

OAK HILL ELEMENTARY SCHOOL POLICY FOR PERSONALLY OWNED ELECTRONIC AND COMPUTING DEVICES

Beginning with the 2011-2012 school year, students will be permitted to bring his or her personal electronic devices to school for use to support instruction. Use of student-owned devices is restricted to instructional activities under the direct supervision of a staff member. Students using privately owned electronic devices must follow the policy stated in *Student Rights and Responsibilities* while on school property, attending school-sponsored activities, or using the FCPS network.

Cell phones and other personal electronic devices, unless specified below, must be **off and out of sight** (in backpacks) between the school hours of arrival and dismissal (8:10-3:20) and on buses.

Allowable personal devices are at the discretion of the classroom teacher and may include: netbooks, laptops, tablets, and e-readers.

Student Use of Devices

- Students using personally owned devices will always connect to the FCPS Wi-Fi network (not cellular service) for instructionally related activities.
- Any devices used can only be used for **instructional purposes** in the classroom.
- Devices that do not have Wi-Fi capability may not be used for internet access.
- Devices of any kind **are not allowed** in bathrooms, the cafeteria during lunch, or on the playground during recess.
- Additional areas where devices are not allowed may be determined by the teacher.
- Students should be responsible in their overall use of technology.
- It is a privilege for students to use their personally owned device at school and this privilege can be taken away if students act irresponsibly or violate school policy.

Parent Consent/ Permission

The *Personally Owned Computing Devices Permission Form* is required for any student personally owned device brought into a school. The permission form may be found at http://servicecatalog.fcps.edu/it/documents/pers_owned_dev_permission_form_20110824.pdf.

Parents must notify the classroom teacher before the device can be brought to school. Once the permission form is submitted and approved, the Oak Hill technology team will register the device and configure it for FCPS Wi-Fi network access if necessary. **The Oak Hill Technology Specialist will accept personally owned devices on the 1st and 3rd Wednesdays of each month to register and label them. A signed permission form MUST accompany the devices.**