



FAIRFAX COUNTY  
PUBLIC SCHOOLS

Poplar Tree Elementary School  
13440 Melville Lane  
Chantilly, Virginia 20151

May 29, 2009

Dear Poplar Tree Parents/Guardians:

Though the beginning of the next school year may seem far away, we are already beginning our planning for class assignments. Classroom teachers, counselors, resource teachers, and administrators meet to collaboratively decide placement for our students. We spend a considerable amount of time discussing the individual needs of all our students. We very much value your input and would like to give you the opportunity to provide some information about your child as well. ***However, please do not request a specific teacher as it serves to limit the options available to your child and other students.*** If you would like to participate, please respond to the following questions.

My child's learning style is best described as:

- Very highly motivated, self directed and not easily distracted
- Works well independently in a quiet atmosphere
- Requires average structure
- Requires much structure and guidance

Please list any special considerations you would like us to consider for placement of your child.

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Describe your child's strengths and needs, likes and dislikes.

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Student's Name: \_\_\_\_\_

Current Teacher: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Due to the confidentiality of this information, please send your responses to Mrs. Williams via U.S. Mail or drop them off at the office **on or before Friday, June 12, 2009**. Thank you for your continued involvement in your child's educational experience.

Sincerely,

*Sharon S. Williams*  
Principal

*Jason Pensler*  
Assistant Principal