

# NON-BOARD MEMBER SERVICE ON VIRGINIA PTA STANDING COMMITTEES APPLICATION/NOMINATION FORM

## **ELECTION OF NON-BOARD MEMBERS TO SERVE ON STANDING COMMITTEES**

The Virginia PTA invites local unit, council or district leaders and members to serve on state standing committees as a Non-Board Member. Non-Board committee members are defined as local unit representatives who are PTA members and are not currently serving on the Virginia PTA Board of Managers in any capacity. Non-Board members are an important member of the committee bringing grassroots ideas and experiences to the state level. The Non-Board member concept encourages local unit members to assume leadership roles, fostering new and future leadership on the Board of Managers.

Each standing committee of the Virginia PTA shall have at least one (1) Non-Board member. Non-Board Members are elected by the Executive Committee. The standing committees of the Virginia PTA are:

Arts in Education	Bylaws	Education	Field Service
Health and Safety	Legislation	Membership	Parental Involvement
Public Relations	Secondary PTA/ PTSA	Technology	Volunteer

\*Please see the current Local Unit Resource Guide (CD) for definition of each of the above standing committees as well as an outline of the responsibilities and duties of each. The LURG is also available on the website at [www.vapta.org](http://www.vapta.org) in the MEMBERS ONLY section.

\*\*Please contact our Field Service chairman at [field-service@vapta.org](mailto:field-service@vapta.org) for information on the Field Service committee.

Non-Board members shall be elected for a term to run concurrently with the term of the current standing committee chairman. Non-Board members shall not serve more than two (2) consecutive terms. Non-Board member nominations may be submitted at anytime during the year and a standing committee may have more than one Non-Board member. Election of a Non-Board member may be done at any meeting of the Executive Committee as long as the prescribed criteria that follows is met.

### **CRITERIA FOR INDIVIDUAL NOMINATED FOR A NON-BOARD MEMBER POSITION ON A STANDING COMMITTEE**

- Nominee must currently be a member of a local unit and must have been a member of this unit for at least one year.
- Nominee should have some knowledge, interest, and expertise regarding the standing committee for which he/she is nominated. Professionals in a field or area of work that support and/or benefit the committee must meet the committee member criteria and their participation must be primarily as a PTA member, not a professional consultant.
- Nominee must agree to attend standing committee training and committee meetings as required or may forfeit their position on the committee.
- Nomination must be submitted on the attached official nomination form, include a resume to support the individual's nomination and must contain a recommendation by a current member of the Virginia PTA Board of Managers. The nominee's permission to be nominated **MUST** be obtained as well.

**OFFICIAL NOMINATION FORM FOR NON-BOARD MEMBER  
TO VIRGINIA PTA STANDING COMMITTEE**

COMMITTEE: \_\_\_\_\_

NOMINEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE:       (H) \_\_\_\_\_                               (W) \_\_\_\_\_

LOCAL UNIT: \_\_\_\_\_

COUNCIL: \_\_\_\_\_

DISTRICT: \_\_\_\_\_

NAME OF CURRENT BOARD MEMBER RECOMMENDING NOMINATION

\_\_\_\_\_

I (current *Board member making recommendation of nomination*) have contacted the District Director of the District from which nominee comes as well as the standing committee chair of committee involved for input regarding the above named nominee.

PTA EXPERIENCE OF NOMINEE IN COMMITTEE AREA:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PTA ACTIVITIES OF NOMINEE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHY I NOMINATE THIS PERSON:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I HAVE OBTAINED PERMISSION FROM THE NOMINEE: \_\_\_\_\_ Yes \_\_\_\_\_ No