. The goal for this year is to collect enough box tops to purchase a television (approximately \$5,000) for the front lobby of the school. Please put the box tops with your child's name and teacher name in an envelope and send to school.

Book Fair is scheduled for November 12-16. Volunteers are needed to help set-up in the library on Friday, November 9. Set up will be done after 3PM on Friday due to the PES staff using the library for staff development. Parent volunteers are also needed during the week to help with book fair sales. Anyone interested should contact Courtney Robinson.

The Family Sock Hop will be held on October 19th. This is a great family event so parents are reminded that an adult must accompany children. Children who are dropped off without an adult will not be allowed. Anyone interested in volunteering, please see Pam Wagner. The cost is \$1 per student, maximum \$5 per family.

Rema Smith reported that the Art Program is off to a great start. 18 students are registered in the Monday class and 16 students are registered in the Wednesday class. Parent volunteers are needed. Anyone interested should contact Rema Smith.

Chess Club is off to a great start with an overwhelming response. Twenty-four students have registered. Parent volunteers who know how to play chess are needed. A second session may be added for beginner chess players in November –December.

Lucille Short is organizing the Odyssey of the Mind program. Students in grades K-6 are invited to attend. Coaches and volunteers are needed. Odyssey of the Mind interest only flyers will be sent home.

Meeting was adjourned at 7:50 p.m.

Next meeting is scheduled on Wednesday, November 7, 2007 at 7:00 p.m. in the school library.