



FAIRFAX COUNTY  
PUBLIC SCHOOLS

Cluster I

Gatehouse Administration Center  
8115 Gatehouse Road  
Falls Church, Virginia 22042

May 30, 2007

Dear McLean High School Parents and Community Members:

We are beginning the search for a new principal for McLean High School. An important step in this procedure is to inform staff and parents about the principal selection process. Therefore, all McLean parents/community members are invited to attend an important meeting on Tuesday, June 5, at 6:00 p.m. in the McLean High School Library. We certainly hope that you will be able to attend this meeting.

Another critical component to the process is your written input. We invite you to offer your individual, written input (preferably via email) regarding the skills, experience, and leadership characteristics needed for McLean High School. You might also address any challenges or issues that a new principal will need to address. Input is confidential and will not be discussed at the meeting. We welcome your input now, **upon receipt of this letter**, and are hopeful that many of you will share your thoughts. Please e-mail your ideas to [Peggy.Dammeyer@fcps.edu](mailto:Peggy.Dammeyer@fcps.edu) or mail your suggestions to Peggy Dammeyer at Human Resources, 8115 Gatehouse Road, Falls Church, VA 22042 by **Friday, June 8**. Suggestions for input are located on the reverse side of this letter.

I look forward to working closely with McLean staff, parents, and community members during the principal selection process.

Sincerely,

*Audra Sydnor*

Audra Sydnor  
Cluster Assistant Superintendent  
Cluster I

**FAIRFAX COUNTY PUBLIC SCHOOLS  
PRINCIPAL SELECTION PROCESS**

**INPUT SUGGESTIONS**

Fairfax County Public Schools mission is to provide creative, knowledgeable, and talented leadership to ensure student success. To determine the best match for the leadership needs at your school, parent and staff perspectives will be used to screen candidate resumes and develop interview questions. Please provide input detailing the skills, experiences, and leadership characteristics needed at your school. Include challenges and issues that the new principal will need to address. Principal professional skills include planning and assessment, instructional leadership, safety and organizational management, communication and community relations. Human Resources uses your feedback regarding characteristics and challenges to select candidates for the interview and to formulate questions for the panel. This information will be very useful to the new principal and to me rather than submitting names of potential candidates. We appreciate your support

**SCHOOL: McLean High School**

**Please e-mail your input to [Peggy.Dammeyer@fcps.edu](mailto:Peggy.Dammeyer@fcps.edu) or mail to:  
Peggy Dammeyer  
FCPS  
Department of Human Resources  
8115 Gatehouse Road  
Falls Church, Virginia 22042**

